

**JONES COUNTY 911 SERVICE BOARD**

**MEETING MINUTES**

January 23, 2020

**SERVICE BOARD MEMBERS**

NV= nonvoting, **Bold lettering** indicates those in attendance at this meeting

|                       |                         |                       |                             |
|-----------------------|-------------------------|-----------------------|-----------------------------|
| <b>Denny Coon</b>     | <b>Oxford Junction</b>  | <b>Joe Oswald</b>     | <b>Board of Supervisors</b> |
| <b>Mike O'Connor</b>  | <b>Morley</b>           | <b>Roxanne Tapken</b> | <b>Martelle</b>             |
| Kevin Rohwedder       | Olin Fire District      | <b>John Machart</b>   | <b>Anamosa</b>              |
| <b>Rex Andrews</b>    | <b>Madison Township</b> | <b>Al Willman</b>     | <b>Wyoming</b>              |
| <b>Russ Benke</b>     | <b>Onslow</b>           | <b>Britt Smith</b>    | <b>Monticello</b>           |
| Jacob Koch            | Mechanicsville          | Brandon Siggins       | Lisbon                      |
| <b>Bert Kraai</b>     | <b>Cascade</b>          | <b>Brenda Leonard</b> | <b>Jones County EMA</b>     |
| <b>Jean McPherson</b> | <b>Olin (Ambulance)</b> | <b>Greg Graver</b>    | <b>Jones County Sheriff</b> |

Sheila Frink NV Anamosa Area Amb. Jake Lindauer NV Lisbon/MtVernon Amb.

VISTORS in Attendance:

**Jeff Carstensen – Oxford Junction City Council, Kristina Stevenson – Oxford Junction Mayor  
911 Coordinator**

Gary Schwab - Jones County 911 Coordinator

Chairman Coon called the meeting of the 911 Service Board to order at 6:45 PM.

**Motioned by Willman, 2<sup>nd</sup> by Andrews to approve the agenda. All aye. Motion carried.**

**Past Minutes of January 2, 2020**

**Motioned by Leonard, 2<sup>nd</sup> by Benke to approve the minutes. All aye. Motion carried.**

**Budget Report**

Schwab reported Corrected financials through December: Fund balance stands at \$257,153.64 Revenue stood at \$143,240.68, Expenses stood at \$267,475.64.

**Motioned by Oswald, 2<sup>nd</sup> by Machart to approve the budget report as presented. All aye. Motion carried.**

**Public Hearing – Proposed Jones County 911 Service Board FY20 Amended Budget**

**Motioned by Willman, 2<sup>nd</sup> by Benke to open the public hearing regarding the FY20 Amended Budget proposal at 6:49 PM. All aye. Motion carried.**

Comment Period – Schwab reported that no comments were received in the office either verbal or written.

**Motioned by Benke, 2<sup>nd</sup> by Smith to close the public hearing regarding the FY20 Amended Budget proposal at 6:50 PM. All aye. Motion carried.**

**Motioned by Leonard, 2<sup>nd</sup> by Tapken to adopt the FY20 amended budget. All Aye. Motion carried.**

**Public Hearing – Proposed Jones County 911 Service Board FY21 Budget**

**Motioned by Oswald, 2<sup>nd</sup> by Leonard to open the public hearing regarding the FY21 Budget proposal at 6:51 PM. All aye. Motion carried.**

Comment Period – Schwab reported that no comments were received in the office either verbal or written.

**Motioned by Benke, 2<sup>nd</sup> by Smith to close the public hearing regarding the FY21 Budget proposal at 6:52 PM. All aye. Motion carried.**

**Motioned by O'Connor, 2<sup>nd</sup> by Willman to adopt the FY21 budget. All Aye. Motion carried.**

**Discussion Possible Action for Small UPS at Amber**

Schwab reported that the Wyoming tower EMS had been down. Terry Harris from Radio Communications advised that the problem was actually at the Amber tower and that he feels the problem stemmed from a power outage that had happened during the ice storm which caused a couple of power supplies to ‘crowbar’. Terry recommended that it would be good to put a small UPS in place to protect against another occurrence. Schwab stated that he had this discussion on Wednesday, Terry stated he would get a quote emailed to me. Unfortunately that did not happen. So I guess for now we will have to table this discussion. Smith offered that a small UPS should not cost that much and we should go ahead instead of waiting for the next meeting in March.

**Motioned by Smith, 2<sup>nd</sup> by Willman to approve the purchase and installation of the recommended UPS as long as the quote does not exceed \$600 to do so. All Aye. Motion carried.**

**Approve Changes to the Jones County 911 Service Board Bylaws**

Schwab presented the changes to the Jones County 911 Service Board Bylaws which will recognize alternate members as voting members of the board when the regular appointed member cannot be present. Alternates must be nominated by the agency they are going to represent and a letter must be sent as detailed in the new bylaws language.

**Motioned by Benke, 2<sup>nd</sup> by Kraai to approve the changes to the Jones County 911 Service Board Bylaws. All Aye. Motion carried.**

**Other Items of Interest**

Schwab reported that apparently things are going well with the Shared Services installations. We have been moved up in the schedule to March 25<sup>th</sup>.

**Motioned by Leonard, 2<sup>nd</sup> by Bebke to adjourn the meeting at 7:00 PM. All aye. Motion carried.**

Next Meeting – March 5th, 2020. There will not be a February meeting

Recorded by:

Gary Schwab

Jones County 911 Coordinator