

**Jones County Board of Health
Regular Meeting
November 17, 2022**

Members Present: John Schlarmann, Denny Coon & Dr. Deb Oldham

Members Absent: Connie Goldsmith & Dr. Kirk Kilburg,

Others Present: Paula Hart, Jess Wiedenhoff, Mallory Holub, Ruby Perin, Matt Dobler, Dustin Hinrichs & Kris Lyons County Attorney

Meeting called to order at 6:30 p.m.

Motion to approve minutes from the September 15, 2022 meeting by John second by Dr. Deb, all ayes.

Environmental Health

Linn County – Continued discussion from the September 15 meeting regarding Dean Wood, 9845 212th Ave property, septic violation, with the County Attorney in attendance. After discussion and upon the County Attorneys advice, no additional letter will be sent to Mr. Woods.

-Matt Dobler -Continued discussion from the September 15 meeting regarding septic maintenance contracts as required per Chapter 69 septic code, with the County Attorney in attendance. Request sending letters to homeowners from the last 10 years approximately to provide a copy of a current maintenance agreement, give them 90 days, then if no response 30 days, notice of violation and possible forward to County Attorney for follow-up enforcement action. Kris would like to know in advance approximately how many this may be as not to clog up the courts as they are a smaller court system. Matt will get information and provide at next BOH meeting. The Board agreed to move forward with this for now.

-Update on Morley septic systems, still waiting to hear from Iowa Finance Authority.

-Update on sewage complaint at 225 2nd Ave N, in city of Oxford Junction that was forwarded from the DNR office in Manchester. Matt made site visit and determined the complaint unfounded. A letter was sent to owner Mary Kay Appleby, and copied to the City of Oxford Junction and DNR office.

-Update on 11543 Gothic Drive septic drainage/discharge, letter sent September 9th., now in compliance. Deb Etten 8094 Co Rd X40 septic now in compliance.

-Discussed Ted Kraus/septic contractor possible license violation, not on site during a final as per Jones County Chapter 5 septic code states. Matt to issue a verbal warning.

Dustin Hinrichs – Provided update on the new Home Food Processing Establishment rules in effect/passed November 8, 2022, which replaces the old Home Food License. (handout)

Discussion on Jones County Jail food license/inspection and the \$100 inspection fee. Motion to waive the \$100 fee made by John, second by Dr. Deb, all ayes.

Paula – Update on Jones County Employee Handbook vacation/sick leave changes. Motion for Chairman to sign made by John, second by Dr. Deb, all ayes.

Updates on Department update with Board of Supervisors September 20. Both Anamosa and Monticello papers printed article on Environmental Health Department of the Year award, and Information regarding Grants to Counties funding available for private wells.

Public Health

Jess – Request Community Health Assistant title change to Public Health Assistant and 3% wage increase (as per agreement at date of hire and BoS action). Motion made by Dr. Deb to change title effective immediately and 3% wage increase effective January 1st, 2023, second by John, all ayes.

-Discussion relating to budget goals for FY24. Update on COVID/vaccine monies balance.

-Discussion on Appointed Public Health Entity, IA Chapter Code 641, with recommendation to review annually, next to be 2024.

Motion made by Dr. Deb for chairperson to sign designation Jones County Public Health, second by John, all ayes.

-General updates/potential PHEP purchase increase ~\$20,000, towards Fit-testers if need is determined.

Open Discussion

Jess requested public health to present bi-monthly to board instead of monthly, with additional meeting in Dec/Jan specifically for budget, beginning January. After discussion the board agreed to hold BOH meetings bi-monthly, and if emergency meeting is needed in between months then will do as needed. Therefore, no meeting in December and will decide on meeting for budget approved once information is received from the Auditor.

Motion to adjourn by John at 8:22 pm, second by Dr. Deb, all ayes.

Recorded by Paula Hart, Jones County BOH