

September 8, 2020 9:00 a.m.

The Jones County Board of Supervisors met in regular session. Present Chairman Manternach, Supervisors Eaken, Oswald, Rohwedder, and Zirkelbach.

Meeting access is available via in-person presence, electronic video and audio streaming via remote meeting software, and audio only access available by telephone.

Moved by Rohwedder seconded by Eaken to approve the minutes of the September 1, 2020 meeting. All aye. Motion carried.

Moved by Oswald seconded by Zirkelbach to approve the payroll for the period ending August 30, 2020, as certified by the department heads. All aye. Motion carried.

The Emergency Management Coordinator met with the Board to provide an update on emergency preparedness activities to address the COVID-19 public health emergency and to provide an update on damage assessments from the August 10, 2020 windstorm. She noted much misunderstanding by the public about damages that are eligible for financial assistance from FEMA, and that Jones County has still not been approved for individual assistance from FEMA.

Dave Savage and Cindy Stevenson, Insurance Associates, and Brad Chrisman, IMWCA, met with the Board to review the County's workers' compensation claims history and to discuss the importance of light duty assignments and policies.

The Auditor provided an update on Local Option Tax projections made by the Iowa Dept. of Revenue for the next year.

The Information Technology Coordinator met with the Board to discuss Microsoft Office licensing, and the possible redevelopment of the County's website. Supervisors Zirkelbach and Oswald volunteered to be representatives from the Board on a website evaluation and development committee.

Moved by Oswald seconded by Rohwedder to authorize the Information Technology Coordinator to convert all County departments to a subscription-based Microsoft Office product with the monthly fees through June 30, 2021 to be paid from the Information Technology budget, and for the various departments to include the annual fees within their own departmental budgets beginning in FY22. All aye. Motion carried.

The Public Health Coordinator met with the Board to provide an update on Board of Health activities to address the COVID-19 public health emergency, including and update on the number of active COVID-19 cases and the challenges the various school districts are facing with isolation and quarantine measures.

The Engineer met with the Board to discuss the final payment voucher for the recently completed seal coat/hot mix asphalt project; and continued discussions with FEMA and the Iowa Dept. of Natural Resources regarding options for debris removal along road rights of way.

Moved by Oswald seconded by Zirkelbach to approve, and place on file, the Clerk's Report of Fees Collected for the month ending August 31, 2020. All aye. Motion carried. [2020-108]

The Auditor presented a proclamation designating the month of September as National Voter Registration Month.

Supervisor Rohwedder introduced for approval the National Voter Registration Month Proclamation designating the month of September as National Voter Registration month, and September 22, 2020 as National Voter Registration Day, seconded by Supervisor Eaken. On roll call vote: Oswald aye, Zirkelbach aye, Rohwedder aye, Eaken aye, Manternach aye, whereupon the Chairman declared the proclamation adopted.

Moved by Oswald seconded by Zirkelbach to approve the Vote Safe Iowa Initiative Grant Agreement (HAVA CARES) with the Iowa Secretary of State to provide up to \$19,000 of funding

towards the County Auditor's purchase of supplies and equipment for polling place health safety measures, and absentee voting expenses including additional staffing, supplies, and postage, all associated with the COVID-19 public health emergency. All aye. Motion carried. [2020-109]

Moved by Eaken seconded by Rohwedder to approve the Elections Website dotGov Reimbursement Request with the Iowa Secretary of State for reimbursement of the Auditor's costs associated with moving the Jones County Auditor's website to a ".gov" domain, pursuant to new Iowa Administrative Rules. All aye. Motion carried. [2020-110]

Moved by Zirkelbach seconded by Oswald to make of record the Auditor's appointment of Debbie Hardersen for temporary election related employment at \$13.50 per hour, effective September 9, 2020. All aye. Motion carried.

The Auditor provided a summary of quotes received for light-filtering roller shades for the windows in the Courthouse. The Board discussed whether to include shades for the district courtroom.

Quotes were received from Eastern Iowa Blinds, Monticello Carpets & Interiors, and Randy's Flooring.

Moved by Rohwedder seconded by Eaken to table action on the quotes for light-filtering roller shades for the windows in the Courthouse to allow time for the Auditor to determine if the primary users of the district courtroom felt it was necessary to have shades in the district courtroom. All aye. Motion carried.

The Conservation Director met with the Board to request action to affirm the Board's verbal commitment in March 2020 to set aside funds generated by an increase in camping fees for future improvements at Central Park. The Auditor reported that the adopted FY21 budget reflects \$17,000 in Committed Fund Balance for this purpose, as a result of those discussions in February and March 2020. The Conservation Director also provided an update on tree trimming and debris removal after the August 10, 2020 windstorm.

Moved by Oswald seconded by Zirkelbach to establish that amounts generated by an increase in camping fees shall be held as Committed Fund Balance for future improvements at Central Park; calculation of the increased revenue resulting from the fee increase shall be determined each December 31 and presented to the Board of Supervisors during budget preparation the following January; the amount of increased revenue shall be calculated using the rates in effect prior to April 1, 2020 as the base rate. All aye. Motion carried.

The Auditor provided information on the Iowa Local Government Relief Fund Grant, noting that local governments may submit as eligible costs up to 25% of public safety and public health payroll costs that are not funded through other sources. The Board concurred with the submission of those costs for reimbursement if the Sheriff and County Attorney were also in agreement. The Attorney and Sheriff subsequently provided their concurrence with the submission of those costs for grant reimbursement.

The Auditor was able to gather additional information regarding the need for shades in the district courtroom, and the Board agreed to wait on the purchase of shades for the district courtroom until a later date.

Adjusted pricing on the quotes for light-filtering roller shades for windows in the Courthouse, excluding shades for the district courtroom are as follows:

Eastern Iowa Blinds, Inc.	\$14,000
Monticello Carpets & Interiors	\$16,688 (quote short three windows)
Randy's Flooring	\$19,443 (quote short one window)

Moved by Rohwedder seconded by Eaken to accept a quote in the amount of \$14,000 from Eastern Iowa Blinds, Inc. to supply and install light filtering roller shades for 110 windows in the Courthouse, with no more than a 10% variance after final measurements are determined. All aye. Motion carried.

The Supervisors reported on recent and upcoming committee meetings.

The Board and Auditor continued the discussion generated from the visit with representatives from Insurance Associates, Inc., and IMWCA, with the Auditor noting that the purpose of the discussion was for the Board to understand the importance of County department heads making light duty work available to employees, even if the tasks assigned were not with the normal duties for the employee, with the goal being to help employees return to being actively engaged in the workforce.

Moved by Oswald seconded by Eaken to adjourn at 11:01 a.m. All aye. Motion carried.

Attest: Janine Sulzner, Auditor

Wayne Manternach, Chairman