

JONES COUNTY 911 SERVICE BOARD

MEETING MINUTES

July 6, 2023

SERVICE BOARD MEMBERS

Bold lettering indicates those in attendance at this meeting.

Voting Membership

Denny Coon	Oxford Junction	Jeff Swisher	Board of Supervisors
William Roller	Morley	Roxanne Tapken	Martelle
Kevin Rohwedder	Olin Fire District	Jeff Stout	Anamosa
Britt Smith	Monticello		
Jacob Koch	Mechanicsville	Brenda Leonard	Jones County EMA
Bert Kraai	Cascade	Greg Graver	Jones County Sheriff
Jean McPherson	Olin (Ambulance)	Brandon Siggins	Lisbon

Non-Voting Membership

Brandon Kent	Anamosa Area Amb.	Jake Lindauer	Lisbon/MtVernon Amb.
John Vacek	Wyoming Fire Co.	Russ Benke	Midland Ambulance

VISITORS in Attendance:

Joe Bayne– Monticello Fire

911 Coordinator

Gary Schwab - Jones County 911 Coordinator

Vice Chair Jeff Swisher called the meeting of the 911 Service Board to order at 6:44 PM.

Motioned by Roller, 2nd by McPherson to approve the agenda. All Aye. Motion carried.

Past Minutes of June 1, 2023

Motioned by Roller, 2nd by Leonard to approve the minutes. All Aye. Motion carried.

Budget Report

Schwab reported financials through the end of June Fiscal 22/23: Fund balance stands at \$462,146.50, Revenue stood at \$507,085.21, Expenses stood at \$394,205.01.

Motioned by Roller, 2nd by McPherson to approve the budget report as presented. All Aye. Motion carried.

EMS Communications Change at Olin Tower to Allow New Paging Standard.

Schwab reported that after last month’s meeting Terry Harris reported that the EMS radio at Olin is a receive only radio without the transmit capability will not be possible to transmit EMS pages. The radio system will have to be updated much like we did with Law Ops at Wyoming and Olin. Terry gave an estimate of \$19,735.70 to make the upgrade. Schwab also stated that with this change all towers should have full R/T capability on Law, Fire and EMS.

Motioned by Roller, 2nd by McPherson to approve the upgrade of the Olin Tower EMS to full R/T capability at a cost of \$19,735.70. All Aye. Motion carried.

Multiple Property Addresses, Set Up Separate Account

Schwab brought up the issue of several properties (addresses) that can be accessed via a single driveway from a main road. A case in point is one of several along Business Highway 151 North of Monticello. While this topic is covered in the county ordinance not a lot of action has been taken on existing locations. Schwab’s concern is that while this is a newer restriction in the ordinance the cost of fixing the issue of new signage should not be

borne by the residents that have been in these developments for several years. Schwab asked that a fund be set up to record the costs of signage materials. And to set a budget for this expense.

Motioned by McPherson, 2nd by Leonard to approve establishing a fund for replacement signage expenses. All Aye. Motion carried.

Motioned by Leonard, 2nd by Roller to set a limit of \$2,000 for the replacement signage fund. All Aye. Motion carried.

Martelle Request for ½ Payment of Fuel for Emergency Generator First Fill (400 gallons)

Schwab reiterated that this request is for the new generator at the Martelle water tower where the Service Board has radio equipment installed. Martelle is asking for a 50% cost share of \$570.55.

Motioned by Roller, 2nd by McPherson to All aye with Tapken abstaining. Motion carried.

P25 Possible turn on for County EMS and Fire

Vice Chair Swisher stated that he has talked to the Martelle Fire Chief, Trent Tapken. Martelle Fire will be going to the City Council to discuss P25 radio funding. At this time, it appears Martelle Fire should have radios in place for a turn on of Fire on P25 mid to late August 2023.

Service Board Bylaws – Review Possible Action

Motioned by Roller, 2nd by Tapken to table any discussion on the service board bylaws because of a lack of quorum. All Aye. Motion carried.

Other Items of Interest

Gordon Wherry representing the Jones County Ham Radio Club requested the Service Board's support in their effort to have a radio tower installed at the County Shop. They have had to remove their structure from Camp Courageous property and need a new site. Their services are used quite extensively by the National Weather service during periods of bad weather. Vice Chair Swisher, speaking for the 911 Service Board, stated that the board would support their endeavor with any department.

Schwab advised that the best place to start would be with the Land Use administrator to see if there was any P&Z issue or application that may be needed.

Motioned by Leonard, 2nd by Swisher to adjourn the meeting at 7:13 PM. All Aye. Motion carried.

Next Meeting if required – August 3, 2023

Recorded by:

Gary Schwab, Jones County 911 Coordinator