



WHITNEY HEIN
JONES COUNTY AUDITOR
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December 3, 2024

Dear Boards and Commissions Requesting Funding from Jones County,

If you will be requesting funds from Jones County for fiscal year 2025-2026, please review the attached materials and submit your request in the required format. Please be sure to read all materials thoroughly.

Please submit funding applications to the Auditor no later than December 30, 2024. Application forms can be sent to whitney.hein@jonescountyiowa.gov, sent via mail, or dropped off in person in the Auditor's office. The Auditor will provide the request to the Board of Supervisors with their budget packet.

The Board of Supervisors does have very limited funding for these requests. Your request may only be partially funded or not funded at all.

If the Board approves your budget request, the Auditor will send you a notification letter after April 30, 2025 with further instructions.

Sincerely,

Whitney Hein
Jones County Auditor



Application Process for Funding

The Jones County Board of Supervisors will allocate funding for providing community services that advance the following public purposes:

- Basic skills training
- Business climate
- Childcare
- Conservation and preservation of natural resources
- Crisis prevention and assistance
- Economic vitality
- Education
- Employment opportunities
- Environmental protection
- Energy
- Equal opportunity and combatting discrimination
- Financial management and debt relief
- Health and mental health care
- Heating and utilities
- Job Training
- Nutrition and Hunger
- Poverty and providing for necessities
- Relief from domestic violence, domestic assault, and sexual abuse/assault
- Shelter and heat when housing is unavailable
- Special needs training and assistance
- Stable and secure housing

Schedule:

- Application submission deadline is December 30, 2024
- Presentations to the Board of Supervisors during month of January 2025
- Award notification is after April 30, 2025

Presentation to Board of Supervisors:

- Each applicant will have the opportunity to present at a scheduled time during the Board of Supervisors meeting. Presentations should be no more than ten minutes length.

Service Eligibility:

- Funds awarded by the Board of Supervisors may be used only for service that advance one of more of the public purposes identified by the Jones County Board of Supervisors and listed below, for the benefit of the residents of Jones County. Applicant should be able to identify services it performs that will advance one of more of the following public purposes identified by the Board of Supervisors.

Fund Requirements:

- Funds must be used for those services for which the County ultimately contracts. Funds will not be paid until the services are performed and invoiced to the County.
- At any time, the Board of Supervisors may request that an update on services be presented during a Board of Supervisor meeting and/or documentation concerning contracted services.

Evaluation Criteria:

- Submitted requests will be evaluated by the following criteria in no order of importance:
 - Demonstrates economic impact and/or community development.
 - Has potential for long term impact.
 - Serves a broad segment of the population.
 - Clearly describes the project goals.
 - Demonstrates plans for future funding for the project/program.

Selection Process:

- The Board of Supervisors may not be able to fund every application submitted. If an application is not awarded, the decision does not reflect on the value of the group or service.
- To ensure fairness, applications that are incomplete, do not follow guidelines, or are not timely will not be eligible for funding.



Application for Funding FY26

Please type your responses below and provide attachments where required.

Applicant Information

- Applicant or Organization Name:
- Date:
- Contact Person's Name:
- Email Address:
- Address including city, state, and zip code:
- Phone Number:
- Entity Type (government, non-profit, etc.):
- Preferred Date to Present to the Board of Supervisors:
- Please include your organization's mission statement and services provided:

- Dollar amount of funding being requested:

Project/Program Information

- Project Name and Brief Summary (maximum of 4 sentences):

- What is the sustainability plan to provide ongoing program/project continuity?

Financial

- Please attach a detailed budget to this application. Please include the projected fiscal year-end fund balance and provide an explanation of carryover funds.
- Will this funding help leverage other funding sources? (example: grant match):

*All fields are required.

Signature of person completing application

Date