

**Jones County Board of Health
Special Meeting
August 24, 2021**

Members Present: Jane Ortgies, Denny Coon, John Schlarman, and Dr. Deb Oldham

Members Absent: Dr. Kirk Kilburg

Others Present Paula Hart, Jenna Lovaas, Jess Wiedenhoff & Becky Nowachek

(Remote access to the meeting was provided via the internet, with remote access instructions included in an email to all email recipients of the agenda)

Meeting called to order at 7:30 p.m. Minutes waived for the July 16, 2021 meeting.

Public Health Jenna

-Presented subcontract estimated \$6,000 with HACAP to provide COVID-19 vaccines at WIC clinics, using vaccine grant funds. Motion to approve/chairman to sign made by Denny, second by John, all ayes.

-Presented/discussed contract with deNovo for vaccine ad campaign, using vaccine grant funds. Motion to table and request more information at next scheduled meeting made by John, second by Denny, all ayes.

-Request to apply for the \$1000 Theisen's Grant for car seats/safe sleep. Motion to approve application made by Denny, second by Deb, all ayes.

Presented Kaci Ginn resignation as of August 20, 2021. Motion to accept made by Deb, second by John, all ayes.

Discussion on Jenna Lovaas resignation request as of August 27, 2021 and option for limited support. Motion made by Deb for final day of August 27, 2021 in office, to use 'leave balances' (comp time and vacation) and continue benefits up to October 1, 2021, second by John, all ayes.

Discussion on interim support employee. Motion made by John to table and discuss at next meeting August 31, second by Denny, all ayes.

Discussion on Public Health Director job description and open position. Motion made by Deb to form a committee to evaluate position/job description, second by John, all ayes. Deb and John will represent BOH members and contact others to be on committee, will discuss at next meeting August 31, 2021.

Discussed future BOH meetings days/time. Agreed to meet monthly, 3rd Thursday of the month at 7:00 p.m.

Motion to adjourn by John at 8:35 p.m. second by Denny, all ayes.

Recorded by

Paula Hart, Jones County BOH