

June 30, 2020 9:00 a.m.

The Jones County Board of Supervisors met in regular session. Present Chairman Manternach, Supervisor Eaken, Oswald, and Zirkelbach. Supervisor Rohwedder was absent.

*Physical in-person access to the Board of Supervisors meeting, which had been restricted since March 18, 2020 due to the COVID-19 public health emergency, is now permitted. In addition, meeting access continues to be provided by electronic video and audio streaming via remote meeting software, with audio only access also available by telephone.*

Moved by Eaken seconded by Oswald to approve the minutes of the June 23, 2020 meeting. All aye. Motion carried.

Moved by Zirkelbach seconded by Oswald to approve the payroll for the period ending June 21, 2020, as certified by the department heads. All aye. Motion carried.

The Emergency Management Coordinator and Public Health Coordinator met with the Board to provide an update on emergency preparedness activities to address the COVID-19 public health emergency. The Emergency Management Coordinator provided an update on the extension of the Governor's emergency proclamation, and that she is investigating the ability to purchase personal protective equipment for schools. The Public Health Coordinator provided an update on the status of COVID-19 cases in Jones County. The Community Health Specialist provided an update on the rise in COVID-19 cases across the country and internationally, other communicable diseases they continue to follow, and assistance to schools and the general community with regard to health concerns.

The County Attorney met with the Board to request issuance of a formal document outlining the Board's Phase II re-opening guidelines that began on June 29, 2020, to provide to the Judicial Branch to assist with their planning efforts towards re-opening court services.

Moved by Oswald seconded by Zirkelbach to authorize the issuance of a formal document outlining Phase II of the Jones County Public Offices Phased Reopening Guidelines, that were effective on June 29, 2020. All aye. Motion carried.

The County Attorney and Conservation Park Ranger met with the Board to present a bloodborne pathogen policy recommended for adoption by the County Employee Safety Committee.

Moved by Eaken seconded by Oswald to adopt and place on file a Bloodborne Pathogens Exposure Control Plan and Safety Procedures policy. All aye. Motion carried. [2020-075]

The Sheriff met with the Board to request a promotion for a deputy, and for approval of law enforcement and emergency communications contracts with the various cities in Jones County.

Moved by Oswald seconded by Zirkelbach to promote Deputy Tim Smith to Sheriff's Investigator/Sergeant effective July 1, 2020, with pay as per the collective bargaining agreement. All aye. Motion carried.

Moved by Zirkelbach seconded by Eaken to approve and authorize the Chairman to sign and place on file 28E Law Enforcement Agreements for FY2021 with the cities of Morley, Olin, Onslow, Oxford Junction, and Wyoming, and 28E Law Enforcement Agreements for FY2021 with the cities of Anamosa and Monticello. All aye. Motion carried. [2020-076, 2020-077, 2020-078, 2020-079, 2020-080, 2020-081, 2020-082]

The Board members reported on recent and upcoming committee meetings.

Dean Wood and land surveyor Bill Burger met with the Board and Land Use Administrator to further discuss the Planning and Zoning Commission's denial of Wood's zoning request to construct an additional storage facility at 21597 County Rd. E34.

Moved by Oswald seconded by Eaken to direct Dean Wood to resubmit his zoning request to the Planning and Zoning Commission now that his site plan has been updated. All aye. Motion carried.

The Engineer met with the Board to present his recommendation to award a bid for a small crawler dozer; to request another hearing be set for the Lead Mine Rd. project and condemnation proceedings; to present information about the possible purchase of a roadside mower; and to provide an update on the progress of the Shaw Rd. grading and resurfacing project.

Moved by Eaken seconded by Oswald to accept a bid from Altorfer Equipment Co. in the amount of \$147,286 for a small crawler dozer. All aye. Motion carried.

Moved by Oswald seconded by Eaken to set a public hearing at 9:30 a.m. on July 28, 2020 to receive public comment on the matter of proceeding with condemnation proceedings for Project No. L-C-855—73-53 on Lead Mine Rd. All aye. Motion carried.

The Auditor presented and reviewed several end of year resolutions and actions for consideration.

Moved by Zirkelbach seconded by Eaken to approve and place on file the collective bargaining agreement between Jones County and P.P.M.E. Local 2003, effective July 1, 2020 through June 30, 2023, including a letter of understanding regarding ten-hour work days for deputy sheriffs. All aye. Motion carried. [2020-083]

Moved by Eaken seconded by Oswald to re-appoint Jeff Pitlik to the Jones County Conservation Board for the five-year term expiring June 30, 2025. All aye. Motion carried.

Moved by Zirkelbach seconded by Oswald to re-appoint Dennis Gray to the Jones County Veteran Affairs Commission for the three-year term expiring June 30, 2023. All aye. Motion carried.

Moved by Oswald seconded by Zirkelbach to re-appoint Paul Thomsen as the Supervisor District 5 representative on the Jones County Board of Adjustment for the five-year term expiring June 30, 2025. All aye. Motion carried.

Moved by Eaken seconded by Oswald to re-appoint Tim Fay as the Supervisor District 1 representative, and Keith Stamp as the Supervisor District 2 representative, on the Jones County Planning and Zoning Commission for three year terms expiring June 30, 2023. All aye. Motion carried.

Supervisor Eaken introduced the following resolution and moved its adoption, seconded by Supervisor Zirkelbach. On roll call vote: Zirkelbach aye, Oswald aye, Eaken aye, Manternach aye, whereupon the Chairman declared the resolution passed and adopted.

RESOLUTION APPROVING PLAT - REVISED

WHEREAS, a resolution approving the final plat of Northern View Acres, a subdivision located in Sections 25 and 36, Township 85 North, Range 4 West of the 5<sup>th</sup> P.M., was approved by the Jones County Board of Supervisors on June 16, 2020, and

WHEREAS, said final plat, and required supplemental documents, were recorded in the office of the Jones County Recorder on June 23, 2020 as document number 2020-1881, and in Plat Book R, page 67, and

WHEREAS, the number of lots in the resolution of approval did not include Lot A, numbered section 1. of the resolution approving the plat omitted information regarding Lot A, and further misstated information regarding Outlot A,

NOW THEREFORE, the Jones County Board of Supervisors approves the following revised resolution approving the final plat of Northern View Acres:

WHEREAS, a final plat of Northern View Acres, a subdivision containing four (4) buildable lots, one (1) non-buildable outlot, and one (1) lot to be dedicated for future road right of way, located in Sections 25 and 36, Township 85 North, Range 4 West of the 5<sup>th</sup> P.M., has been filed with the Jones County Board of Supervisors, and after consideration, the same is found to be correct and in accordance with the ordinances of Jones County, Iowa in relation to platting and the subdivision of land, with the exception of the following:

- lot use and size requirements found in Section 5 of Article IV, Subdivision Design, of the Jones County Subdivision Ordinance, and
- access point, interior road width, and road association requirements found in Section 2 of Article V, Minimum Improvements, of the Jones County Subdivision Ordinance, and
- interior street standards found in Section 3 of Article V, Minimum Improvements, of the Jones County Subdivision Ordinance, and

- storm water pollution prevention plan requirements found in Section 7 of Article V, Minimum Improvements, of the Jones County Subdivision Ordinance.

IT IS THEREFORE RESOLVED BY THE BOARD OF SUPERVISORS OF JONES COUNTY, IOWA that said final plat of Northern View Acres, be approved, with

1. a variance granted to the lot use and size requirements found in Section 5 of Article IV, Subdivision Design, of the Jones County Subdivision Ordinance, said variance:
  - a. restricts Lot A to be dedicated by easement to Jones County for future road right of way, and
  - b. permits Outlot A to be less than the one acre minimum lot size as the lot is to be acquired by the landowner adjacent to the southerly boundary of Outlot A, and
2. a variance granted to the access point, interior road width, and road association requirements of Section 2 of Article V, Minimum Improvements, of the Jones County Subdivision Ordinance, said variance:
  - a. permits Lots 1 and 4 in the subdivision to each have a single access point along Circle Drive, and Lots 2 and 3 in the subdivision to have a shared access point along Circle Drive, as approved by the Jones County Engineer, and
  - b. permits the subdivision to have no interior road, and
  - c. permits the subdivision to be approved without a Road Association Agreement; and
3. a variance granted to the requirements of Section 3 of Article V, Minimum Improvements, of the Jones County Subdivision Ordinance, as the subdivision is approved with no interior road, and
4. a variance granted to the storm water pollution prevention plan requirements of Section 7 of Article V, Minimum Improvements, of the Jones County Subdivision Ordinance, said variance provides that a storm water pollution prevention plan shall be submitted thirty days prior to commencement of construction in the subdivision,

AND, the same is hereby acknowledged on the part of Jones County, Iowa,  
 AND, the Chairman and County Auditor are hereby directed to certify this Resolution of Approval and affix the same to the plat as provided by law. In approving the plat, Jones County is expressly not accepting any responsibility for the roadways set forth on said plat.

The Board and Auditor reviewed information from the Engineer regarding the use of local option tax funds for road and bridge projects, including internal associated costs.

Supervisor Zirkelbach introduced the following 2019/2020 INTERFUND TRANSFER RESOLUTION #19/20-5 and moved its adoption, seconded by Supervisor Oswald. On roll call vote: Oswald aye, Zirkelbach aye, Eaken aye, Manternach aye, whereupon the Chairman declared the resolution passed and adopted.

**2019/2020 INTERFUND TRANSFER RESOLUTION #19/20-5**

IT IS HEREBY RESOLVED by the Jones County Board of Supervisors that the County Auditor is hereby directed to transfer \$350,000, from the Secondary Road Local Option Tax Fund to the Secondary Road Fund for payment of road and bridge project expenses incurred in fiscal year 2020 as follows:

**Maintenance Projects**

M-0620	HMA Overlay and Patching at various locations in Jones County	\$241,909.00
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**Construction Projects**

C-920	Shaw Rd. PCC Paving and Reinforced Concrete Box Culvert replacement from the Anamosa corporate limits to U.S. Highway 151, Fairview Township, Section 11 [Auditor’s Note: \$1,000,000 was previously transferred on October 15, 2019 for this project in the current fiscal year.]	\$108,091.00
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**Total    \$350,000.00**

Supervisor Oswald introduced the following 2019/2020 INTERFUND TRANSFER RESOLUTION #19/20-6 and moved its adoption, seconded by Supervisor Eaken. On roll call vote: Oswald aye, Zirkelbach aye, Eaken aye, Manternach aye, whereupon the Chairman declared the resolution passed and adopted.

2019/2020 INTERFUND TRANSFER RESOLUTION #19/20-6

IT IS HEREBY RESOLVED by the Jones County Board of Supervisors that the County Auditor is hereby directed to transfer \$822.93 from the REAP Fund to the General Basic Fund; said transfer reimburses the General Fund for the balance of the expenditures incurred for the MonMaq Dam Project which were not fully funded by grants and donations.

Supervisor Eaken introduced the following 2019/2020 INTERFUND TRANSFER RESOLUTION #19/20-7 and moved its adoption, seconded by Supervisor Zirkelbach. On roll call vote: Oswald aye, Zirkelbach aye, Eaken aye, Manternach aye, whereupon the Chairman declared the resolution passed and adopted.

2019/2020 INTERFUND TRANSFER RESOLUTION #19/20-7

IT IS HEREBY RESOLVED by the Jones County Board of Supervisors that the County Auditor is hereby directed to transfer \$27,426.20 from the Conservation Land Acquisition Trust Fund to the General Basic Fund, as further detailed:

- \$6,418.65 for expenses incurred by the General Fund at the Eby's Mill Wildlife Management Area during fiscal year 2020, as per the Board's Resolution adopted May 14, 2014 directing use of funds derived from income generated at said property;
- \$19,722.91 for expenses incurred by the General Fund at the Lost Canyon/Whitewater Canyon Area during fiscal year 2020, as per the Board's Resolution adopted July 5, 2016 directing use of funds derived from income generated at said property;
- \$223.97 for expenses incurred in the General Fund in fiscal year 2020 for the Naturalist education program to be funded from donations deposited in the Trust Fund for the education program;
- \$1,060.69 for expenses incurred by the General Fund in fiscal year 2020 for improvements at the Hale Wildlife Area, said amount to be funded from income generated at said property and deposited in the Trust Fund;

as said expenditures noted above are to be paid from donations and other funds held in the Conservation Land Acquisition Trust Fund for said purposes.

Supervisor Zirkelbach introduced the following 2019/2020 INTERFUND TRANSFER RESOLUTION #19/20-8 and moved its adoption, seconded by Supervisor Eaken. On roll call vote: Oswald aye, Zirkelbach aye, Eaken aye, Manternach aye, whereupon the Chairman declared the resolution passed and adopted.

2019/2020 INTERFUND TRANSFER RESOLUTION #19/20-8

IT IS HEREBY RESOLVED by the Jones County Board of Supervisors that the County Auditor is hereby directed to transfer \$53,740 from the General Basic Fund to the Capital Projects Fund to be used for long-term facility improvements. Said amount represents a portion of the unspent appropriation for the General Services (\$50,000) and Memorial Hall (\$3,740) departments.

Supervisor Oswald introduced the following 2019/2020 INTERFUND TRANSFER RESOLUTION #19/20-9 and moved its adoption, seconded by Supervisor Eaken. On roll call vote: Oswald aye, Zirkelbach aye, Eaken aye, Manternach aye, whereupon the Chairman declared the resolution passed and adopted.

2019/2020 INTERFUND TRANSFER RESOLUTION #19/20-9

IT IS HEREBY RESOLVED by the Jones County Board of Supervisors that the County Auditor is hereby directed to transfer the June 30, 2020 balance in the Debt Service Fund to the Capital

Projects Fund. Funds being transferred are equal to the June 30, 2020 cash basis balance in the Debt Service Fund, and are amounts received in Fiscal Year 2020 in excess of the certified Debt Service Levy, and primarily represent non-levied tax related dollars (i.e. commercial and industrial rollback replacement funds, mobile home taxes, grain taxes, and military service replacement funds) less amounts previously transferred for payment of debt obligations.

Moved by Oswald seconded by Zirkelbach to allow the Conservation Department to access \$30,082 of unused FY20 non-payroll spending authority in fiscal year 2020/2021, as per the Board’s action on March 31, 2020; noting that the department’s FY2020/2021 spending authority will need to be increased by that amount through an appropriation resolution after July 1, 2020, which may not occur until an amendment to the County budget is adopted, or other spending authority in Service Area 6-County Environment & Education is otherwise released. All aye. Motion carried.

[Auditor’s note: amount exceeds the \$10,000 limitation in the March 31, 2020 motion, however the Board agreed that \$22,927 is to be used to pay for a vehicle for the Naturalist that was included in the FY19/20 budget and acquired in late June, 2020 but were unable to make payment for in fiscal year 2020, leaving a net unused amount of \$7,155 which will be used towards cabin furniture purchased in June 2020, but not yet paid for.]

Supervisor Eaken introduced the following FUND BALANCE DESIGNATION RESOLUTION-General Fund and moved its adoption, seconded by Supervisor Oswald. On roll call vote: Oswald aye, Zirkelbach aye, Eaken aye, Manternach aye, whereupon the Chairman declared the resolution passed and adopted.

FUND BALANCE DESIGNATION RESOLUTION FISCAL YEAR 2020  
General Fund – Committed Balance

BE IT RESOLVED by the Jones County Board of Supervisors that \$442,650 shall be held as committed fund balance in the General Fund, and designated as follows:

- \$249,124 for county facility capital projects including, but not limited to, tuck pointing, replacement of heating and/or cooling systems, new building construction, major facility renovation projects, security improvements, or acquisition of additional office and/or storage space; and for major software upgrades. Funds for these purposes have been budgeted in previous years, but not fully spent; said unspent funds are supplemented each year by designating a portion of the of the annual general fund property tax levy for such purposes.
- \$40,000 for Conservation Department capital improvements;
- \$0 for special GIS projects;
- \$73,526 for an aerial tax mapping update fund for a joint project with the Jones County Conference Board; and
- \$80,000 for a voting equipment replacement fund (in the General Supplemental Fund).

Supervisor Zirkelbach introduced the following FUND BALANCE DESIGNATION RESOLUTION-General Fund and moved its adoption, seconded by Supervisor Oswald. On roll call vote: Oswald aye, Zirkelbach aye, Eaken aye, Manternach aye, whereupon the Chairman declared the resolution passed and adopted.

FUND BALANCE DESIGNATION RESOLUTION FISCAL YEAR 2020  
General Fund – Restricted Balance

BE IT RESOLVED by the Jones County Board of Supervisors that \$75,254 shall be held as restricted fund balance in the General Fund, for various projects funded by grants and donations, and noted as follows:

- \$41,933 as the amount of unspent grants or donations which have been received from other organizations restricted only for designated Central Park improvements, such as the historic bridge rehabilitation project, to offset future expenditures for the projects (not including donations for said project currently held in the Conservation Land Acquisition Trust Fund, if any), and

- \$19,521 as the amount of unspent grants or donations which have been received from other organizations restricted only for the Wapsipinicon Trail Project to offset previously committed, or future expenditures for the project.
- \$13,800 as the amount of unspent grant monies for an Emergency Medical Services Training grant.

Supervisor Eaken introduced the following FUND BALANCE DESIGNATION RESOLUTION-Secondary Road Fund and moved its adoption, seconded by Supervisor Oswald. On roll call vote: Oswald aye, Zirkelbach aye, Eaken aye, Manternach aye, whereupon the Chairman declared the resolution passed and adopted.

FUND BALANCE DESIGNATION RESOLUTION FISCAL YEAR 2020  
Secondary Road Fund

BE IT RESOLVED by the Jones County Board of Supervisors that 100% of the local option tax funds collected for road and bridge construction projects through June 30, 2020, less amounts previously transferred out for payment of road and bridge projects, be held as restricted fund balance on June 30, 2020 and committed for road and bridge projects.

The Board continued their discussion from the June 23, 2020 meeting regarding issuing a cautionary letter to County department heads regarding the unknown impact of COVID-19 on various County operations.

Moved by Oswald seconded by Zirkelbach to issue a letter to County department heads requesting additional fiscal restraint, and other cautionary fiscal measures, during FY21 due to the unknown, but likely fiscal impact of COVID-19 on County operations. All aye. Motion carried.

Supervisor Zirkelbach introduced the FISCAL YEAR 2020/2021 SALARY RESOLUTION noting objections to the salaries recommended by the Conservation Board for Conservation Department staff as they are in excess of the amounts discussed during the FY21 budget preparation and are in excess of the amounts included in the County budget, and moved its adoption, seconded by Supervisor Oswald. On roll call vote: Oswald aye, Zirkelbach aye, Eaken aye, Manternach aye, whereupon the Chairman declared the resolution and notation of objections passed and adopted.

FISCAL YEAR 2020/2021 SALARY RESOLUTION

IT IS HEREBY RESOLVED by the Jones County Board of Supervisors that the following annual salaries effective July 1, 2020 be approved as recommended by the respective department heads for employees not covered by the collective bargaining agreement:

<b>Gwyn Gapinski</b> , Deputy Auditor	\$58,620.00
<b>Kim Sorgenfrey</b> , Deputy Auditor	\$58,620.00
<b>Vicki Starn</b> , Deputy Auditor	\$54,000.00
<b>Michele Lubben</b> , Deputy Auditor/Land Use Administrator	\$54,710.00
<b>Glenda Theilen</b> , On-call Auditor's Clerk	\$13.50 per hour
<b>Barb Lerch</b> , On-call Auditor's Clerk	\$13.50 per hour
<b>Michelle Toenjes</b> , Deputy Treasurer	\$57,889.00
<b>Deb Paulsen</b> , Deputy Treasurer	\$57,200.00
<b>Ben Stout</b> , Deputy Treasurer	\$53,754.00
<b>Stacey Hines</b> , Deputy Treasurer	\$50,308.00
<b>Sheralyn Schultz</b> , Deputy Treasurer	\$42,038.00
<b>Amber Kurt</b> , Deputy Treasurer	\$40,660.00
<b>Amy Dollash</b> , Assistant County Attorney	\$90,551.00
<b>Kelly Dodge</b> , County Attorney Secretary	\$46,931.00 plus applicable longevity
<b>Brian Eckhardt</b> , Chief Deputy Sheriff, 85% of County Sheriff's salary plus \$1,500.00 annually for Chief Deputy duties,	\$79,426.00 plus applicable longevity

<b>Contessa LeMense</b> , Jail Administrator	\$56,584.00
<b>Stephanie Coffey</b> , Communications Supervisor	\$50,718.00 plus applicable longevity
<b>Lori Jess</b> , Office Manager (Sheriff)	\$48,991.00 plus applicable longevity
<b>Kevin Steele</b> , On call Deputy Sheriff	\$29.02 per hour
<b>Doug Hilton</b> , On call Court Area Security & Jail Transport Coordinator/Jailer	\$19.94 per hour
<b>Harvey DeSotel</b> , On call Court Area Security/Jail Transporter/Jailer	\$18.94 per hour
<b>Jim Sorenson</b> , On call Court Area Security/Jail Transporter/Jailer	\$18.94 per hour
<b>Pamela Benson</b> , On call Court Area Security/Jail Transporter/Jailer	\$18.94 per hour
<b>Matt Macke</b> , On call Court Area Security/Jail Transporter/Jailer	\$18.94 per hour
<b>William Feldmann</b> , On call Court Area Security/Jail Transporter/Jailer	\$18.94 per hour
<b>Clement Sullivan</b> , On call Court Area Security/Jail Transporter/Jailer	\$18.94 per hour
<b>Brian Horak</b> , On call Court Area Security/Jail Transporter/Jailer	\$18.94 per hour
<b>Stephanie Herrig</b> , On call Court Area Security/Jail Transporter/Jailer	\$18.94 per hour
<b>Tracey Milroy</b> , On call Jailer	\$18.94 per hour
<b>Tricia Conter</b> , On call Radio Operator	\$16.83 per hour
<b>Julie Althoff</b> , Deputy Recorder	\$43,208.71
<b>Paula Hart</b> , Health Board Administrator	\$20.56 per hour
<b>Derek Snead</b> , County Engineer	\$114,549.00
<b>Eric Grove</b> , Engineer in Training	\$64,000.00 plus applicable longevity
<b>Todd Postel</b> , Assistant to Engineer	\$67,699.00 plus applicable longevity
<b>Mark Stoneking</b> , Maintenance Supervisor	\$69,443.00* plus applicable longevity *includes \$2,000 for bridge inspection duties
<b>Bridgette Bowers</b> , Office Manager (Secondary Road)	\$47,548.00
<b>Susan Yario</b> , Veteran Affairs Administrator	\$20.31 per hour
<b>Jenna Lovaas</b> , Public Health Coordinator	\$29.13 per hour
<b>Jessica Wiedenhoff</b> , Community Health Specialist	\$23.51 per hour
<b>Kaci Ginn</b> , Public Health Preparedness Specialist	\$18.00 per hour
<b>Lisa Mootz</b> , Information Technology Coordinator	\$63,697.00
<b>Jeff Swisher</b> , Information Technology Assistant (on-call)	\$25.00 per hour
<b>Kristi Aitchison</b> , GIS Coordinator	\$59,060.00
<b>Lucia Herman</b> , Community Services Director/MHDS-ECR Coordinator	\$70,000.00
<b>Nancy Fahey</b> , MHDS-ECR Social Worker	\$54,460.00
<b>Haley Pease</b> , MHDS-ECR Social Worker	\$26.78 per hour
<b>Bethany Wheaton</b> , Mental Health Advocate	\$19.14 per hour
<b>Lisa Tallman</b> , Senior Dining Director	\$42,065.00
<b>Jennifer Frank</b> , Kitchen Supervisor/Assistant	\$11.90 per hour
<b>Regina Engelbart</b> , Site Manager	\$12.42 per hour
<b>Faith Witt</b> , Kitchen Assistant/Meal Transporter	\$11.34 per hour
<b>Dawn Zembriskie</b> , Kitchen Assistant (on call)	\$11.34 per hour
<b>Sharon Shank</b> , On-call Substitute Kitchen Assistant/Meal Transporter	\$11.34 per hour
<b>Carol Sue Smith</b> , Meal Transporter	\$11.34 per hour
<b>Mike Hansen</b> , Meal Transporter	\$11.34 per hour
<b>Steve Engelbart</b> , Meal Transporter	\$11.34 per hour
<b>Robert Eilers</b> , On-call Meal Transporter	\$11.34 per hour
<b>Glen King</b> , On-call Meal Transporter	\$11.34 per hour
<b>Roger Smith</b> , On-call Meal Transporter	\$10.96 per hour
<b>Korri Root</b> , On-call Meal Transporter	\$10.96 per hour
<b>Jamie Ginter</b> , JETS Transit Director	\$49,645.00
<b>Penny Lode</b> , JETS Dispatch/Office Clerk	\$13.55 per hour
<b>Kathie Koerperich</b> , JETS Driver/Office Clerk	\$11.66 per hour* [*Corrected to \$11.97 on July 14, 2020.]
<b>Robert Tighe</b> , JETS Driver	\$12.59 per hour

<b>Bernie Manternach</b> , JETS Driver	\$12.59 per hour
<b>Darrell Porter</b> , JETS Driver	\$12.59 per hour
<b>Linda Price</b> , JETS Driver	\$12.59 per hour
<b>Christi Kromminga</b> , JETS Driver	\$12.59 per hour
<b>Jim Burdick</b> , JETS Driver	\$12.47 per hour
<b>Lynn Jarosz Goode</b> , JETS Driver	\$12.47 per hour
<b>Dana Edwards</b> , JETS Driver	\$12.47 per hour
<b>Scott Kelly</b> , JETS Driver	\$12.47 per hour
<b>Randy Dettbarn</b> , JETS Driver	\$12.30 per hour
<b>William Janssen</b> , JETS Driver	\$11.97 per hour

AND to increase the salary scale adopted on June 26, 2012 for non-management JETS employees by 3.50% on July 1, 2020 from the July 1, 2019 wage rates;

AND to make of record the following annual salaries effective July 1, 2020 as recommended by the County Conservation Board:

<b>Brad Mormann</b> , Conservation Director	\$67,897.00
<b>John Klein</b> , Conservation Resource Manager/Ranger	\$51,480.00 plus housing & utilities
<b>Michele Olson</b> , Naturalist	\$53,987.00
<b>Curtis Behrens</b> , Natural Resource Manager	\$48,700.00
<b>Jennifer Koopman</b> , Conservation Office Manager	\$17.71 per hour

[The Board of Supervisors note their objections to the above listed salaries recommended and approved by the County Conservation Board, as they are in excess of the amounts determined during the FY21 budget preparation process to be included in the Conservation Department FY21 budget.]

AND to make of record the following annual salaries effective July 1, 2020 as determined by their respective governing board:

**Emergency Management Board:**

<b>Brenda Leonard</b> , Emergency Management Director	\$26.10 per hour
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**E911 Service Board:**

<b>Gary Schwab</b> , E911 Addressing Coordinator	\$19.41 per hour
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**Conference Board:**

<b>Sarah Benter</b> , County Assessor	\$74,870.00
<b>Jane Russell</b> , Chief Deputy Assessor	\$59,147.00
<b>Kris Weers</b> , Appraisal Clerk	\$51,660.00
<b>Shelly Williams</b> , Administrative Assistant	\$49,414.00

**Empowerment/DCAT Board:**

<b>Heather Weers</b> , DECAT/CPPC Coordinator	\$21.12 per hour
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**Cedar/Jones Early Childhood Iowa Board:**

<b>Sherri Hunt</b> , Early Childhood Iowa Director	\$26.93 per hour
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**Solid Waste Commission:**

<b>Jacob Gravel</b> , Operations Manager/Director	\$25.80 per hour
<b>Leonard Brokens</b> , Operator	\$22.87 per hour
<b>David Haugsted</b> , Part-time Operator	\$14.68 per hour
<b>Dean Husman</b> , Part-time Operator	\$13.50 per hour

The Board further discussed the salaries approved by the Conservation Board being in excess of the amounts included in the FY21 adopted County budget. The Auditor reported that the total excess wage amount is \$10,649, and with the FICA and IPERS on the additional wage, the total excess amount is \$12,469.

Supervisor Oswald introduced the FISCAL YEAR 2020/2021 MASTER APPROPRIATION RESOLUTION and moved its adoption, seconded by Supervisor Zirkelbach.

After discussion, Supervisor Oswald amended his action introducing the resolution to include a reduction of \$9,000 to the proposed appropriation for the Conservation Department. Supervisor Zirkelbach seconded the amendment. On roll call vote: Oswald aye, Zirkelbach nay, Eaken nay, Manternach nay, whereupon the Chairman declared the resolution, and the amendment to the action to adopt the FISCAL YEAR 2020/2021 MASTER APPROPRIATION RESOLUTION had failed.

Supervisor Zirkelbach introduced the following FISCAL YEAR 2020/2021 MASTER APPROPRIATION RESOLUTION, which shall reflect a reduction of \$12,469 to the initially proposed appropriation for the Conservation Department (an amount equal to the total wages and benefits in excess of the amounts included in the adopted County budget), seconded by Supervisor Eaken. On roll call vote: Oswald nay, Zirkelbach aye, Eaken aye, Manternach aye, whereupon the Chairman declared the resolution passed and adopted.

FISCAL YEAR 2020/2021  
MASTER APPROPRIATION RESOLUTION

IT IS HEREBY RESOLVED by the Jones County Board of Supervisors that the following budgetary appropriations for fiscal year 2020/2021 be made to the following departments:

01 Board of Supervisors	\$294,565	02 Auditor	\$524,884
03 Treasurer	\$602,333	04 Attorney	\$352,151
05 Sheriff	\$2,904,142	06 Court Services	\$3,500
07 Recorder	\$200,582	08 Juvenile Court	\$23,000
15 JETS	\$536,735	17 Environmental Health	\$186,690
20 Secondary Road	\$8,102,560	21 Veteran Affairs	\$74,854
22 Conservation (\$672,250 less \$12,469)	\$659,781	23 Public Health	\$140,475
24 Land Use	\$46,329	25 General Assistance	\$50,128
28 Medical Examiner	\$42,000	29 Township Officials	\$10,920
30 Conservation Capital Grant Activities	\$57,048	31 Central Park Lake	\$253,000
32 Economic Development Comm.	\$40,000	33 Libraries	\$113,180
34 Historic Preservation/Tourism	\$32,425	38 Human Services	\$1,160
39 Fairs	\$23,661	40 Memorial Hall	\$9,160
51 General Services	\$356,743	52 Information Technology Services	\$286,906
53 G.I.S. Services	\$116,523	54 Solid Waste Disposal Co. Share	\$45,605
58 Substance Abuse Services	\$22,350	60 Mental Health Services	\$721,796
62 Mental Health Administration	\$249,669	65 ECI/DECAT/CPPC	\$68,713
67 Senior Dining	\$299,009	71 Emergency Mgmt. County Share	\$98,532
81 Employee Wellness	\$4,500	82 Safety Committee	\$10,000
91 COAP Grant	\$20,000	93 Wapsipinicon Trail Project	\$512,820
94 Environmental Restoration	\$10,000	95 Capital Projects	\$176,977
96 Budget Holding*	\$1,528,969	99 Non-Departmental	\$532,116
		Total	\$20,346,491

\*Department 96 – Budget Holding - includes funds informally designated for specific purposes by the Board of Supervisors and may be appropriated by resolution during the fiscal year to the respective departments to use for said purposes; decreases to the appropriation for this department are not subject to the notice and hearing provisions of Iowa Code Section 331.434 (6), and in FY21 includes \$1,500,000 that was originally budgeted for the MonMaq Dam project that has subsequently been terminated-said funds, and all associated budgeted revenues will be removed from the budget at the first amendment to the FY21 County budget.

The Auditor reported that the FY21 budget would need to be amended in late July due to various recent changes, including the delay in construction activities for the Courthouse window project to after July 1, unbudgeted expenses for the additional staff position and increased staffing hours for the Public Health Department authorized after adoption of the budget, courthouse door health screening security staff, adding back the remaining FY20 Conservation Department

spending authority for a vehicle and cabin furniture as discussed earlier in the meeting, and the removal of the MonMaq Dam expenditures and revenues from the budget.

Supervisor Eaken introduced the following resolution and moved its adoption, seconded by Supervisor Oswald. On roll call vote: Oswald aye, Zirkelbach aye, Eaken aye, Manternach aye, whereupon the Chairman declared the resolution passed and adopted.

#### ELECTION BOARD COMPENSATION RESOLUTION

WHEREAS, the Jones County Board of Supervisors is responsible for establishing the rate of compensation paid to members of election boards,

NOW THEREFORE BE IT RESOLVED that election board members be compensated as follows, effective July 1, 2020:

- Precinct Officials: \$175 per election and \$30 per official election training session; officials serving a partial day on election day shall be compensated at a rate of \$10 per hour for official duties on election day.
- Precinct Chairperson (and Co-Chairperson if needed): \$225 per election and \$30 per official election training session; precinct chairpersons serving a partial day on election day shall be compensated at a rate of \$12.00 per hour for official duties on election day.
- Special Precinct Election Board: \$10.00 per hour for official duties, \$25 minimum pay per day.
- Special Precinct Election Board Chairperson (and Co-Chairperson if needed) \$11.75 per hour for official duties (health care facility voting duties \$10.00 per hour), \$25 minimum pay per day.
- Post-Election Audit Team: \$10 per hour (\$25 minimum pay).
- Equipment Testing, Delivery, and Setup Officials: \$13.50 per hour for official duties.
- Results Couriers: \$25 per election.

BE IT FURTHER RESOLVED that the above listed Election Board and related officials be paid mileage at the current County mileage reimbursement rate for travel incurred to perform the above listed services for round-trip mileage of five or more miles.

AND that the County Auditor is hereby authorized to pay election board members and other temporary election officials, the hours and services as by them certified, by claim or through the county payroll, as applicable to comply with state and federal payroll tax and reporting regulations for payment of election officials.

The Auditor provided an update on courthouse improvement projects.

Moved by Oswald seconded by Eaken to adjourn at 10:39 a.m. All aye. Motion carried.

Attest: Janine Sulzner, Auditor

Wayne Manternach, Chairman