

**Jones County Board of Health
Regular Meeting Minutes
August 19, 2025**

Members Present: Connie Goldsmith, Dr. Kirk Kilburg, Denny Coon, Dr. Deb Oldham (arrived at 6:15 p.m.)

Members Absent: John Schlarmann,

Others Present: Matt Dobler, Julia Steere, Diana Strahan, Brad Knudson & Lisa Bogan

Meeting called to order at 6:01 p.m.

Motion to approve minutes from the June 4, 2025 meeting by Dr. Kilburg second by Denny, all ayes.

Linn County Public Health – Matt Dobler

- CA sent letter to 211 Vine Street regarding maintenance contract Matt provided updated, a court date was set for 7/9/25. A records request was made and fulfilled, Property owner filed a motion for continuance on 7/8, Matt and Lisa went to court on 7/9/25, but the property owner did not attend. CA said give her 2 months to get a maintenance contract on file. If not, another court date will be set. Matt will reach out in September or October to follow up.

- Durgin 23234 & 23124 Fish House Road, dwelling septic verification – Matt reported that 23234 Fish House Road (the mobile home) now has a proper septic system installed. It was inspected on 8/19/2025. There was a complaint filed in this office for 23124 Fish House Road but at this time, being that the other septic system was just installed, the BOH will wait to take any further action on the other property.

- 8478 Slide Rock Road - Update was provided by Matt, due to the current property assessment and no minimum maintenance codes, no further action can be taken by this department, at this time.

- Hanna 507 S. Linn Street – CA sent letter regarding violation of septic system. Matt provided update, they need to install septic or connect to city of Anamosa. Matt checked with the City of Anamosa and no records of connecting. Motion for County Attorney to send letter to 507 S. Linn Street to come before court due to surfacing septic. Matt will contact CA and assist if needed, motion made by Denny seconded by Dr. Kilburg, all ayes.

- 104 2nd Street, Onslow – Well Abandonment Letter Discussion and Possible Motion – Matt said a letter was sent. Matt will continue to speak with the local septic contractor involved to work with the property owner to abandon the well. Private Well Grant (PWG) funds are currently available to assist the property owner with that cost and can be submitted to the Environmental Health Office.

- Introduce Julia Steere – Linn County Environmental Health Specialist, Food Inspector. Julia will be conducting food inspections and related assistance in Jones County.

- Other Linn County Updates – None provided.

Jones County Environmental Health – Lisa Bogan

- Jones County Environmental Health Food Licenses Discussion and Updates – Lisa and Julia discussed creating a Policy/Procedure for Jones County Food Licenses, based on the State Code. A sample will be drafted and sent out prior to the next BOH meeting. Lisa provided an update on the 37 Great Jones County Fair food vendors. An email was received that DIAL and Appian have reached an agreement to implement SAFHER in Iowa. Changes will be coming to the food program, future updates will be provided, as available.

- Present Documents that Have Been Signed/Submitted Since Last BOH Meeting:

*The Contract with Linn County Public Health was signed by John last meeting and has been signed by Linn County Public Health.

*FY 26 PWG contract signed and submitted on 6/6/25. This year the amount to the counties will be \$45,454.

*The PWG progress report was due July 15th but submitted July 3rd.

*The Jones County Agreement with Dial for swimming pools and spa facilities and Tattoo establishments was signed and submitted on 7/9/25. Conversations were had with John and LC PH before signing it.

*The PWG 4th Quarter and final FY25 claim was due on July 31st and submitted on July 24th.

- The FY25 and FY26 Private Well Grant Updates and Upcoming Requirements were provided by Lisa. She has been learning all the services offered by the PWG and the details of each. Many well owners have been requesting water samples each month and after the sample they are taken to ChemRight Lab in Maquoketa. A

brief discussion was had on adding the Linn County Public Health Lab, as an option. Lisa has started updating the PWG Policy and Procedures Document, it is due at the end of October. She will have a final draft ready to review prior to the next BOH mtg. Lisa will schedule a time with Whitney Hein to go over the PWG budget to better understand the details.

- Transferring Animal Bite Responsibilities from Environmental Health to Public Health – Motion by Dr. Deb for animal bites be moved to Public Health, seconded by Denny, all ayes.

- Other Environmental Updates provided by Lisa: Creating a Returned Check Policy for this office, As directed by Board, Lisa will ask CA and draft one to be emailed to the BOH for review prior to next meeting. New QR Code and process for County maintenance requests. Lisa may attend Jones County Safe and Healthy Youth Coalition meetings to promote the PWG, as schedule allows. Lisa will be attending and Brad invited members to attend the upcoming *Learn More About Cancer in Jones County* event with experts from the Iowa Cancer Registry on Sept. 16th at the LCC. Discussion on attending work related trainings was had, if overnight is required, must make the BOH aware in advance, other trainings can be registered and attended without notifying the BOH. Lisa will ask Whitney Hein about BOH term expiration dates and that process. Discussed office logistics and converting documents to electronic files, it will be a lengthy process.

Jones County Public Health – Brad Knudson

Change in Order of Agenda Item – moved Blood Level Testing in Jones County here– Discussion & Possible Motion - Dianna Strahan, from HACAP provided an update on Jones County blood lead level testing in children ages 12-24 months above 75%, for children ages 24-36 months testing is above 40%, the numbers were better than first thought. HACAP will continue to promote increased lead level testing in Jones County. Lead remediation can be expensive, the ECIA Home Repair Program is available here in Jones County and other grant funding may become available in the future. No motion made.

- FY2025 Fiscal Update – Brad showed on the last page of the FY25 budget that he provided, the total activity column for Jones County Public Health was \$10,076.50 a discussion was had.

- Add Lisa Bogran to Local Public Health Service Contract – Brad discussed this, Denny made a motion to add Lisa Bogran to local Public Health Service Contract, seconded by Dr. Deb, all ayes.

- Sharps Disposal – Discussion & Possible Motion – There are questions regarding the safe disposal of used sharps. Brad will reach out to inquire and report back next meeting. No motion was made.

- Harm Reduction Vending Machine Update – Brad discussed the items available in the vending machine that are free to the public. It is in the lower level of the courthouse and it has been “popular.” The Volunteer Center has helped put kits together for the machine. Brad will continue to work with various organizations to ensure it continues to have supplies, including Narcan.

- Discussion on the Lack of AEDs – Possible Motion – An update was provided by Brad where there are AEDs in the county and the plans for cities to purchase more or additional grant funding that has or may assist so they are available to the public. No motion was made.

- Other Public Health Updates provided by Brad: There was a Stop the Bleed Training today at Anamosa High School for District Staff, very good turnout. Brad discussed Air Quality Index Monitors and the benefit of having at least two in Jones County. He made the members aware of the cost and the benefits, including they would be tracked on a global database. Brad will purchase 2 sensors and place them in Anamosa and Monticello. Brad mentioned he will be out of the office the week of October 19th returning the 27th.

Open Discussion – Next Meeting Date Thursday, October 16th at 6:30pm

Motion to adjourn by Dr. Deb at 7:45pm, second by Dr. Kilberg, all Ayes.

Recorded by Lisa Bogran, Jones County BOH Administrator/Jones County Environmental Health Coordinator