

JONES COUNTY 911 SERVICE BOARD

MEETING MINUTES

May 4, 2023

SERVICE BOARD MEMBERS

Bold lettering indicates those in attendance at this meeting.

Voting Membership

Denny Coon	Oxford Junction	Jeff Swisher	Board of Supervisors
William Roller	Morley	Roxanne Tapken	Martelle
Kevin Rohwedder	Olin Fire District	Jeff Stout	Anamosa
Britt Smith	Monticello		
Jacob Koch	Mechanicsville	Brenda Leonard	Jones County EMA
Bert Kraai	Cascade	Greg Graver	Jones County Sheriff
Jean McPherson	Olin (Ambulance)	Brandon Siggins	Lisbon

Non-Voting Membership

Sheila Frink	Anamosa Area Amb.	Jake Lindauer	Lisbon/MtVernon Amb.
John Vacek	Wyoming Fire Co.	Russ Benke	Midland Ambulance

VISITORS in Attendance:

Glen Reynolds - RaCom, Scott Zaputil – RaCom, Terry Harris – Radio Communications, Joe Bayne– Monticello Fire , Mike Green - Olin Fire, John Edwards – Prepared Live sales

911 Coordinator

Gary Schwab - Jones County 911 Coordinator

Vice Chair Jeff Swisher called the meeting of the 911 Service Board to order at 6:53 PM.

Motioned by Roller, 2nd by McPherson to approve the agenda. All Aye. Motion carried.

Past Minutes of January 5, 2023

Motioned by Roller, 2nd by Tapken to approve the minutes. All Aye. Motion carried.

Budget Report

Schwab reported financials through the end of April Fiscal 22/23: Fund balance stands at \$432,568.52, Revenue stood at \$458,374.24, Expenses stood at \$375,072.02.

Motioned by McPherson, 2nd by Roller to approve the budget report as presented. All Aye. Motion carried.

RaCom Representative Glen Reynolds, Discuss Amber tower Modifications & 28E agreement.

Glen advised the service board that all materials to upgrade the Amber tower are staged and ready to go. Schwab advised that the 28E agreement with Cedar County has been reviewed and is ready for approval by the board.

Motioned by Roller, 2nd by Kraai to approve the 28E agreement. All Aye. Motion carried.

Schwab advised RaCom that the final go ahead will be when Dubuque and Cedar County have reached agreement on their 28E agreement for use of the Dubuque Shelter.

Presentation of Prepared Live Program

Sheriff Graver started the discussion by explaining the program and all the features that would be beneficial to all emergency services of Jones County. The system has been in use for the past few weeks in Dispatch and the sheriff’s office has used the system on calls. The system basically allows dispatch, with permission of the caller to use the video from the caller’s cell phone and in turn, send that video feed to the emergency responder. The service board was given a demonstration of the system by the Prepared Live representative John Edwards.

Swisher added that he has seen the system in action and is very much in favor but stated that with the enhanced version that includes audio the usefulness of the system is greatly enhanced. The base system for use in dispatch is free. Up to 25 users (responders) can be added at a charge of \$4,500 per year, individual users over the initial 25 would cost \$180 per license. To get the Enhanced version that adds audio the system would cost \$5,000 per year. Schwab stated that this would fit in the service board's budget especially if the service board cancelled the current Smart 911 program, currently running at \$8,000 per year and is due to renew. Schwab stated that we have not been able to get enough Jones County citizens to sign up to the program to make it worthwhile. Graver also explained that he has visited most all of the Jones County emergency services to gauge their interest and based on that has prepared a list of 25 potential candidates. If the service board elects to support this program, He will go back and work on getting agencies started.

Motioned by McPherson, 2nd by Tapken to approve the expenditure of \$9,500 for a one-year subscription of Prepared Live Enhanced. All Aye. Motion carried.

Motioned by Roller, 2nd by McPherson to approve the cancellation of the Smart 911 contract at \$8,000 per year. All Aye. Motion carried.

Olin Tower Law Ops Upgrade to Transmit/Receive

Schwab provided a detailed estimate from Radio Communications to provide full Transmit/Receive capability at the Olin Tower site at an estimated cost of \$25,035.20. Schwab put it on the agenda now so that Radio Communications could start doing the prep work even though this is an FY23/24 project, and no work can be charged until after the 1st of July 2023. Sheriff Graver stated that this would definitely aid the communications issue in the area as the sheriff's office receives a sizeable number of calls for service from the Olin area.

Motioned by Roller, 2nd by McPherson to approve the plan for the first project of FY23/24 to upgrade the Olin Tower for transmit/receive on Law Ops at an estimated cost of \$25,035.20. All Aye. Motion carried.

P25 Possible turn on for County EMS and Fire

Schwab put this on the agenda to remind everyone that the revised deadline for departments to get ready is fast approaching and appropriate action needs to take place. Tapken stated that the Martelle Fire Chief is getting quotes but does not have a timetable. No action was taken at this meeting as this topic was just put on the agenda to keep people aware of the urgency of the approaching deadline.

Service Board Bylaws – Review Possible Action

Schwab stated that with the disbandment of the Onslow and Center Junction Fire Departments the Service Board bylaws need to be updated.

No action was taken due to lack of 2/3s quorum of (9) voting members present to have discussion or vote on recommended changes. Refer to the listing of service board members at the top of these minutes.

Other Items of Interest

None

Motioned by Leonard, 2nd by Swisher to adjourn the meeting at 7:25 PM. All Aye. Motion carried.

Next Meeting if required – June 1, 2023

Recorded by:

Gary Schwab, Jones County 911 Coordinator