

June 24, 2025 9:00 a.m.

The Jones County Board of Supervisors met in regular session. Present Chairman Schlarmann, Supervisors Hall, Oswald, Swisher, and Zirkelbach.

Moved by Zirkelbach seconded by Hall to approve the minutes of the two June 17, 2025 meetings. All aye. Motion carried.

Moved by Swisher seconded by Oswald to approve the payroll for the period ending June 15, 2025, as certified by the department heads. All aye. Motion carried.

Moved by Oswald seconded by Hall to approve the claims #2506-0330 through #2506-0447 All aye. Motion carried.

Moved by Zirkelbach seconded by Swisher to open public hearing at 9:01 a.m. to receive public comment on the bids received for the Public Safety Facility. All aye. Motion carried.

No persons present offered comments regarding the bids received for the Public Safety Facility.

Moved by Oswald seconded by Hall to close the public hearing at 9:02 a.m. All aye. Motion carried.

Moved by Zirkelbach seconded by Oswald to award the bid for the Public Safety Facility to Garling Construction Inc in the amount of \$1,248,000.00 including Alternate #1 in the amount of \$170,000 for a total of \$1,418,000. All aye. Motion carried. [2025-107]

The Land Use Administrator met with the Board for a public hearing on a nuisance ordinance violation and discuss options for various properties in violation of the nuisance ordinance.

Moved by Oswald seconded by Zirkelbach to open a public hearing at 9:15 a.m. for a violation of the Jones County nuisance ordinance located at 8346 Slide Rock Road, Anamosa. All aye. Motion carried.

The Land Use Administrator gave an update on the property including the boarded up shed. The property owner, Roxanne Rundle was present and provided comment as well.

Moved by Zirkelbach seconded by Oswald to close the public hearing at 9:23 a.m. All aye. Motion carried.

Moved by Hall seconded by Oswald to authorize the Land Use Administrator to issue a 30-day extension for a nuisance abatement to property owner, Harry & Ronda Dunfee, for property located at 4086 Main St. Mills, Oxford Junction, and to authorize the Land Use Administrator to send a detailed list of items to be completed before abatement will be considered. All aye. Motion carried.

Moved by Swisher seconded by Zirkelbach to authorize the Land Use Administrator to issue a 30-day official notice to abate to property owner, Theodore Weber, for property located at 23131 County Rd E-34, Anamosa. All aye. Motion carried.

Moved by Zirkelbach seconded by Swisher to authorize the Land Use Administrator to issue a civil citation to property owner, Andrew Stastny Sr., for property located at 17205 E23 County Home Rd, Anamosa. All aye. Motion carried.

Moved by Oswald seconded by Zirkelbach to authorize the Land Use Administrator to issue a civil citation to property owner, Montipark LLC, for property located at 21664 Business Hwy 151, Monticello. All aye. Motion carried.

The Engineer and Assistant to the Engineer met with the Board for a bid opening, to discuss filling an open maintenance man III position, and to give an update on current road projects including the X31 slip lining project.

Moved by Hall seconded by Swisher to open bids at 9:33 a.m. for project L-C-952—73-53, a streambank stabilization project on Buffalo Road. All aye. Motion carried.

Bids were received from the following:

- B&J Hauling in the amount of \$42,109.00.

- Steger Construction in the amount of \$69,790.80.
- Boomerang Corp. in the amount of \$34,000.00.
- Connolly Construction in the amount of \$43,929.05.

Moved by Hall seconded by Zirkelbach to award the bid for project L-C-952—73-53 to the apparent low bidder, Boomerang Corp. All aye. Motion carried. [2025-108]

Moved by Oswald seconded by Zirkelbach to promote Mike Bader to Maintenance Man III effective July 1, 2025. All aye. Motion carried.

The Auditor met with the Board to review end of the year interfund transfers, fund balances, budget appropriations, and various board appointments as noted in the motions below.

Moved by Swisher seconded by Hall to re-appoint John Carlson to the Jones County Conservation Board for a five-year term expiring June 30, 2030. All aye. Motion carried.

Moved by Hall seconded by Zirkelbach to appoint Sarah Tate to the Board of Adjustment for a five-year term expiring June 30, 2030. All aye. Motion carried.

Moved by Swisher seconded by Zirkelbach to re-appoint Dennis Coon, Stan Reiter, and Dana Ellefson to the EMS Advisory Council for three-year terms expiring June 30, 2028. All aye. Motion carried.

Supervisor Oswald introduced the following 2024/2025 INTERFUND TRANSFER RESOLUTION #24/25-3 and moved its adoption, seconded by Supervisor Hall. On roll call vote: Zirkelbach aye, Hall aye, Swisher aye, Oswald aye, Schlarmann aye, whereupon the Chairman declared the resolution passed and adopted.

2024/2025 INTERFUND TRANSFER RESOLUTION #24/25-3

IT IS HEREBY RESOLVED by the Jones County Board of Supervisors that the County Auditor is hereby directed to transfer \$1,000.00 from the REAP Fund to the General Basic Fund; said transfer reimburses the General Fund for the Scotch Grove Trail Community Plan developed by the University of Iowa.

Supervisor Hall introduced the following 2024/2025 INTERFUND TRANSFER RESOLUTION #24/25-4 and moved its adoption, seconded by Supervisor Oswald. On roll call vote: Zirkelbach aye, Hall aye, Swisher aye, Oswald aye, Schlarmann aye, whereupon the Chairman declared the resolution passed and adopted.

2024/2025 INTERFUND TRANSFER RESOLUTION #24/25-4

IT IS HEREBY RESOLVED by the Jones County Board of Supervisors that the County Auditor is hereby directed to transfer \$8,967.16 from the Conservation Land Acquisition Trust Fund to the General Basic Fund, as further detailed:

- \$899.00 for expenses incurred by the General Fund at the Eby's Mill Wildlife Management Area during fiscal year 2025, as per the Board's Resolution adopted May 14, 2014 directing use of funds derived from income generated at said property;
- \$6,138.16 for expenses incurred by the General Fund for maintenance of the Whitewater Canyon/Lost Canyon area;
- \$460.00 for expenses incurred by the General Fund for Central Park Weers Addition property tax said amount to be funded from income generated at said property and deposited in the Trust Fund;
- \$1,470.00 for expenses incurred by the General Fund for Nature Center and Education items during fiscal year 2025;

as said expenditures noted above are to be paid from donations and other funds held in the Conservation Land Acquisition Trust Fund for said purposes.

Supervisor Hall introduced the following 2024/2025 INTERFUND TRANSFER RESOLUTION #24/25-5 and moved its adoption, seconded by Supervisor Swisher. On roll call vote: Zirkelbach aye, Hall aye, Oswald aye, Swisher aye, Schlarmann aye, whereupon the Chairman declared the resolution passed and adopted.

2024/2025 INTERFUND TRANSFER RESOLUTION #24/25-5

IT IS HEREBY RESOLVED by the Jones County Board of Supervisors that the County Auditor is hereby directed to transfer \$2,799,000.00 from the Rural Services Basic Fund to the Secondary Road Fund.

Supervisor Swisher introduced the following 2024/2025 INTERFUND TRANSFER RESOLUTION #24/25-6 and moved its adoption, seconded by Supervisor Oswald. On roll call vote: Zirkelbach aye, Hall aye, Swisher aye, Oswald aye, Schlarmann aye, whereupon the Chairman declared the resolution passed and adopted.

2024/2025 INTERFUND TRANSFER RESOLUTION #24/25-6

IT IS HEREBY RESOLVED by the Jones County Board of Supervisors that the County Auditor is hereby directed to transfer \$200,000 from the Secondary Road Option Tax Fund to the Secondary Road Fund for expenses associated with project No. LFM-C-932—7X-53, a grading project on 215th Ave. (the construction for said project is in the amount of \$936,888), project No. M-1124, a slide repair project on Old Cass Road (the construction for said project is in the amount of \$38,903), project no. M-0625, a crack sealing project on various roads (the construction for said project is in the amount of \$82,485), project no. M-0725, an HMA overlay project on St. Paul Street (the construction for said project is in the amount of \$28,739), project no. M-0226, contract rock on various county roads (the amount of \$400,000); a transfer of \$1,000,000 was completed on April 22, 2025 for above referenced projects; additional funds may be transferred from the Secondary Road Option Tax Fund at a future date for said projects.

Supervisor Oswald introduced the following 2024-2025 INTERFUND TRANSFER RESOLUTION #24/25-7 and moved its adoption, seconded by Supervisor Hall. On roll call vote: Zirkelbach aye, Hall aye, Swisher aye, Oswald aye, Schlarmann aye, whereupon the Chairman declared the resolution passed and adopted.

2024/2025 INTERFUND TRANSFER RESOLUTION #24/25-7

IT IS HEREBY RESOLVED by the Jones County Board of Supervisors that the County Auditor is hereby directed to transfer \$502,330.59 from the ARPA Fund to the General Basic Fund for wages paid from April 1, 2025 through June 30, 2025 for various positions in the following departments: Board of Supervisors, Sheriff, General Services, and Information Technology.

Supervisor Zirkelbach introduced the following 2024/2025 INTERFUND TRANSFER RESOLUTION #24/25-8 and moved its adoption, seconded by Supervisor Oswald. On roll call vote: Schlarmann aye, Swisher aye, Rohwedder aye, Zirkelbach aye, Oswald aye, whereupon the Chairman declared the resolution passed and adopted.

2023-2024 INTERFUND TRANSFER RESOLUTION #24/25-8

IT IS HEREBY RESOLVED by the Jones County Board of Supervisors that the County Auditor is hereby directed to transfer \$45,000.00 from the General Basic Fund to the Capital Projects Fund to be used for long-term facility improvements. Said amount represents a portion of the unspent appropriation for the General Services department.

Supervisor Oswald introduced the following FUND BALANCE DESIGNATION RESOLUTION-General Fund and moved its adoption, seconded by Supervisor Hall. On roll call vote: Zirkelbach aye, Hall aye, Swisher aye, Oswald aye, Schlarmann aye, whereupon the Chairman declared the resolution passed and adopted.

FUND BALANCE DESIGNATION RESOLUTION FISCAL YEAR 2025

General Fund – Committed Balance

BE IT RESOLVED by the Jones County Board of Supervisors that \$1,212,000 shall be held as committed fund balance in the General Fund, and designated as follows:

- \$55,000 for county facility capital projects including, but not limited to, tuck pointing, replacement of heating and/or cooling systems, new building construction, major facility renovation projects, security improvements, or acquisition of additional office and/or storage space; and for major software upgrades. Funds for these purposes have been budgeted in previous years, but not fully spent; said unspent funds are supplemented each year by designating a portion of the of the annual general fund property tax levy for such purposes.
- \$937,267 for the Public Safety Facility Construction, Courthouse roof replacement, and other capital projects;
- \$92,114 for Conservation Department capital improvements;
- \$118,088 for Conservation Department campground improvements;
- \$9,531 for an aerial tax mapping update fund for a joint project with the Jones County Conference Board; and
- \$145,000 for a voting equipment replacement fund (in the General Supplemental Fund).

Supervisor Hall introduced the following FUND BALANCE DESIGNATION RESOLUTION-General Fund and moved its adoption, seconded by Supervisor Swisher. On roll call vote: Zirkelbach aye, Hall aye, Swisher aye, Oswald aye, Schlarmann aye, whereupon the Chairman declared the resolution passed and adopted.

FUND BALANCE DESIGNATION RESOLUTION FISCAL YEAR 2025

General Fund – Restricted Balance

BE IT RESOLVED by the Jones County Board of Supervisors that \$25,126.33 shall be held as restricted fund balance in the General Fund, for various projects funded by grants and donations, and noted as follows:

- \$2,712.00 as the amount of unspent grants or donations which have been received from other organizations restricted only for the Central Park Prairie project to offset future expenditures for the project.
- -\$486.60 as the amount a grant funds that will be received for the Nature Center and Education projects.
- \$22,900.93 as the amount of unspent grants or donations which have been received from other organizations restricted only for the Wapsipinicon Trail Project to offset previously committed, or future expenditures for the project.

Supervisor Swisher introduced the following FUND BALANCE DESIGNATION RESOLUTION-Secondary Road Fund and moved its adoption, seconded by Supervisor Hall. On roll call vote: Zirkelbach aye, Hall aye, Swisher aye, Oswald aye, Schlarmann aye, and whereupon the Chairman declared the resolution passed and adopted.

FUND BALANCE DESIGNATION RESOLUTION FISCAL YEAR 2025

Secondary Road Fund

BE IT RESOLVED by the Jones County Board of Supervisors that 100% of the local option tax funds collected for road and bridge construction projects through June 30, 2025, less amounts previously transferred out for payment of road and bridge projects, be held as restricted fund balance on June 30, 2025 and committed for road and bridge projects.

Supervisor Zirkelbach introduced the following FISCAL YEAR 2025/2026 SALARY RESOLUTION and moved its adoption, seconded by Supervisor Hall. On roll call vote: Zirkelbach aye, Hall aye, Oswald aye, Swisher aye, Schlarmann aye, whereupon the Chairman declared the resolution passed and adopted.

FISCAL YEAR 2025/2026 SALARY RESOLUTION

IT IS HEREBY RESOLVED by the Jones County Board of Supervisors that the following annual salaries effective July 1, 2025 be approved as recommended by the respective department heads for employees not covered by the collective bargaining agreement:

Ashley Kurt , Deputy Auditor	\$62,450.00
Michele Lubben , Deputy Auditor	\$73,155.00
Kim Sorgenfrey , Deputy Auditor	\$75,831.00
Vicki Starn , Deputy Auditor	\$71,371.00
Whitney Amos , Land Use Administrator/General Assistance	\$26.44 per hour
Jan Hoag , On-call Election Help	\$14.25 per hour
Sandra Kremer , On-call Election Help	\$14.25 per hour
Janine Sulzner , On-call Election Help	\$14.25 per hour
Amber Edwards , Deputy Treasurer	\$59,835.00
Rhonda Heasty , Deputy Treasurer	\$54,632.00
Deb Paulsen , Deputy Treasurer	\$71,108.00
Andrew Quinn , Deputy Treasurer	\$54,632.00
Beth Steuri , Deputy Treasurer	\$49,429.00
Michelle Toenjes , Deputy Treasurer	\$71,976.00
Kelly Dodge , County Attorney Secretary	\$67,178.00 plus applicable longevity
Sara Walker , Assistant County Attorney	\$121,196.00
Brian Eckhardt , Chief Deputy Sheriff, 85% of County Sheriff's salary,	
	\$121,451.00 plus applicable longevity
Lori Jess , Office Manager (Sheriff)	\$66,688.00 plus applicable longevity
Sarah Tate , Jail Administrator	\$84,581.00 plus applicable longevity
Jason Andrews , Courthouse Security/Transport Supervisor	\$28.42 per hour
William Feldmann , On-call Court Area Security/Jail Transporter	\$26.24 per hour
Blake Hansen , On-call Court Area Security/Jail Transporter	\$26.19 per hour
Stephanie Herrig , On-call Court Area Security/Jail Transporter	\$26.24 per hour
Ryan Lovejoy , On-call Court Area Security/Jail Transporter	\$26.24 per hour
Clement Sullivan , On-call Court Area Security/Jail Transporter/Civil Service Officer	
	\$26.24 per hour
Kevin Steele , On-call Deputy Sheriff	\$40.28 per hour
Julie Althoff , Deputy Recorder	\$66,716.00
Lisa Bogran , Environmental Health Coordinator/Board of Health Administrator	\$22.00 per hour
Derek Snead , County Engineer	\$146,942.00
Bridgette Bowers , Office Manager (Secondary Road)	\$61,349.00 plus applicable longevity
Wes Gibbs , Maintenance Superintendent	\$87,148.00 plus applicable longevity
Eric Grove , Engineer in Training	\$76,256.00 plus applicable longevity
Todd Postel , Assistant to Engineer	\$86,847.00 plus applicable longevity
Susan Yario , Veteran Affairs Administrator	\$27.80 per hour

Brad Knudson , Public Health Director	\$35.00 per hour
Lisa Lubben , On-call Public Health Nurse	\$25.00 per hour
Jackson Snyder , Facilities Maintenance Director	\$65,993.00
Brian Bronemann , On-call Janitor	\$18.00 per hour
Lisa Mootz , Information Technology Coordinator	\$84,053.00
Kristi Aitchison , GIS Coordinator	\$74,604.00
Lisa Tallman , Senior Dining Director	\$50,673.00
Heather Covington , Cook/Kitchen Supervisor	\$17.58 per hour
Korri Root , Site Manager	\$17.20 per hour
Brittany Tidvall , Kitchen Assistant	\$17.20 per hour
Dawn Zembriskie , Kitchen Assistant	\$17.20 per hour
Wendy Bird , Meal Transporter	\$17.20 per hour
Brenda Broulik , Meal Transporter	\$17.20 per hour
Mike Hansen , Meal Transporter	\$17.20 per hour
Steven Paulson , Meal Transporter	\$17.20 per hour
Patricia Pauley , On-call Meal Transporter	\$17.20 per hour
Jamie Ginter , JETS Transit Director	\$64,280.00
Misty Van Fossen , JETS Office Clerk/Dispatch	\$19.14 per hour
Karen Kiburz , JETS Driver/Office Clerk	\$17.41 per hour
Roy Carter , JETS Driver	\$17.41 per hour
Randy Dettbarn , JETS Driver	\$17.41 per hour
Dana Edwards , JETS Driver	\$17.41 per hour
Denny Folken , JETS Driver	\$17.41 per hour
Jeffrey Heitz , JETS Driver	\$17.41 per hour
Lynn Jarosz Goode , JETS Driver	\$17.41 per hour
Scott Kelly , JETS Driver	\$17.41 per hour
Jerome Lindner , JETS Driver	\$17.41 per hour
James Loes , JETS Driver	\$17.41 per hour
Bernie Manternach , JETS Driver	\$17.41 per hour
Brad Roe , JETS Driver	\$17.41 per hour
David Smalley , JETS Driver	\$17.41 per hour

AND to make of record the following annual salaries effective July 1, 2025 as recommended by the County Conservation Board:

Brad Mormann , Conservation Director	\$91,880.25
John Klein , Conservation Resource Manager/Ranger	\$69,968.85 plus housing & utilities
Jennifer Koopman , Conservation Office Manager	\$24.59 per hour
Michele Olson , Naturalist	\$73,316.25
Dillon Peyton , Natural Resource Manager	\$59,732.40

AND to make of record the following annual salaries effective July 1, 2025 as determined by their respective governing board:

Communications Commission:

Stephanie Wallace , Communications Supervisor	\$74,703.00 plus applicable longevity
Tricia Conter , Lead Dispatcher	\$31.18 per hour
Whitney Hall , Dispatcher	\$29.18 per hour plus applicable longevity
Mary Intlekofer , Dispatcher	\$29.18 per hour plus applicable longevity
Ashley Macke , Dispatcher	\$26.98 per hour
Patty Oberbreckling , Dispatcher	\$26.98 per hour
Debbie Sedlacek , Dispatcher	\$26.98 per hour

Emergency Management Board:

Brenda Leonard , Emergency Management Director	\$38.20 per hour
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E911 Service Board:	
Gary Schwab , E911 Addressing Coordinator	\$25.04 per hour
Conference Board:	
Sarah Benter , County Assessor	\$96,968.00
Jane Russell , Chief Deputy Assessor	\$82,423.00
Kris Weers , Appraisal Clerk	\$72,726.00
Shelly Williams , Appraisal Clerk	\$72,726.00
Cedar/Jones Early Childhood Iowa Board:	
Sherri Hunt , Early Childhood Iowa Director	\$33.77 per hour
Solid Waste Commission:	
Karl Taylor , Director/Operations Manager	\$29.42 per hour
Leonard Brokens , Operator	\$27.61 per hour
Ray Hendley , Part-time Operator	\$19.00 per hour
David Haugsted , On-call Operator	\$19.00 per hour
Russ Benke , Solid Waste Commission Chairman	\$230.00 per month
East Central Iowa Workforce Development Board:	
Timothy Carson , Executive Director	\$125,000.00
Anna Hovey , Assistant to Executive Director	\$24.75 per hour
[2025-109]	

Supervisor Zirkelbach introduced the following FISCAL YEAR 2025/2026 MASTER APPROPRIATION RESOLUTION and moved its adoption, seconded by Supervisor Swisher. On roll call vote: Zirkelbach aye, Hall aye, Oswald aye, Swisher aye, Schlarmann aye, whereupon the Chairman declared the resolution passed and adopted.

FISCAL YEAR 2025/2026
MASTER APPROPRIATION RESOLUTION

IT IS HEREBY RESOLVED by the Jones County Board of Supervisors that the following budgetary appropriations for fiscal year 2025/2026 be made to the following departments:

	Department	Budget Amount
01	Board of Supervisors	371,241.00
02	Auditor	663,231.00
03	Treasurer	740,775.00
04	County Attorney	553,817.00
05	Sheriff	3,486,868.00
06	Court Activities	6,000.00
07	Recorder	240,175.00
08	Juvenile Court Services	62,500.00
15	JETS	701,424.00
17	Environmental Health	216,546.00
20	Secondary Roads	9,100,000.00
21	Veterans Affairs	82,722.00
22	Conservation	874,350.00
23	Public Health	168,701.00
24	Land Use	54,209.00
25	General Assistance	52,947.00
28	Medical Examiner	50,000.00

29	Township	9,600.00
30	Conservation Capital Project	269,472.00
32	Economic Development	50,000.00
33	Libraries	128,967.00
34	Historic Preservation/Tourism	40,000.00
35	Conservation -Derecho Fund	5,000.00
38	Human Services	50.00
39	Fairs	23,661.00
40	Memorial Hall	8,600.00
51	General Services	421,265.00
52	IT	390,506.00
53	GIS	145,667.00
54	Solid Waste County Share	45,500.00
57	Opioid Remediation	50,000.00
58	Substance Abuse Services	20,100.00
60	Mental Health Services	-
62	Mental Health Admin	45,374.00
65	DECAT/CPPC	-
67	Senior Dining	335,836.00
71	Emergency Management	835,527.00
81	Employee Wellness	5,000.00
82	Safety Committee	10,000.00
91	COAP Grant Funds	-
94	Dirks Oil Station Enviro	10,000.00
95	Capital Projects	220,000.00
96	Budget Holding	3,638
99	Non-Departmental	3,041,298.00
	Total	23,540,567.00

Moved by Swisher seconded by Oswald to approve and authorize the Chairman to sign and place on file 28E Law Enforcement and Dispatch Service Contracts for FY2026 with the cities of Martelle, Morley, Olin, Onslow, Oxford Junction, and Wyoming; and 28E Communication Services Contracts for FY2026 with the cities of Anamosa and Monticello. All aye. Motion carried. [2025-110; 2025-111; 2025-112; 2025-113; 2025-114; 2025-115]

Moved by Oswald seconded by Hall to approve the FY26 Employer of Record Agreement with East Central Iowa Workforce Development Board. All aye. Motion carried. [2025-116]

The Auditor gave an update on the Courthouse Roof Replacement project, Bathroom remodel, and the MHDS assets and severance pay.

The Board members reported on recent and upcoming committee meetings.

Moved by Swisher seconded by Hall to adjourn at 10:36 a.m. All aye. Motion carried.

Attest: Whitney Hein, Auditor

John Schlarmann, Chairman