

**Jones County Board of Health
Regular Meeting
April 3, 2025**

Members Present: John Schlarmann, Dr. Kirk Kilburg, Denny Coon, Dr. Deb Oldham, Connie Goldsmith
Members Absent: None

Others Present: Matt Dobler, Ruby Perin, Paula Hart, Brad Knudson & Lisa Bogran

Meeting called to order at 6:30 p.m.

Motion to approve minutes from the February 10, 2025 meeting by Dr. Kilburg second by Dr. Deb, all ayes.

Linn County – Matt Dobler

- Maintenance Contract Letters sent January 1st, 18 left, CA will send letters to property owners.
- Paulsen 9896 148th Street, septic install without a permit – a septic application and fees will be submitted to ensure legally done by code.
- Veach Septic and Sewer illegal septic dumping investigation – Update was provided, motion to proceed with enforcement \$250 fine and clean-up costs, \$250 minimum plus \$75 per hour extra following legal advice from Jones County, County Attorney made by Dr. Deb Seconded by Dr. Kilburg, all ayes.
- Durgin 23234 Fish House Road – Dwelling septic verification, update was provided, motion to have a deputy serve letter to Charles Durgin made by Connie Seconded by Denny, all ayes.
- 507 Linn Street need to install septic or connect to City, update will be provided next mtg.
- Monti Park Mobile Home – Conditions discussed, DNR is involved, John will talk with Shane Dodge.

Linn County – Ruby Perin

- Update on Jones County Lead Ordinance – discussion was had, more substantial data would need to be provided. No motion was made.
- Discussion on CLPPP funds (Childhood Lead Poisoning Prevention Program). Based on information provided about CLPPP funds, no motion was made.
- Discussion on Lead Enforcement/Minimum Maintenance code was had. John will discuss Minimum Maintenance with the County Attorney and possibly Board of Supervisors. No motion was made, this was tabled for later meeting.

Public Health – Brad

- Intern work update was provided.
- Immunization discussion was had.
- Work from home policy update – the current work from home policy, approved Aug. 18, 2018, was distributed and a revised version was presented. Motion to approve Jones County Board of Health working remote policy as amended per our discussion, motion made by Dr. Kilburg, second by Dr. Deb, all ayes. Amended policy will be brought to next meeting.
- General Updates – Brad attended Public Health Conference and one intern attended. Free day at Lawrence Community Center is going well. Bean bag toss will be available at Wapsi-Ana park. An Olin resident has taken over the Olin Community Garden for this year. OJ would like a Community Garden.

Environmental Health – Paula/Lisa

- DIAL and Iowa grant signature designee authority – motion (see below #1)
- Claim designee authorization environmental and public health – motion by Denny seconded by Dr. Deb, all ayes.
- FY26 Private Well Grant application – motion (see below #3)
- FY25 Private Well Grant amendment – motion (see below #4). Information was provided by Paula on each of these topics and a motion was made to combine items 1, 3, and 4 into one and transfer all over to Lisa Bogran, motion by Dr. Deb and seconded by Connie, all ayes.
- General Updates – Matt was unsure if he would be able to attend future JC BOH meetings. All members in agreement that it's beneficial that he attends, if not in person by phone or Zoom, to provide updates. Lisa and Paula attended the Public Health of Iowa Pre-conference and Conference in DM March 31st through April 2nd. Information provided and contacts were made. Paula's last day before her retirement will be May 2, 2025. BOH wished Paula well as this will be her last meeting.

Open Discussion – next meeting June 4th at 6:30pm

Motion to adjourn by Dr. Deb at 8:35 pm, second by Denny, all ayes.
Recorded by Paula Hart and Lisa Bogran, Jones County BOH.