

January 29, 2019 8:35 a.m.

The Jones County Board of Supervisors met in regular session. Present Chairman Rohwedder, Supervisors Eaken, Manternach (as indicated), Oswald, and Zirkelbach.

Moved by Oswald seconded by Zirkelbach to approve the minutes of the January 22, 2019 meeting. All aye. Motion carried.

Moved by Eaken seconded by Oswald to approve the payroll for the period ending January 20, 2019, as certified by the department heads. All aye. Motion carried.

The County Attorney met with the Board to review the final documents to be executed with regard to the County's transfer of the JETS facility in Monticello to the East Central Iowa Council of Governments pursuant to actions approved in 2018, and confirmed the deed and property lease were ready for the Board Chairman and County Auditor to sign as previously authorized on July, 17, 2018.

Jennifer Husmann, representing the Jones County Safe & Healthy Youth Coalition, met with the Board to provide an update on the youth coalition substance abuse prevention and education program and to request funding in the County's FY20 budget.

Supervisor Manternach arrived at 8:50 a.m.

Mike Elkin, retiring Jail Administrator, met with the Board to request to keep a county assigned telephone number after his retirement from county employment. The County Attorney, Information Technology Coordinator, and new Jail Administrator were present for the discussion. The Board affirmed their October 9, 2018 informal agreement that employees not be allowed to retain county issued cellular telephone numbers after end of employment as those phone numbers and contacts are associated with official county business.

Tim McGullam, Emily Parker, and Kelly O'Reilly, representing the Area Substance Abuse Council, met with the Board to discuss expansion of opioid use prevention efforts in Jones County, including training provided to law enforcement agencies.

The Auditor presented the OSHA report of work related injuries and illnesses for 2018, shared a draft design for railing in the south entrance of the Courthouse, and provided an update on contacts made regarding preparation of a staffing analysis for the jail,

Moved by Zirkelbach seconded by Eaken to authorize the Chairman to sign the Occupational Safety and Health Administration (OSHA) 2018 report. All aye. Motion carried. [2019-014]

Supervisor Oswald shared information regarding the funding request from the Maquoketa River Watershed Authority and noted that the cities of Cascade, Monticello, Onslow, and Wyoming had been contacted to provide per capita financial support for the project, and that funding from the County, if approved, would cover the per capita financial support for 5,053 rural Jones County residents in the watershed.

Supervisor Manternach provided an update on the office renovation project at the Broadway Place Annex, including additional costs for wall texturing not previously anticipated, and a delay in delivery of the interior office door.

The Recorder met with the Board to request approval to appoint a new deputy.

Moved by Manternach seconded by Oswald to confirm the Recorder's appointment of Julie Althoff as Deputy Recorder, effective February 1, 2019 at an annual salary of \$37,275.80, with benefits per the employee handbook. All aye. Motion carried.

The Board reviewed a proposal from Shive-Hattery Architecture and Engineering regarding options to re-bid the Courthouse Site Improvement project. Chris Nelson, Shive-Hattery Architecture and Engineering was present for the discussion and to provide further details on the two options provided.

Moved by Zirkelbach seconded by Eaken to approve an amendment to the agreement with Shive-Hattery, Inc. in the amount of \$4,000 to revise and reissue construction documents for three separate projects to enable the County to solicit pricing for the various Courthouse Site Improvement projects; with additional services to be provided on an hourly basis. All aye. Motion carried. [2019-015]

Supervisor Manternach provided an update from a recent Mental Health Region meeting noting that the Region had decreased their per capita funding request for FY20 and would not need the full funding previously requested for FY19.

The Board met with the following department heads to review their proposed FY2020 budgets and re-estimated FY2019 budgets:

- Kathy Koerperich, JETS
- Amy Picray, Treasurer
- Sheri Jones, Recorder
- Derek Snead, Engineer

Supervisor Manternach left at 12:00 p.m.

- Lisa Mootz, Information Technology
- Kristi Aitchison, G.I.S.
- Lucia Herman, Community Services (General Assistance, Substance Abuse, Mental Health Services, and Mental Health Administration)

Discussion was held with the various department heads regarding salaries, changes in their current budget, the proposed budget for their department, and proposed expenditures that could be reduced or revenues increased. No action was taken on the budget proposals.

During the discussion with the JETS Director damages to an overhead door from an unknown source were also discussed and the possibility of adding security cameras to the facility.

During the discussion with the Engineer other non-budget topics of discussion were winter snow removal operations; Lead Mine Rd. and Shaw Rd. projects permitting and design; and the second phase of the Wapsipinicon Trail project.

The Emergency Management Coordinator met briefly with the Board to provide an update on the severely cold weather and heavy snow conditions, noting that several counties were closing their courthouses due to the weather conditions.

The Board requested that the County Engineer and Wapsipinicon Trail Committee be placed on the February 5, 2019 agenda to jointly discuss the second phase of the Wapsipinicon Trail and the Shaw Rd. resurfacing and bridge replacement project, including opportunities for collaboration and cost savings between the two projects. The Board further discussed the condition and uses of the Secondary Road maintenance shops in Monticello and at Edinburgh.

Moved by Zirkelbach seconded by Oswald to adjourn at 2:05 p.m. All aye. Motion carried.

Attest: Janine Sulzner, Auditor

Ned Rohwedder, Chairman