

March 17, 2020 9:00 a.m.

The Jones County Board of Supervisors met in regular session. Present Chairman Manternach, Supervisors Oswald, Rohwedder, and Zirkelbach. Supervisor Eaken was absent.

Moved by Oswald seconded by Zirkelbach to approve claims #2003-0126 through #2003-0364, with the exception of Conservation claim #2003-0217, payable to the Iowa Department of Agriculture in the amount of \$75, withdrawn at the request of the department head prior to issuance of the check. All aye. Motion carried.

Moved by Rohwedder seconded by Oswald to authorize the Chairman to sign and place on file the Iowa Certified Local Government 2019 Annual Report of the Jones County Historic Preservation Commission. All aye. Motion carried. [2020-024]

Moved by Oswald seconded by Rohwedder to approve a change order from Meyer Mechanical in the amount of \$4,026.15 for a special use Fujitsu condenser and floor unit to be installed in the jail cell area, as a standard unit will not fit in the available space. All aye. Motion carried.

The Land Use Administrator met with the Board to provide an update on applications to be heard by the Board of Adjustment at their meeting in the evening; and to review the status of nuisance complaints at 23713 Highway 38, Monticello after the expiration of a thirty-day courtesy notice to abate the nuisance, and at 8346 Slide Rock Rd. Supervisor Oswald noted the owner of the property at 23713 Highway 38, Monticello, has made progress towards cleaning up the property, and the property owner's concerns with his ability to replace the house in the future if he were to remove it at this time. Also discussed was the status of nuisance complaints at 24052 Ridge Rd. E28, Anamosa, and at 13461 Ramsey Rd., Anamosa, both of which are the subjects of court-ordered abatements.

Moved by Oswald seconded by Zirkelbach to authorize the Land Use Administrator to issue a formal notice of violation of the Jones County Nuisance Ordinance to Russell and Danica Hughes for property located at 23713 Highway 38, Monticello, in Section 9 of Lovell, and providing thirty days to abate the nuisance or to request a hearing before the Board of Supervisors. All aye. Motion carried.

Moved by Zirkelbach seconded by Rohwedder allow Paul and Roxanne Rundle, the owners of the property located at 8346 Slide Rock Rd., Anamosa in Section 25 of Fairview Township, an additional thirty-day extension (third extension), until April 17, 2020, to abate the nuisance on the property or the County will proceed with filing a civil citation pursuant to Section 8, of Article II, of the Jones County Nuisance Ordinance. All aye. Motion carried.

The Engineer met with the Board to review a draft memo to Secondary Road employees regarding proposed departmental safety measures to minimize workplace exposures to acute respiratory illnesses, including COVID-19; to provide updates on the Shaw Rd. grading and resurfacing project, and the March 12, 2020 meeting of the committee to address safety concerns at the intersection of Old Dubuque Rd. and U.S. Highway 151, including the need to address local funding commitments towards possible safety related projects; and his concerns with a new policy to be in effect July 1 by the Jones County Solid Waste Commission regarding requirements to cover all loads, and how that will impact efforts by his staff when delivering roadside debris.

The Emergency Management Coordinator and Public Health Coordinator met with the Board to provide an update on emergency preparedness activities to address the COVID-19 public health emergency, and to request that the Public Health intern employed by the County in the summer of 2019 be hired on a temporary basis to assist County staff during this public health emergency. The Auditor, Attorney, Sheriff, Recorder, Treasurer, and Conservation Director were also present for the discussion. Additional related matters discussed were an update from the March 16, 2020 county

department head meeting, possible impacts of closing county buildings and court activities and possible accommodations for certain services, public meeting access, quarantine guidelines, and employee compensation for related absences.

Moved by Oswald seconded by Zirkelbach to close the Jones County Courthouse and all county facilities to public access beginning Thursday, March 17, 2020, as further detailed in the following press release:

“In an attempt to maintain continuity of operations and limit potential exposure to the Corona Virus/COVID-19, the Jones County Courthouse and all County facilities will be closed to public access beginning Thursday, March 19, 2020 until further notice. County staff will remain available to assist the public and conduct county business via telephone and email. Limited in-person appointments may continue to be available through all county departments, except the Treasurer’s Office. Any questions regarding court appearances should be directed to the Clerk of Court at 319 462-4341.

Customers should contact the respective office for assistance and the availability of in-person appointments, or may call the County Auditor’s Office at 319 462-2282 and your call will be re-directed to the most appropriate office. All telephone calls regarding drivers’ license, motor vehicle registrations, and property taxes should be made directly to 319 462-3559. Calls regarding court matters should be made directly to 319 462-4341. Handicapped accessibility for persons with appointments, or a scheduled court appointment, will continue to be available through the west entrance to the Courthouse.

A secure payment/document box is expected to be available at one of the Courthouse entrances for property tax payments, motor vehicle payments, and other paper filings from 8:00 a.m. until 4:30 p.m. Monday through Friday.

Persons who wish to file nomination papers should contact the County Auditor’s Office at 319 462-2282 to accept those papers and assure compliance with the required filing deadlines. Persons wishing to view filed nomination papers should contact the County Auditor’s Office at 319 462-2282.”

[This action was further clarified March 18, 2020 to note that nothing in this action should be read so as to close, cancel, or continue scheduled court hearings, and that persons with scheduled court hearings that may be impacted by this closing should contact the Clerk of Court or their own attorney regarding said hearings.]

All aye. Motion carried.

The Sheriff reported that he has scheduled a meeting with his management staff on March 18, 2020 and would have additional information available after that meeting to address Courthouse building security concerns. The Board will conduct a special session at 4:30 p.m. on March 18, 2020 to further define procedures and policy matters related to the COVID-19 public health emergency.

Moved by Oswald seconded by Rohwedder to hire Kaci Ginn for temporary employment as an intern with the Public Health Department at \$12.00 per hour, effective March 16, 2020. All aye. Motion carried.

The Conservation Director met with the Board to discuss the Conservation Board’s request to be able to access unused Conservation Department operations spending authority in a future budget year, and to discuss payment for endorsements on employee drivers’ licenses. Formal action on the budgetary request will be scheduled for a future meeting. No action was taken on the Conservation Director’s request for the County to pay for endorsements on employee drivers’ license, as the

County's long-standing practice is to not pay for employee drivers' licenses nor the endorsements thereon.

The Board reviewed the information presented by Cindy Stevenson, Insurance Associates, Inc. at the March 10, 2020 meeting regarding property insurance coverage for the courthouse.

Moved by Oswald seconded by Zirkelbach to change the County's property damage coverage to retain blanket coverage for property damage, but with a 130% margin clause on all county buildings, and to increase the value for the Courthouse to \$14,727,179 (currently \$10,121,859), effective immediately. All aye. Motion carried.

The Board members provided brief updates on upcoming committee meetings.

The County Attorney returned to the meeting to further discuss requirements for offering the public the ability to be physically present at public meetings. Several options were discussed, with further discussion to be held at the March 18, 2020 special session.

Moved by Zirkelbach seconded by Oswald to approve the minutes of the March 10, 2020 meeting. All aye. Motion carried.

Moved by Oswald seconded by Zirkelbach to adjourn at 11:55 a.m. All aye. Motion carried.

Attest: Janine Sulzner, Auditor

Wayne Manternach, Chairman