

**JONES COUNTY 911 SERVICE BOARD**

**MEETING MINUTES**

July 11, 2024

**SERVICE BOARD MEMBERS**

**Bold lettering** indicates those in attendance at this meeting.

Voting Membership

|                       |                        |                       |                             |
|-----------------------|------------------------|-----------------------|-----------------------------|
| <b>Denny Coon</b>     | <b>Oxford Junction</b> | <b>Jeff Swisher</b>   | <b>Board of Supervisors</b> |
| <b>William Roller</b> | <b>Morley</b>          | <b>Roxanne Tapken</b> | <b>Martelle</b>             |
| Vacant                | Olin Fire District     | <b>Todd Weimer</b>    | <b>Anamosa</b>              |
| <b>Joe Bayne</b>      | <b>Monticello</b>      |                       |                             |
| Jacob Koch            | Mechanicsville         | <b>Brenda Leonard</b> | <b>Jones County EMA</b>     |
| Bert Kraai            | Cascade                | <b>Greg Graver</b>    | <b>Jones County Sheriff</b> |
| Jean McPherson        | Olin (Ambulance)       | Brandon Siggins       | Lisbon                      |

Non-Voting Membership

|                  |                   |               |                       |
|------------------|-------------------|---------------|-----------------------|
| Stephanie Musser | Anamosa Area Amb. | Jake Lindauer | Lisbon/Mt Vernon Amb. |
| John Vacek       | Wyoming Fire Co.  | Russ Benke    | Midland Ambulance     |

VISTORS in Attendance:

**Stephanie Wallace – Dispatch Supervisor, Josh Brenneman – Monticello City Council , Tara Polek – RaCom 911 Coordinator**

**Gary Schwab - Jones County 911 Coordinator**

Chair Denny Coon called the meeting of the 911 Service Board to order at 7:40 PM.

**Motioned by Swisher, 2<sup>nd</sup> by Tapken to approve the agenda. All Aye. Motion carried.**

**Past Minutes of May 2 and May 23rd, 2024**

**Motioned by Swisher, 2<sup>nd</sup> by Roller to approve the May Meeting Minutes. All Aye. Motion carried.**

**Budget Report**

Schwab reported financials through the end of Fiscal year 2024: Fund balance stands at \$528,173.14, Revenue stood at \$239,404.34, Expenses stood at \$173,568.78.

**Motioned by Swisher, 2<sup>nd</sup> by Leonard to approve the budget report as presented. All Aye. Motion carried.**

**Approve Anamosa Water Tower Agreement**

Schwab stated that the Anamosa City Council approved the agreement on condition that the service board approved the agreement as is.

**Motioned by Leonard, 2<sup>nd</sup> by Weimer to approve the water tower use agreement between the city of Anamosa and the Jones County 911 Service Board, All Aye. Motion carried.** Note, the agreement allows installation of EMS and Fire repeaters on the Anamosa water tower at 201 Tower Rd, Anamosa.

**Consideration of Addressing Cemeteries in Jones County**

Schwab stated that before Memorial Day this year he received a couple requests from people looking for addresses of specific cemeteries in Jones County. Many people visit cemeteries and there is always a potential for a cemetery visitor to get injured and need medical assistance, let alone just locating a cemetery. There are almost 90 cemeteries in the county. Several are small pioneer cemeteries located on private property that are not accessible without permission of the property owner. I am recommending to the board that those cemeteries that are accessible from a public road and are not on private property get an address. That is about 40 cemeteries. There still needs to be some research to finalize the list. It would estimate the cost at \$3,500 in materials to address them. After talking to a couple of township trustees, most would probably be willing to do the installations. Cities would be responsible for addressing cemeteries in their jurisdiction. This office can provide signage if required.

**Motioned by Roller, 2<sup>nd</sup> by Bayne to approve addressing Jones County Cemeteries at a cost NTE \$3,500, All Aye. Motion carried.**

**Wyoming Tower Generator Needs to be Replaced.**

Schwab reported that when RC Systems was at the site to do maintenance, they found the generator was inoperative. Upon inspection there were copper windings on the floor of the enclosure. Schwab reported that the unit is 15 years old. Repair would cost up to \$4800 with no guarantee. Replacement with an 18Kw would cost up to \$7000 but would include a warranty of 7 to 10 years.

**Motioned by Swisher, 2<sup>nd</sup> by Bayne to approve replacing the generator with a new one at a cost Not to Exceed \$7000, All Aye. Motion carried.**

**Amber Tower Lighting No Longer Covered Under the Maintenance Contract**

Schwab advised the board that the recent maintenance contract submitted for FY25 by RC Systems does not include coverage for replacement of lighting on the Amber tower. (accomplished every two years). The service would be subcontracted. The Maintenance contract had the line item removed showing a price reduction of the total contract at \$1500 for the year. Translates to \$3000 for a one-time replacement on a two-year cycle. Schwab advised that per a discussion with RC Systems, even though they would be doing the relamping service they would still have oversight of the subcontractor to ensure satisfactory performance.

After discussion mostly focusing on the prospect of tower integrity and a need for regular inspections of towers. The board directed Schwab to seek inspection and relamping quotes for a possible separate contract.

**Other Items of Interest**

None

**Motioned by Leonard, 2<sup>nd</sup> by Swisher to adjourn the meeting at 8:07 PM. All Aye. Motion carried.**

Next Meeting if required – Next available. August 1<sup>st</sup>, 2024

Recorded by:

Gary Schwab, Jones County 911 Coordinator