

January 22, 2019 8:30 a.m.

The Jones County Board of Supervisors met in regular session. Present Chairman Rohwedder, Supervisors Eaken (as indicated), Manternach, Oswald, and Zirkelbach.

Moved by Zirkelbach seconded by Oswald to approve the minutes of the January 15, 2019 meeting. All aye. Motion carried.

Moved by Manternach seconded by Zirkelbach to approve claims #1901-0175 through #1901-0396. All aye. Motion carried.

Moved by Manternach seconded by Oswald to approve, and place on file, the Auditor's Reports of Fees Collected for the quarters ending September 30, 2018 and December 31, 2018. All aye. Motion carried. [2019-009, 2019-010]

Supervisor Eaken arrived at 8:40 a.m.

The Auditor met with the Board to review the county's fiscal year 2019 financial activities, budget status, and fund balances through December 31, 2018.

Moved by Zirkelbach seconded by Oswald to authorize the Chairman to sign a GIS Data Agreement with CHR Solutions to provide Jones County data for a private fiber optic installation project in Jones County. All aye. Motion carried. [2019-011]

The Auditor provided an update on contacts made regarding preparation of a staffing analysis for the jail, and reported concerns with the snow removal in the courthouse parking lot over the past weekend.

The Attorney met with the Board to present options for payment, and reimbursement, of costs associated with a hazardous materials clean-up, and to discuss the procedure to dispose of county-owned property at 311 W. Main St., Wyoming, and the responsibilities associated with the soil remediation project on that property.

Moved by Zirkelbach seconded by Eaken to approve payment in the amount of \$1,359 to the Linn County Hazardous Materials Response Team, and authorize the Attorney to proceed with criminal charges, pursuant to the Jones County Hazardous Substances Ordinance, against Tracy Tuel for a hazardous substance incident at 321 E. 1<sup>st.</sup>, Apt. B, Monticello, and to seek restitution from Tuel for the county's expenses related to the incident. All aye. Motion carried.

The Senior Dining Director met with the Board to review a proposal for funding from the Heritage Agency on Aging.

Moved by Eaken seconded by Oswald to authorize the Chairman to sign the Request For Proposals for senior dining services funded through Heritage Agency on Aging for FY20 reflecting a purchase of service meal rate of \$3.54 for 31,253 Older Americans Act eligible meals, with the County to retain 100% of the local meal contributions to help offset the full cost of providing the services; said proposal includes an additional 8,684 meals funded with Medicaid revenues or other private sources. All aye. Motion carried. [2019-012]

The Board members reported on recent and upcoming committee meetings.

The Land Use Administrator, Planning and Zoning Commission member Tim Fay, and property owner Dean Wood, met with the Board to discuss the provisions of Article XV, Lighting Requirements, of the Jones County Zoning Ordinance, as they relate to property located at 21597 County Rd. E34. Fay reports that the parking lot lighting on the property appears to be in violation of the Zoning Ordinance, and noted that a formal violation citation would be a duty of the Board of Supervisors per the Ordinance. After much discussion Wood agreed to place a shield on the light nearest County Rd. E34 on the property within the next thirty days. The Board, Land Use Administrator, and Planning and Zoning Commission will then determine if the lighting concerns have been adequately addressed to remedy the possible ordinance violation.

The Engineer met with the Board to discuss a cross-road tile under 32<sup>nd</sup> St. in Oxford Township; property acquisitions and easements for the Shaw Rd. resurfacing and bridge replacement project; the hiring of two motor grader operators; and the condition of the fuel pumps and underground fuel tanks at the Anamosa maintenance shop.

Moved by Zirkelbach seconded by Oswald to approve a Partial Acquisition Contract with the Anamosa Chapter Izaak Walton for project No. L-C-920—73-53 (Shaw Rd.) in Fairview Township. All aye. Motion carried.

Moved by Oswald seconded by Zirkelbach to hire Kevin Skinner and Billy Norton as full-time Maintenance Men II (motor grader operator) effective January 28, 2019 at \$18.84 per hour with benefits per the collective bargaining agreement. All aye. Motion carried.

Moved by Zirkelbach seconded by Eaken to approve and place on file the 2018 Weed Commissioner's Report. All aye. Motion carried. [2019-013]

The Board inquired about the Secondary Road Department practice of charging the various county departments and other public entities a surcharge for using the county's fuel system, and a bill from Altorfer, Inc. for mileage on a warranty service.

The Board met with the following department heads to review their proposed FY2020 budgets and re-estimated FY2019 budgets:

- Paula Hart, Environmental Services, and Board of Health member Lyle Theisen
- Jenna Lovaas and Jess Weidenhoff, Public Health, and Board of Health member Lyle Theisen
- Janine Sulzner, Auditor (for the budgets for the Wapsipinicon Trail project, Court Services, Juvenile Court, Medical Examiner, Township Officials, Economic Development, Libraries, Historic Preservation, Historical Society, Genealogical Society, Cemetery Commission, Tourism, Fairs, Memorial Hall, Environmental Restoration, the county share for the Landfill/Transfer Station and for Emergency Management, and the Non-Departmental budget). Wapsipinicon Trail Committee members Brad Mormann and Brad Hatcher were present to contribute additional information regarding plans and funding opportunities for phase 2 of the trail project, and the trail committee's desire for phase 2 of the project to be designed and constructed in conjunction with the Shaw Rd. resurfacing and bridge replacement project, noting considerable cost efficiencies to join the projects.

Discussion was held with the various department heads regarding salaries, changes in their current budget, the proposed budget for their department, and proposed expenditures that could be reduced or revenues increased. No action was taken on the budget proposals.

The Board and Auditor discussed various personnel related matters including employment of relatives and use of products offensive to other occupants and users of county buildings.

Moved by Oswald seconded by Zirkelbach to adjourn at 12:40 p.m. All aye. Motion carried.

Attest: Janine Sulzner, Auditor

Ned Rohwedder, Chairman