

February 12, 2019 8:30 a.m.

The Jones County Board of Supervisors met in regular session. Present Chairman Rohwedder, Supervisors Eaken, Manternach, Oswald, and Zirkelbach.

Moved by Oswald seconded by Eaken to approve the minutes of the February 5, 2019 meeting. All aye. Motion carried.

Moved by Manternach seconded by Oswald to approve the payroll for the period ending February 3, 2019, as certified by the department heads. All aye. Motion carried.

Moved by Zirkelbach seconded by Eaken to approve, and place on file, the Clerk's Report of Fees Collected for the month ending January 31, 2019. All aye. Motion carried. [2019-016]

The Auditor presented a request from representatives of County Risk Management Services to modify the Request for Qualifications for insurance consulting services to allow governmental risk pools to submit proposals.

Moved by Oswald seconded by Manternach to amend the Request for Qualifications (RFQ) for insurance consulting services issued on January 15, 2019 to allow proposals from governmental risk pools authorized by Chapter 28E or Chapter 670 of the Code of Iowa, and to extend the deadline for submission of proposals to 4:30 p.m. on Monday, March 4, 2019. All aye. Motion carried.

The Auditor also provided information from ITC Midwest regarding construction of a new 7.5 mile transmission line across the southern half of Jones County, the proposed timeline for release of the revised plans for the courthouse site improvement projects, a notice from the City of Monticello regarding a February 20, 2019 consultation to review proposed amendments to their urban renewal plan, and a response from the Anamosa City Administrator requesting consideration of her request to allow for odd/even parking along N. High St. during snow emergencies due to the large volume of traffic and parking needs in the area, as an alternative to the city's current prohibition of all parking along N. High during snow emergencies.

The Information Technology Coordinator met with the Board to present two quotes for security cameras at the JETS facility in Monticello.

Moved by Manternach seconded by Zirkelbach to accept a quote from EnCompass in the amount of \$694.22 for five security cameras at the JETS facility in Monticello, with cabling and installation to be provided by Tech Solutions at a cost not to exceed \$1,500. All aye. Motion carried.

The Sheriff and Jail Administrator met with the Board to review the proposal from Shive-Hattery Architecture and Engineering to prepare an analysis of jail staffing, noting that the proposal also included options for a long-range jail needs study, and to request a pay increase for Jail Administrator Contessa LeMense.

Moved by Oswald seconded by Eaken to accept the proposal from Shive-Hattery Architecture and Engineering for a jail staffing analysis in the amount of \$3,000, and to decline the jail needs study options. All aye. Motion carried. [2019-017]

No action was taken on the salary increase proposal for the Jail Administrator pending further information from the Sheriff.

The Conservation Director met with the Board to review an easement proposal from ITC Midwest to place a transmission line along a portion of the Grant Wood Trail, noting that ITC Midwest is offering \$17,364 if ITC chooses to exercise the easement option presented for approval.

Moved by Zirkelbach seconded by Oswald to approve an Easement Option Agreement between Jones County and ITC Midwest, LLC, for an easement to construct, operate, and maintain

a transmission line across land owned by Jones County (Grant Wood Trail), noting that ITC Midwest, LLC, may exercise the easement within twelve months; and that further, all proceeds from the Option Agreement, and from the proposed Electric Line Easement if the option is exercised, shall be deposited in the Conservation Land Acquisition Trust Fund with said funds to be used for acquisition, development, and maintenance of the Grant Wood Trail in Jones County and associated amenities. All aye. Motion carried. [2019-018]

The Engineer met with the Board to report that significant progress has occurred in the past week on permitting and right of way negotiations for the Shaw Rd. grading and bridge replacement project; to discuss presentations at a recent paving conference; requests for presentations on aerial drone usage for road project surveying; and winter road maintenance activities.

Supervisor Manternach inquired about the status of the Lead Mine Rd. project.

The Board and Engineer discussed expenditures and tonnage placement history for contract rock and spot rock, and the impact of surface stabilization, ditching projects, road width, and heavy equipment on rock needs, with the Board noting a need for increased ditching activities to address drainage concerns. Also discussed snow and ice removal concerns and policies.

The Board and Auditor reviewed a list of items to address in the proposed FY20 and re-estimated FY19 departmental budgets, including requests for additional staff positions, pay rate increases for precinct election officials and township officials, expenses with unusual rates of increase, capital projects, possible duplication of budgeted expenses, and the aerial tax map project. The Auditor will contact the department heads whose budgets will be impacted by various changes discussed. The Auditor also provided updated fund balance projections noting that the total levy rate used in the projections was the same levy rate adopted for the FY19 budget, with increased tax revenue generated only a result of changes in taxable values.

The Board reviewed a summary of FY20 salary proposals as submitted by the various department heads and from the Compensation Board.

Moved by Manternach seconded by Eaken to approve the Compensation Board's FY20 salary increase recommendation of 4.5% for the Attorney, Auditor, Recorder, Sheriff, Treasurer, and Supervisors, subject to formal action at the FY20 budget hearing. Ayes: Manternach. Nays: Oswald, Eaken, Zirkelbach, and Rohwedder. Motion failed.

Moved by Eaken seconded by Manternach to reduce the Compensation Board's FY20 salary increase recommendation for the Attorney, Auditor, Recorder, Sheriff, Treasurer, and Supervisors from 4.5% to 3%, subject to formal action at the FY20 budget hearing. Ayes: Eaken. Nays: Oswald, Zirkelbach, Manternach, and Rohwedder. Motion failed.

Moved by Zirkelbach seconded by Oswald to reduce the Compensation Board's FY20 salary increase recommendation for the Attorney, Auditor, Recorder, Sheriff, and Treasurer from 4.5% to 2.75%, and to reduce the salary increase recommendation for the Board of Supervisors from 4.5% to 2.5%; all subject to formal action at the FY20 budget hearing. Ayes: Oswald, Zirkelbach, and Rohwedder. Nays: Eaken and Manternach. Motion carried.

The Board reviewed the results of a salary comparability study from the County's labor consultant as requested for the positions of Attorney's Secretary/Administrative Assistant, Environmental Health/Board of Health Administrator, Secondary Road Office Manager, Secondary Road Maintenance Superintendent, Social Worker, Transit Director, and Veteran Affairs Administrator, and noted that no comparable jobs were found in the ten counties surveyed for the position of Transit Director (i.e. JETS Director), and that the only salary reported for social worker was for that of Mental Health Region Executive Director which was not a comparable position. Supervisor Zirkelbach obtained salary information from Benton

County to consider for the JETS Director salary comparison, and the Auditor obtained social worker salary information from Linn County as no other counties responded.

Moved by Zirkelbach seconded by Eaken to approve, for FY20 budget preparation purposes only, a 2.75% pay increase for the Engineer, Conservation Director, Community Services Director, and Senior Dining Director, and a 3.5% pay increase for the JETS Director, and to further commit to re-evaluating the salary of the Community Services Director if child and adolescent mental health services become a responsibility of the mental health regions. Ayes: Oswald, Eaken, Manternach, and Zirkelbach. Nays: Rohwedder. Motion carried.

Moved by Oswald seconded by Eaken to approve, for FY20 budget preparation purposes only, a 2.75% pay increase for the Public Health Coordinator and G.I.S. Coordinator, and a 5.5% pay increase for the Environmental Health/Board of Health Administrator, Information Technology Coordinator, and Veteran Affairs Administrator. Ayes: Oswald, Eaken, Zirkelbach, Rohwedder. Nay: Manternach. Motion carried.

Moved by Zirkelbach seconded by Oswald to approve, for FY20 budget preparation purposes only, a 2.75% pay increase for the Secondary Road Maintenance Superintendent, and that the salary increases for the Assistant County Attorney and Chief Deputy Sheriff be reduced to be reflective of the adjusted rate of increase for their respective principal elected official. All aye. Motion carried.

Moved by Eaken seconded by Zirkelbach to approve, for FY20 budget preparation purposes only, a 2.75% pay increase for the Communications Supervisor, Sheriff's Office Manager, Assistant to the Engineer, Engineer in Training, and Conservation Resource Manager, and a salary for Jail Administrator Contessa LeMense that is no more than 2.75% higher than the FY19 base salary of retiring Jail Administrator Mike Elkin. All aye. Motion carried.

No action was taken on the salary recommendations for the deputies of elected officials with the understanding that the proposed salary increases would be reduced to be reflective of the adjusted rate of increase for their respective principal elected official.

Moved by Oswald seconded by Eaken to approve, for FY20 budget purposes only, a 2.75% pay increase for the Attorney's Secretary/Administrative Assistant, Secondary Road Assistant Office Manager, Conservation Naturalist, Conservation Office Manager, Community Health Specialist, Social Worker, and Mental Health Advocate, and a 5.5% salary increase for the Secondary Road Office Manager. All aye. Motion carried.

Moved by Eaken seconded by Zirkelbach to approve, for FY20 budget preparation purposes only, a 2.75% increase for Senior Dining non-exempt staff, and a 2.75% increase in the pay scale for JETS non-exempt staff. All aye. Motion carried.

The Auditor will contact bond counsel regarding the necessary resolutions and public notices to continue to use a debt service levy in the FY20 budget, and presented a request from the Monticello Public Library to receive the funds requested from the County towards their renovation project in FY19 rather than in FY20. The Board informally agreed to have the Auditor move the proposed expenditure to the FY19 re-estimated budget.

Supervisor Zirkelbach provided a draft letter to the Limestone Bluffs R.C. & D. reporting the Board's decision regarding the discontinuance of Jones County funding for the organization in FY20.

Supervisor Manternach reported that the renovation of the Environmental Health and Public Health office has been completed except for the public counter and that the office staff has moved back into the office. He also shared correspondence from the City of Wyoming regarding the status of the possible conveyance of county property at 311 W. Main St., Wyoming to the City of

Wyoming. Manternach requested that when the County Attorney has the documents prepared that City of Wyoming representatives be present at a Board of Supervisor's meeting to assure that parties are in agreement with the procedure and expectations.

Moved by Zirkelbach seconded by Eaken to adjourn at 1:50 p.m. All aye. Motion carried.

Attest: Janine Sulzner, Auditor

Ned Rohwedder, Chairman