

February 11, 2020 8:30 a.m.

The Jones County Board of Supervisors met in regular session. Present Chairman Manternach, Supervisors Eaken, Oswald, Rohwedder, and Zirkelbach.

Moved by Oswald seconded by Eaken to approve the minutes of the February 4, 2020 meeting. All aye. Motion carried.

Moved by Eaken seconded by Rohwedder to approve the payroll for the period ending February 2, 2020, as certified by the department heads. All aye. Motion carried.

Moved by Rohwedder seconded by Oswald to re-appoint Gary Stolte to the Olin Benefited Fire District for a term of three years. All aye. Motion carried.

Moved by Zirkelbach seconded by Oswald to approve a five-day Class A Liquor License (Private Club) for Scotch Grove Coon Hunters Club at 18344 Eby's Mill Rd., Scotch Grove, to be effective March 12, 2020. All aye. Motion carried. [2020-014]

Moved by Rohwedder seconded by Zirkelbach to approve, and place on file, the Clerk's Report of Fees Collected for the month ending January 31, 2020. All aye. Motion carried. [2020-015]

The Board reviewed insurance claims filed for damages to personal vehicles reported as a result of road conditions.

Matt McQuillen and the County Attorney met with the Board to provide an update on the status of a soil contamination remediation project at county owned property at 311 E. Main St., Wyoming. McQuillen provided a history of his involvement with the property from before the property was acquired by the County on a tax sale deed so that state funds could be used to pay for the remediation project. The County Attorney provided an update on his conversation with the Iowa Dept. of Natural Resources regarding a recent letter, and noted that conditions at the site were improving, but that if the County were to convey the property to another owner before the project was completed that state funding for the project would cease, which is contrary to information the Board had received in late 2018 and early 2019 from the remediation contractor.

Moved by Oswald seconded by Eaken to open bids at 9:00 a.m. to remove the storage shed and foundation on county-owned property adjacent to E23 County Home Rd., and located in Section 36 of Wayne Township (county farm). All aye. Motion carried.

Bids were received as follows:

\$600 S.C. Oberbreckling Excavating & Construction

\$4,825 Oberbreckling Concrete & Excavating

\$5,480 Jerry McElmeel Excavating & Grading

\$6,000 Custom Dozing and Crane Service, Inc.

\$6,700 Boomerang Corporation

\$16,875 B & J Hauling & Excavation, Inc.

Moved by Rohwedder seconded by Zirkelbach to accept a bid from S.C. Oberbreckling Excavating & Construction in the amount of \$600 to remove the storage shed and foundation on county-owned property adjacent to E23 County Home Rd., and located in Section 36 of Wayne Township (county farm), after March 1, 2020. All aye. Motion carried.

Moved by Oswald seconded by Eaken to open proposals at 9:08 a.m. from local Jones County banks with Jones County funds on deposit to process a loan transaction for the County in an amount not to exceed \$450,000 with re-payment in full by June 30, 2020; said loan authorized by Board action on March 5, 2019. All aye. Motion carried.

Proposals were received as follows:

Citizens Bank, Anamosa 1.69% with no additional fee

Exchange State Bank, Martelle 2.53% with a \$50 fee

Fidelity Bank & Trust, Anamosa 2.55% plus a \$40 fee

F & M Bank, Anamosa 2.79% with no additional fee

Moved by Oswald seconded by Eaken to accept a proposal from Citizens Bank, Anamosa, to process a loan transaction for the County in an amount not to exceed \$450,000 with re-payment in full by June 30, 2020 at an interest rate of 1.69% with no additional fees; said loan authorized by Board action on March 5, 2019, with further action to be taken at the February 18, 2020 meeting. All aye. Motion carried.

The Land Use Administrator met with the Board to review violations of the Nuisance Ordinance after a thirty-day extension on property owned by Paul and Roxanne Rundle at 8346 Slide Rock Rd., Anamosa.

Moved by Rohwedder seconded by Oswald to allow Paul and Roxanne Rundle, the owners of the property located at 8346 Slide Rock Rd., Anamosa in Section 25 of Fairview Township, an additional thirty-day extension, until March 16, 2020, to abate the nuisance on the property or the County will proceed with filing a civil citation pursuant to Section 8, of Article II, of the Jones County Nuisance Ordinance. All aye. Motion carried.

The Engineer and Assistant to the Engineer met with the Board to discuss an equipment build; a proposal to add a portion of 15th St. to the County's Farm to Market Road System; a request to contract with an engineering company to conduct bridge load ratings to comply with recently adopted legislation; to open bids for a new motor grader; and to provide an update on right of way negotiations for the Lead Mine Rd. grading project.

Supervisor Oswald introduced the following resolution and moved its adoption, seconded by Supervisor Zirkelbach. On roll call vote: Zirkelbach aye, Rohwedder aye, Oswald aye, Eaken aye, Manternach aye, whereupon the Chairman declared the resolution passed and adopted.

FARM TO MARKET REVIEW BOARD APPLICATION RESOLUTION

WHEREAS, a county may apply for modifications to its farm to market system to add or subtract mileage from its system, to accept or delete highways gained or lost through jurisdictional transfers, or to change the classification of roads within its system, and

WHEREAS, the Board of Supervisors of Jones County has consulted with its County Engineer and desires to modify its farm to market road system to provide continuity of intra-county and inter-county routes, to meet the needs of existing or potential traffic, to better meet land use needs, or to provide a more suitable location for a farm to market route, and

WHEREAS, application for modifications to any county's farm to market system must be made to the Farm to Market Review Board per the requirements of Code of Iowa Section 306.6,

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF JONES COUNTY that this county is formally requesting that the Farm to Market Review Board approve the following modifications to its farm to market system:

Road segments proposed for addition to the farm to market system:

15th St. from the Linn County line to 240th Ave. all within Section 31,
Township 83 North, Range 4 West of the 5th Principal Meridian, Jones
County, Iowa.

Total mileage added to the Farm to Market System: 1.07 miles

The Board of Supervisors of Jones County, in lawful session this 11th day of February, 2020 hereby adopts this Farm to Market Modification Resolution.

Moved by Rohwedder seconded by Oswald to authorize the Engineer to contract with IIW Engineers & Surveyors, Dubuque, IA, to conduct load ratings on 135 Jones County bridges for a not to exceed amount of \$46,000, and noting that the contract was not offered for competitive bid. All aye. Motion carried.

Moved by Oswald seconded by Rohwedder to open bids at 9:48 a.m. for an all-wheel drive motor grader. All aye. Motion carried.

Bids were received as follows:

- Martin Equipment in the amount of \$342,500 for a John Deere model 772 AWD, with a trade-in offer of \$62,500 for a John Deere model 872 motor grader
- Martin Equipment in the amount of \$331,500 for a John Deere model 672 AWD, with a trade-in offer of \$62,500 for a John Deere model 872 motor grader
- Altorfer Equipment Company in the amount of \$332,046 for a Caterpillar model 150-5 AWD, with a trade-in offer of \$60,000 for a John Deere model 872 motor grader

Moved by Rohwedder seconded by Eaken to table action to award a bid for a motor grader until the February 18, 2020 meeting to allow time for the Engineer to review the bids. All aye. Motion carried.

During discussion on the right of way negotiations the Board provided direction to the Engineer to not deviate from the appraised values for the remaining property to be acquired for the Lead Mine Rd. grading project.

The Public Health Coordinator, Information Technology Coordinator, and Sheriff and Sheriff's Office Manager met individually with the Board to review the results of salary comparability studies conducted in the fall of 2019 for the positions of Public Health Coordinator, Information Technology Coordinator, and Sheriff's Office Manager.

Several department heads and elected officials were present to offer comments regarding the Board's February 4, 2020 proposals regarding salary amounts to be included in the FY2021 county budget.

The Board and Auditor continued discussion regarding the proposed FY2021 budget, further reviewing the expenses proposed for the capital projects fund, funding requests from various agencies, the Engineer's requested increase in the transfers from the General Basic and Rural Services funds, the proposal from Public Health to add a part-time employee, and possible changes to the levy rates. The Conservation Director was present for discussion regarding his proposal to increase camping rates and reserving the additional revenue for future campground improvements, and the increase in their proposed budget for non-salary related expenditures. The Board directed the Auditor to remove the expenses associated with the proposal for an additional part-time employee for the Public Health department, and to reduce or eliminate funding requests from some agencies.

The Board further discussed their February 4, 2020 proposal for salary amounts to be included in the FY2021 county budget.

Moved by Zirkelbach seconded by Rohwedder to reduce the Compensation Board's FY21 salary increase recommendation for the Attorney, Auditor, Recorder, Sheriff, and Treasurer by 30% (Attorney from 10% to 7%, Recorder from 6% to 4.2%, and Auditor, Sheriff, and Treasurer from 5% to 3.5%), and to reduce the salary increase recommendation for the Board of Supervisors by 40% (from 5% to 3%); all subject to formal action at the FY21 budget hearing. Ayes: Zirkelbach, Rohwedder, and Oswald. Nays: Eaken and Manternach. Motion carried.

Moved by Oswald seconded by Zirkelbach to approve, for FY21 budget preparation purposes only, the following salary increases for the respective positions:

- 7.94% - Community Services Director
- 5% - Senior Dining Director
- 4.5% - County Engineer
- 3.5%, plus \$1,000 as agreed upon hire in 2019 - JETS Director
- 3.5%, plus \$2,000 for bridge inspection duties - Road Maintenance Superintendent
- 4% Information Technology Coordinator, Sheriff's Office Manager, and Community Health Specialist

- 3.5% for the following positions: Conservation Director, Environmental Health Administrator, Veteran Affairs Administrator, G.I.S. Coordinator, Assistant to Engineer, Conservation Ranger, County Attorney's Secretary, Secondary Road Office Manager, Conservation Naturalist, Conservation Resource Manager, Conservation Office Manager, non-exempt Senior Dining staff, and non-exempt JETS staff (pay scale)
- 3% for the following positions: Public Health Coordinator, Jail Administrator, Communications Supervisor, and Mental Health Region Social Workers, and
- 2.24% for Engineer in Training

All aye. Motion carried.

No action was taken on the salary recommendations for the deputies of elected officials with the understanding that the proposed salary increases would be reduced to be reflective of the adjusted rate of increase for their respective principal elected official.

The Auditor will incorporate the budgetary changes discussed at this meeting and provide updated projected fund balances for the February 18, 2020 meeting, along with tax levy needs to support the budget after the changes are incorporated.

The Auditor presented a change order from Meyer Mechanical to accommodate the need for the contractor to work in the evenings to avoid construction activity disruptions due to court activities, and noting the item was added to the agenda with less than twenty-four hours notice at 7:45 a.m. on February 11, 2020 due to the timing of receipt of the proposed change order, and to avoid further delays in the construction project.

Moved by Oswald seconded by Eaken to approve a change order from Meyer Mechanical in an amount not to exceed \$5,175 to provide for the added costs of performing construction activities in the evenings to avoid construction activity disruptions due to court activities. All aye. Motion carried. [2020-016]

The Board members provided brief updates on upcoming committee meetings.

The Land Use Administrator stopped in briefly to provide an update on a nuisance complaint on property north of Monticello.

Moved by Eaken seconded by Oswald to adjourn at 1:35 p.m. All aye. Motion carried.

Attest: Janine Sulzner, Auditor

Wayne Manternach, Chairman