

**JONES COUNTY 911 SERVICE BOARD**

**MEETING MINUTES**

September 8, 2022

**SERVICE BOARD MEMBERS**

**Bold lettering indicates those in attendance at this meeting.**

**Voting Membership**

<b>Denny Coon</b>	<b>Oxford Junction</b>	Jeff Swisher	Board of Supervisors
William Roller	Morley	<b>Roxanne Tapken</b>	<b>Martelle</b>
Kevin Rohwedder	Olin Fire District	<b>Jeff Stout</b>	<b>Anamosa</b>
Britt Smith	Monticello		
Jacob Koch	Mechanicsville	Brenda Leonard	Jones County EMA
Bert Kraai	Cascade	Greg Graver	Jones County Sheriff
Jean McPherson	Olin (Ambulance)	Brandon Siggins	Lisbon

**Non-Voting Membership**

Sheila Frink	Anamosa Area Amb.	Jake Lindauer	Lisbon/MtVernon Amb.
<b>John Vacek</b>	<b>Wyoming Fire Co.</b>	Russ Benke	Midland Ambulance

**VISITORS in Attendance:**

**Terry Harris - Radio Communications, Adam Harris – Radio Communications, Glen Reynolds – RaCom via phone at 7PM, Jodi Freet – Cedar County EMA via phone at 7PM**

**911 Coordinator**

**Gary Schwab - Jones County 911 Coordinator**

Prior to the meeting Schwab stated that per the Jones County 911 Service Board bylaws a quorum shall consist of a simple majority of board members eligible to vote that are present at an official board meeting. Chairman Coon called the meeting of the 911 Service Board to order at 6:45 PM.

**Motioned by Stout, 2<sup>nd</sup> by Tapken to approve the agenda. All Aye. Motion carried.**

**Past Minutes of August 4 2022, regular and August 11 2022 special meetings**

**Motioned by Tapken, 2<sup>nd</sup> by Stout to approve the minutes. All Aye. Motion carried.**

**Budget Report**

Schwab reported financials through the end of August Fiscal 2023: Fund balance stands at \$372,019.23 Revenue stood at \$61,798.06, Expenses stood at \$39,045.13.

**Motioned by Tapken, 2<sup>nd</sup> by Stout to approve the budget report as presented. All Aye. Motion carried**

**Public Hearing – Proposed Loan Agreement Between Jones County Board of Supervisors and the Jones County 911 Service Board**

**Motioned by Tapken, 2<sup>nd</sup> by Stout to open the public hearing at 6:49PM. All Aye. Motion carried.**

Schwab reported that he had not received any comment from the public. Schwab also stated that as a result of a resolution passed by the Jones County Board of Supervisors there is no longer a need for a loan.

**Motioned by Stout, 2<sup>nd</sup> by Tapken to close the Public Hearing at 6:54. All Aye. Motion carried. No other action taken.**

**Public Hearing – Proposed Amendment to the Jones County 911 Service Board FY23 Budget increase allowed expenditures by \$262,906 to a total of 560,031**

**Motioned by Tapken, 2<sup>nd</sup> by Stout to open the public hearing at 6:55PM. All Aye. Motion carried.**

Schwab reported that he had not received any comments from the public. Schwab also confirmed that the Jones County Board of Supervisors, at their Tuesday meeting approved providing funding from the ARPA grant the county received from the federal government in the amount of \$262,906 to pay for the Mindshare dispatch system. Those funds will be placed in the Jones County 911 Service Board budget to manage and pay for the Mindshare system. This action will raise the maximum spending authority for FY23 to \$560,031.

**Motioned by Stout, 2<sup>nd</sup> by Tapken to close the Public Hearing at 6:57. All Aye. Motion carried.**

**Motioned by Stout, 2<sup>nd</sup> by Tapken to amend the Jones County 911 Service Board Budget as proposed. All Aye. Motion carried**

### **Approve Resolution for Disbursement Schedule of Funds to RC Systems for Dispatch Radio System**

#### **JONES COUNTY 911 RESOLUTION TO AMEND THE JONES COUNTY PROCUREMENT POLICY FOR THE PURCHASE OF A MINDSHARE DISPATCH RADIO SYSTEM**

Resolution and resulting actions attached to these minutes.

### **Request from Cedar County to Add a Dish to the Amber Tower for SARA Interface**

Schwab introduced Jodi Freet and Glen Reynolds called in to join the meeting. Glen is the project manager for the SARA project in process in Cedar County.

Glen explained that to complete a link with Linn and Dubuque Counties Cedar County is asking permission to add a 6' dish to the Amber tower, this would include transmission lines and a couple devices in the Dubuque shelter at the Amber site. Cedar County, at their expense did have an engineering review completed on the tower. The results of that analysis stated that the tower was suitable for the addition. Schwab stated that he believes the Jones County Service Board is generally in favor of the Cedar County request and asked when RaCom would like to schedule this work as a 28E agreement would have to be prepared with Cedar County. Glen responded the February/March of 2023 timeline. Thus, we have some time to get things squared away. Terry Harris cautioned the Jones County Service Board that this could potentially negate Jones County from adding any equipment in the future without having another study and potentially more expensive work done, if even feasible to ensure the tower's integrity. Terry also asked if there was any information that stated what the tower rating was after the Dubuque County additions and prior to the Cedar County additions. As maybe this should be a baseline that the Jones Service Board would want to maintain.

The consensus of the discussion was that these questions would be explored and get answered before any final decision is made. Schwab, Terry Harris and Glen Reynolds took actions to prepare a 28E, and answer the tower questions.

### **Other Items of Interest**

**None**

**Motioned by Tapken, 2<sup>nd</sup> by Stout to adjourn the meeting at 7:30 PM. All Aye. Motion carried.**

Next Meeting if required – October 6, 2022

Recorded by:

Gary Schwab, Jones County 911 Coordinator