

JONES COUNTY 911 SERVICE BOARD

MEETING MINUTES

January 7, 2021

SERVICE BOARD MEMBERS

NV= nonvoting, **Bold lettering** indicates those in attendance at this meeting

Denny Coon	Oxford Junction	Jeff Swisher	Board of Supervisors
Mike O'Connor	Morley	Roxanne Tapken	Martelle
Kevin Rohwedder	Olin Fire District	John Machart	Anamosa
Rex Andrews	Madison Township	Al Willman	Wyoming
Russ Benke	Onslow	Britt Smith	Monticello
Jacob Koch	Mechanicsville	Brandon Siggins	Lisbon
Bert Kraai	Cascade	Brenda Leonard	Jones County EMA
Jean McPherson	Olin (Ambulance)	Greg Graver	Jones County Sheriff

Sheila Frink NV Anamosa Area Amb. Jake Lindauer NV Lisbon/MtVernon Amb.

VISITORS in Attendance:

Joe Oswald-Jones County Supervisor; Jeff Carstensen-Oxford Junction Councilor

911 Coordinator

Gary Schwab - Jones County 911 Coordinator

Chairman Coon called the meeting of the 911 Service Board Zoom meeting to order at 7:20 PM.

Motioned by Benke, 2nd by Machart to approve the agenda. All aye. Motion carried.

Past Minutes of October 1, 2020

Motioned by Benke, 2nd by Machart to approve the minutes. All aye. Motion carried.

Budget Report

Schwab reported financials through December: Fund balance stands at \$320,575.41 Revenue stood at \$128,022.37, Expenses stood at \$128,058.06.

Motioned by Machart, 2nd by Benke to approve the budget report as presented. All aye. Motion carried.

FY2022 Proposed Budget

Schwab reviewed the proposed budget projections for FY 2022. The typical categories have little change other than slight raises in rates primarily on the individual maintenance items. A 3% increase was included for the 911 Coordinator pay scale from \$19.41/hr to \$19.99/hr. In the Capital expense are I have included estimates to do the P25 radio infrastructure upgrades for Fire and Mutual Aid frequencies. I have been holding off on doing these improvements due to the wireline mitigation project cost impact has been unknown. However, with the speed at which the conversion is taking place I do not anticipate much change in state revenues to PSAPs before the end of the Calendar year. So let's get these projects done.

On the revenue side about the only difference is the amount of income from the wireline surcharge. It has been in slow decline for years as more and more people cut the cord. That trend looks to continue.

Motioned by Machart 2nd by Benke to approve the FY22 budget as proposed. All aye. Motion carried.

Chairman Coon set the public hearing for February 4, 2021, 6:45 PM at the Jones County Courthouse Community Room/Zoom meeting.

FY2021 Amended Budget Review

Schwab presented a proposed budget amendment for FY21. With the Shared Service bill sliding from FY 20 into FY21 I want to make sure we do not run into a budget shortfall. SO I am recommending an increase from

\$186,117 to \$246,117. I think we will be OK at the original number but it will be close enough I don't want to get caught Owing some service money and we cannot pay because we would be over budget.

Motioned by Machart 2nd by Benke to approve the FY21 budget amendment as proposed. All aye. Motion carried.

Chairman Coon set the public hearing for February 4, 2021, 6:45 PM at the Jones County Courthouse Community Room/Zoom meeting.

Work Station UPS donation to EMA

Schwab advised the board that there is a spare workstation UPS from the shared services upgrade that is not being utilized. The recommendation is that it be donated to the EMA department for use as a backup to the EMA department's computer.

Motioned by Kraai 2nd by Machart to approve donating the workstation UPS to the EMA department for that computer. Brenda Leonard abstained, All others aye. Motion carried.

Other Items of Interest

Elections for chair and vice chair of the 911 service board will be on the February agenda.

Schwab is looking into a possible website enhancement to celebrate National Telecommunicator's week (April). More details next meeting.

Motioned by Benke, 2nd by Machart to adjourn the meeting at 7:45 PM. All aye. Motion carried.

Next Meeting – February 4, 2021

Recorded by:

Gary Schwab

Jones County 911 Coordinator