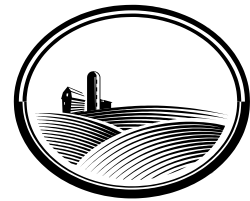


Jones County Land Use
 Rm 113 Courthouse, 500 W Main St.
 Anamosa, Iowa 52205
 Phone: 319-462-2282 Fax: 319-462-5815
 Email: landuse@jonescountyiowa.gov
 Website: www.jonescountyiowa.gov



Jones County Zoning Boundary Line Adjustment Form

For Office Use Only		
<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	Date: _____
Comments: _____		
_____ Signature of Land Use Administrator		

This Boundary Line Adjustment form must be filed with the Land Use Administrator.

Fee: **\$150.00 (non-refundable) payable to Jones County, with the completed application**

Date Application Filed: _____

Owner Information			
<i>Last</i>	<i>First</i>	<i>M.I.</i>	
<i>Address</i>	<i>House Number & Street:</i>		<i>Apartment/Unit</i>
	<i>City:</i>	<i>State:</i>	<i>Zip Code:</i>
<i>Phone:</i>	()	<i>E-mail Address:</i>	

Applicant Information			
<i>Last</i>	<i>First</i>	<i>M.I.</i>	
<i>Address</i>	<i>House Number & Street:</i>		<i>Apartment/Unit</i>
	<i>City:</i>	<i>State:</i>	<i>Zip Code:</i>
<i>Phone:</i>	()	<i>E-mail Address:</i>	

Parcel Information			
<i>Township</i>		<i>Section</i>	
<i>Property Address</i>		<i>County Parcel ID(s), if known: _____</i>	
<i>Zoning District:</i>			

Boundary Line Adjustment Form – Page 2

1. A Boundary Line Adjustment is a change in a boundary of two adjacent parcels of land.
2. The boundary line adjustment shall not create a new buildable lot. The owners of the common boundary shall submit a plat of survey in accordance with Chapter 354 of the Iowa Code.
3. No part of the divided parcel of land shall be transferred to anyone but the owner or owners of a lot or parcel of land abutting that part of the divided lot or parcel of land to be transferred.
4. No parcel in the boundary line adjustment shall conflict with current provisions or portion of the Jones County Zoning Ordinance and Subdivision Regulations.
5. The Boundary line application must be submitted, signed by all applicable parties to the proposed boundary adjustment.

Boundary Descriptions:

1. Describe current legal boundary lines of property relevant to the boundary line adjustment.

2. Describe proposed legal boundary lines after the boundary line adjustment is implemented.

Boundary Line Adjustment Form – Page 3

The land parcel(s) must comply with the minimum lot area, front, rear, and side yard setbacks, and maximum height restrictions in the applicable district, as described in the Jones County Zoning Ordinance. The Jones County Zoning Ordinance is available in the office of the Jones County Auditor, or on-line at <https://www.jonescountyiowa.gov>.

The applicant and owner are responsible for reviewing the provisions of the Jones County Zoning Ordinance prior to submitting this application.

Boundary line adjustment applications that are denied by the Land Use Administrator can be appealed to the Jones County Board of Adjustment for consideration and approval or denial by completing an Appeals form. Please contact the Land Use Administrator for an Appeals form.

This development is subject to, and shall be required, as a condition of final development approval, to comply with the Code of Iowa and all Jones County ordinances, requirements, and standards that are in effect at the time of final development approval.

The undersigned applicant certifies under oath and under the penalties of perjury that the foregoing information is true and correct.

_____ Date

Applicant Signature

_____ Date

Owner Signature (if different than above)



Jones County Zoning Boundary Line Adjustment Checklist

1. Submit the Boundary Line Adjustment Application with the following:
 - The non-refundable fee;
 - "Review copy" of the plat of survey (may be digital and/or paper), including the plat of survey number and describing the area(s) to be conveyed between the adjacent property owners;
 - Any proposed or required easement agreement(s), if needed;
 - A "sketch plan" that demonstrates all site and structure requirements for the zoning district in which the parcels of land are located can be maintained (minimum setbacks from property or road right-of-way for all structures);
 - Review copies of subsequent plats of survey combining any areas conveyed to the receiving parcel or tract;
2. Review and Approval
 - After the application is submitted, the Land Use Administrator will review the application and any subsequent documentation. The owner and applicant will be notified if any additional documentation is necessary. Once the review is complete, the applicant will be notified.
3. Recording the Plat of Survey
 - Upon receiving notification of approval from the Land Use Administrator, the surveyor shall file the plat of survey with the Jones County Recorder's Office and pay the applicable recording fees.
4. Recording of Documents
 - After the plat of survey is recorded, the applicant shall submit the necessary deeds to the Jones County Recorder along with applicable recording fees for recording the transfer of property.
 - If required, deed restrictions or easement agreements must be recorded with the Jones County Recorder along with applicable recording fees.
5. Subsequent Survey requirements
 - Subsequent survey shall be submitted to the Land Use office for review by the Real Estate deputy and GIS Coordinator prior to recording.
 - Once the deed(s) are recorded, then the subsequent survey must be recorded combining the parcels, and applicable recording fees paid. Subsequent surveys are required if lot size requirements cannot be met.