

**Jones County Board of Health
Special Meeting
December 10, 2024**

Members Present: John Schlarmann, Denny Coon, Dr. Deb Oldham, Dr. Kirk Kilburg and Connie Goldsmith

Members Absent: none

Others Present Paula Hart

Meeting called to order at 6:30 p.m.

Paula Hart, Environmental Health Coordinator presented official notice of Retirement effective sometime in April 2025. Motion to accept letter made by Dr. Deb, second by Denny, all ayes. Discussion on hiring a replacement soon, as to provide 6-8 weeks training then will have a more definite retirement date. Discussion on current job description. Motion to approve updated job description with a few changes, and pay range \$17 to \$22 hour, 40 hours per week made by Dr. Deb, second by Kirk, all ayes. Discussion on job advertisement in local newspapers starting with 2 weeks, then more if needed, also on county website and various outlets, with deadline to submit applications by 4:00 p.m. January 13, 2025.

Motion to adjourn Denny at 7:43 pm, second by Connie, all ayes.

Recorded by

Paula Hart, Jones County BOH