

January 2, 2025 9:00 a.m.

The Jones County Board of Supervisors met in regular session. Present Supervisors Zirkelbach, Oswald, Rohwedder, Schlarmann, and Swisher.

Moved by Zirkelbach seconded by Schlarmann to approve the minutes of the December 23, 2024 meeting. All aye. Motion carried.

Moved by Swisher seconded by Oswald to approve claims #2501-0001 through #2501-0107. All aye. Motion carried.

Moved by Zirkelbach seconded by Swisher to appoint Supervisor Schlarmann as Chairman and Supervisor Oswald as Vice-Chairman of the Jones County Board of Supervisors for calendar year 2025 and until their successors are appointed. All aye. Motion carried.

Moved by Zirkelbach seconded by Oswald to appoint the Jones County Supervisors to the following committees. All aye. Motion carried.

JEFF SWISHER

Jones County 911 Service Board  
Jones County Emergency Management Agency  
Jones County Integrated Roadside Vegetation Management Committee  
Jones County Resource Enhancement and Protection (R.E.A.P.)  
Jones County Solid Waste Commission  
Jones County Courthouse & Public Building Security Committee  
Jones County Decategorization/CPPC

DISTRICT 4 SUPERVISOR

Jones County Emergency Medical Services Assn.  
Jones County Tourism Association  
Cedar/Jones Early Childhood Iowa Board  
Federal Emergency Management Association (F.E.M.A.)  
H.A.C.A.P. – District  
Heritage Agency on Aging Task Force  
MH/DS of the East Central Region Board (ending June 30, 2025)

JOE OSWALD

Advancement Services of Jones County  
D.H.S. Service Area Advisory Board  
Maquoketa River Watershed Authority  
Sixth Judicial District Dept. of Corrections  
Workforce Development  
Eastern Iowa Regional Utility Service System (E.I.R.U.S.S.)  
Central Iowa Juvenile Detention Board  
Jones County Fairboard

JON ZIRKELBACH

Jones County Integrated Roadside Vegetation Management Committee  
Jones County Wapsipinicon Trail Committee  
Area Substance Abuse Council  
East Central Iowa Council of Governments (E.C.I.C.O.G.)  
East Central Iowa Housing Fund  
Region 10 Transportation Policy Committee  
Jones County Economic Development Commission  
Jones County Safe & Healthy Youth Coalition

JOHN SCHLARMANN – VICE CHAIRMAN

Jones County Board of Health  
Jones County Solid Waste Commission  
Jones County G.I.S. Committee  
Jones County Safety Committee  
Heritage Agency on Aging

**Further, each Jones County Supervisor is appointed as an alternate to the following boards and commissions if they are not designated above as a primary appointee:**

Jones County 911 Service Board  
Jones County Board of Health  
Jones County Economic Development Commission  
Jones County Emergency Management Agency  
Jones County Fair Board  
Jones County Integrated Roadside Management Committee  
Jones County Mental Health Advisory Board  
Jones County Safety Committee  
Jones County Solid Waste Commission  
Area Substance Abuse Council (A.S.A.C.)  
East Central Iowa Council of Governments (E.C.I.C.O.G.)  
Eastern Iowa Regional Utility Service System (E.I.R.U.S.S.)  
H.A.C.A.P. – District

Region 10 Transportation Policy Committee  
Sixth Judicial District Dept. of Corrections

Moved by Oswald seconded by Rohwedder to appoint the Anamosa Journal-Eureka and Monticello Express as the official Jones County newspapers for county legal publications for the 2025 calendar year. All aye. Motion carried.

Moved by Swisher seconded by Rohwedder to appoint Dr. Michael Weston, Anamosa, as Medical Examiner, Kevin Weber, Anamosa, as Medical Examiner Investigator, Victoria Weston, Anamosa, as Medical Examiner Investigator, Brandon Kent, Anamosa, as Medical Examiner Investigator, Alesha Weber, Anamosa, as Medical Examiner Investigator, Nicholas Schultz, Cascade, as Medical Examiner Investigator In Training, and Coletta Matson, Cascade, as Medical Examiner Investigator In Training, for calendar year 2025. All aye. Motion carried.

Moved by Zirkelbach seconded by Oswald to appoint Derek Lumsden, Jones County Economic Development Executive Director, and Jeremiah Hoyt, Anamosa City Administrator, to the East Central Iowa Council of Governments (ECICOG) Board of Directors for a three year terms expiring December 31, 2027, with Lumsden serving as a citizen representative, and to affirm Supervisors Joe Oswald, John Schlarmann, and Jeff Swisher as alternates. All aye. Motion carried.

Moved by Oswald seconded by Zirkelbach to appoint Doug Wortman to the East Central Iowa Council of Governments Revolving Loan Fund Committee for a one-year term expiring December 31, 2025 and to appoint, and/or re-affirm the appointments of, the following persons to the Region 10 Transportation Committees. All aye. Motion carried.

| <u>Committee</u>           | <u>Position</u>  | <u>Name</u>                                     | <u>Term Expiring</u> |
|----------------------------|------------------|-------------------------------------------------|----------------------|
| Policy                     | Regular Member   | Wayne Peach, Mayor of Monticello                | 12/31/25             |
| Policy                     | Regular Member   | Jon Zirkelbach, Jones County Supervisor         | 12/31/24             |
| Policy                     | Alternate Member | John Schlarmann, Jones County Supervisor        | 12/31/24             |
| Policy                     | Alternate Member | Joe Oswald, Jones County Supervisor             | 12/31/24             |
| Policy                     | Alternate Member | Jeff Swisher, Jones County Supervisor           | 12/31/24             |
| Technical Advisory         | Regular Member   | Todd Postel, Jones County Asst. to the Engineer | 12/31/25             |
| Technical Advisory         | Regular Member   | Brenda Leonard, Jones County Emergency Mgmt.    | 12/31/24             |
| Technical Advisory         | Regular Member   | Derek Snead, Jones County Engineer              | 12/31/25             |
| Trails Advisory            | Regular Member   | Lisa McQuillen, Anamosa                         | 12/31/25             |
| Trails Advisory            | Regular Member   | Brad Mormann, Jones County Conservation         | 12/31/24             |
| Trails Advisory            | Alternate Member | Brad Hatcher, Anamosa                           | 12/31/25             |
| Trails Advisory            | Alternate Member | Jacob Oswald, Monticello                        | 12/31/25             |
| Passenger Transp. Advisory | Regular Member   | Jamie Ginter, Jones County JETS                 | 12/31/24             |
| Passenger Transp. Advisory | Regular Member   | Lucia Herman, Jones County Community Services   | 12/31/25             |

Moved by Rohwedder seconded by Swisher to appoint Wes Gibbs as Weed Commissioner for calendar year 2025. All aye. Motion carried.

Moved by Zirkelbach seconded by Swisher to appoint Rita Balichek, Jim Christianson, and Courtney Pearson to the Pioneer Cemetery Commission for three-year terms expiring December 31, 2027. All aye. Motion carried.

Moved by Oswald seconded by Swisher to appoint Connie Goldsmith to the Jones County Board of Health for a three-year term expiring December 31, 2027. All aye. Motion carried.

Moved by Rohwedder seconded by Oswald to re-affirm the appointments to the Jones County EMS Advisory Council as follows. All aye. Motion carried.

|             |                                  |        |           |
|-------------|----------------------------------|--------|-----------|
| Joyce Bilow | Martelle Ambulance Voting Member | Voting | 6/30/2027 |
|-------------|----------------------------------|--------|-----------|

|                    |                                               |            |           |
|--------------------|-----------------------------------------------|------------|-----------|
| Katrina Rix        | Olin Ambulance Voting Member                  | Voting     | 6/30/2027 |
| Jeff Hinrichs      | District 2 Board Of Supervisor Representative | Voting     | 6/30/2027 |
| Mark Robertson     | District 5 Board Of Supervisor Representative | Voting     | 6/30/2027 |
| vacant             | Midland Ambulance Voting Member               | Voting     | 6/30/2025 |
| Dennis Coon        | Oxford Junction Ambulance Voting Member       | Voting     | 6/30/2025 |
| Stan Reiter        | District 3 Board Of Supervisor Representative | Voting     | 6/30/2025 |
| Emma Wiegel        | Anamosa Ambulance Voting Member               | Voting     | 6/30/2026 |
| Josh Brenneman     | Monticello Ambulance Voting Member            | Voting     | 6/30/2026 |
| Karla Koehler      | District 1 Board Of Supervisor Representative | Voting     | 6/30/2026 |
| Margo Ahrendsen    | District 4 Board Of Supervisor Representative | Voting     | 6/30/2026 |
| Stephanie Musser   | Anamosa Ambulance Director                    | Non-Voting | -----     |
| Jen Uthoff         | Martelle Ambulance Director                   | Non-Voting | -----     |
| Tim Kreel          | Midland Ambulance Director                    | Non-Voting | -----     |
| Lori Lynch         | Monticello Ambulance Director                 | Non-Voting | -----     |
| Jean McPherson     | Olin Ambulance Director                       | Non-Voting | -----     |
| Kim Krutzfeld      | Oxford Junction Ambulance Director            | Non-Voting | -----     |
| Dr. William Martin | Medical Director Representative               | Non-Voting | -----     |
| Jeff Swisher       | Board Of Supervisor Member                    | Non-Voting | -----     |
| Brenda Leonard     | Emergency Management Member                   | Non-Voting | -----     |
| Whitney Hein       | Clerk                                         | Non-Voting | -----     |

The Auditor met with the Board to set a public hearing on the EMS Advisory Board Annual Report, and to give an update on taxable valuations and the FY26 budget process.

Moved by Oswald seconded by Zirkelbach to set a public hearing on January 21, 2025 at 9:15 a.m. to receive public comment on the EMS Advisory Council Annual Report for FY24. All aye. Motion carried.

During the public comment period, Sherri Hunt inquired about committee appointments for Supervisor District 4 during the vacancy time period.

Moved by Schlarmann seconded by Oswald to adjourn the meeting at 9:34 a.m. All aye. Motion carried.

Attest: Whitney Hein, Auditor

John Schlarmann, Chairman

January 7, 2025, 9:00 a.m.

The Jones County Board of Supervisors met in regular session. Present Chairman Schlarmann, Supervisors Oswald, Swisher and Zirkelbach. District Four Supervisor seat is currently vacant.

Moved by Oswald seconded by Zirkelbach to approve the minutes of the January 2, 2025 meeting. All aye. Motion carried.

Moved by Swisher seconded by Oswald to approve the payroll for the period ending December 29, 2024, as certified by the department heads. All aye. Motion carried.

The Community Services Director met with the Board to discuss upcoming changes to the Community Services Department and to develop a staffing plan for next fiscal year. Supervisor Swisher and Auditor Hein will meet with the Community Services Director to create a plan to bring back to the Board of Supervisors.

The Auditor met with the Board for the approval of the items listed below and to give an update on the FY26 health insurance renewal process.

Moved by Oswald seconded by Swisher to void check #193712 in the amount of \$69.27, dated July 16, 2024, made payable to Shawna Cozart; and corresponding claim #2407-0165, submitted by the Sheriff Department, with reason being that the check is past sixty days from issue and the bank will not accept it. All aye Motion carried.

Moved by Swisher seconded by Oswald to approve, and place on file, the Auditor's Report of Fees and Recorder's Report of Fees collected for the quarter ending December 31, 202. All aye. Motion carried. [2025-001; 2025-002]

The Land Use Administrator met with the Board for the approval of the annual construction evaluation resolution.

Supervisor Zirkelbach introduced the following resolution and moved its adoption, seconded by Supervisor Oswald. On roll call vote: Zirkelbach aye, Swisher aye, Oswald aye, Schlarmann aye, whereupon the Chairman declared the resolution passed and adopted.

#### CONSTRUCTION EVALUATION RESOLUTION

2025

WHEREAS, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a "construction evaluation resolution" relating to the construction of a confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR's decision regarding a specific application; and

WHEREAS, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2025 and January 31, 2026 and submit an adopted recommendation regarding that application to the DNR; and

WHEREAS, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board's

recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF JONES COUNTY that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

The Treasurer met with the Board to discuss the salaries of elected officials including the Treasurer salary compared to the Auditor salary.

The Engineer met with the Board for the approval of a final voucher for the 215<sup>th</sup> Avenue grading project, to update the County's Title VI plan to reflect the new chairperson, and to give an update on the City of Monticello Annexation.

Moved by Swisher seconded by Zirkelbach to approve an update to the County's Title VI Non-Discrimination Agreement with the Iowa Department of Transportation reflecting an update to the named Board Chairman. All aye. Motion carried. [2025-003]

The Board gave brief reports on past and future committee meetings.

During the public comment period, Carol Smith with ASAC introduced herself and thanked the Board for funding her care navigator position with funds from the Opioid Remediation Fund.

Moved by Swisher seconded by Oswald to adjourn the meeting at 9:54 a.m. All aye. Motion carried.

Attest: Whitney Hein, Auditor

John Schlarmann, Chairman

January 14, 2025 9:00 a.m.

The Jones County Board of Supervisors met in regular session. Present Chairman Schlarmann, Supervisors Oswald, Swisher and Zirkelbach. District Four Supervisor seat is currently vacant.

Moved by Zirkelbach seconded by Oswald to approve the minutes of the January 7, 2024 meeting. All aye. Motion carried.

Moved by Swisher seconded by Oswald to approve claims #2501-0108 through #2501-0279. All aye. Motion carried.

The Auditor met with the Board for the items noted in the motions below and to discuss potential new members to the Compensation Commission for Eminent Domain.

Moved by Oswald seconded by Swisher to approve, and place on file, the Clerk's Report of Fees Collected for the month ending December 31, 2024. All aye. Motion carried. [2025-004]

Moved by Zirkelbach seconded by Oswald to approve a status change for Heather Covington from part-time cook to part-time cook/kitchen supervisor, effective January 13, 2025 at \$17.07 per hour. All aye. Motion carried.

Moved by Swisher seconded by Zirkelbach to approve, and place on file, the Sheriff's Report of Fees collected for the quarter ending December 31, 2024. All aye. Motion carried. [2025-005]

Supervisor Swisher introduced the following resolution and moved its adoption, seconded by Supervisor Zirkelbach. On roll call vote: Zirkelbach aye, Swisher aye, Oswald aye, Schlarmann aye, whereupon the Chairman declared the resolution passed and adopted.

RESOLUTION APPROVING PLAT

WHEREAS, a final plat of Barner's Second Addition to Jones County, Iowa, a subdivision, located in the Southeast  $\frac{1}{4}$  of the Southeast  $\frac{1}{4}$  of Section 17 and School Lot 57 in the Southwest  $\frac{1}{4}$  of the Southwest  $\frac{1}{4}$  of Section 16, Township 84, North Range 4 West of the 5<sup>th</sup> P.M., has been filed with the Jones County Board of Supervisors, and after consideration, the same is found to be correct and in accordance with the ordinances of Jones County, Iowa in relation to platting and the subdivision of land, with the exception of the following:

- Access point, interior road width, and road association requirements found in Section 2 of Article V, Minimum Improvements, of the Jones County Subdivision Ordinance
- Interior street standards found in Section 3 of Article V, Minimum Improvements, of the Jones County Subdivision Ordinance, and
- Storm water pollution prevention plan of Article V, minimum improvements, of the Jones County Subdivision Ordinance.
- Soil erosion control plan and drainage control plan created by a licensed engineer, filed with the Jones County Land Use Office.

IT IS THEREFORE RESOLVED BY THE BOARD OF SUPERVISORS OF JONES COUNTY, IOWA that said final plat of Barner's Second Addition to Jones County, Iowa, be approved, with

- Variance to Section 2. Streets and Access Points,
  - There are not two access points to this subdivision. The only access point is to Lot 1 from County Rd E34.
  - There are no access points located on the final plate of survey.
  - There is no road association agreement or access to Out Lot A.
- Variance to Section 3. Interior Street Standards, of Article V, Minimum Improvements of the Jones County Subdivision Ordinance.
  - There is no proposed interior street. Therefore, there are no proposed cul-de-sacs, bus turnarounds or street names.
  - No access to out lot A- Intention is to extend the yard of property described as Lots 4 & 5, Block 16; Lots 1,2,7, and 8, Block 23; Lots 1&2, Block 26; Lot 4, Block 27 in the Baker & Sandusky's Addition to the town of Fairview.
- Variance to Section 7. Storm Water Pollution Prevention Plan, of Article V, Minimum Improvements, of the Jones County Subdivision Ordinance.
  - If more than one acre is disturbed a Storm Water Pollution Prevention Plan will be required to be submitted.
- Variance to Section 5, of Article VII, Procedure for Review of Plats. Subsection P. A soil erosion control plan and drainage control plan created by a licensed engineer, filed with the Jones County Land Use Office.

Per Jones County District Soil Conservationist, a soil erosion plan must be submitted before any land disturbing activity.

The Anamosa City Administrator met with the Board regarding a nuisance property located at 122 S. Garnavillo Street. The city is following Iowa Code Section 357A to abate the nuisance and the city attorney is requesting that the county file a disclaimer of interest and consent order to be filed on the county's behalf.

Moved by Swisher seconded by Zirkelbach to authorize the County Attorney to sign a disclaimer of interest and consent to order and file it on the county's behalf for case number EQCV007758. All aye. Motion carried.

The Engineer met with the Board to discuss a change to the county's farm to market road system.

Supervisor Oswald introduced the following resolution and moved its adoption, seconded by Supervisor Zirkelbach. On roll call vote: Zirkelbach aye, Swisher aye, Oswald aye, Schlarmann aye, whereupon the Chairman declared the resolution passed and adopted.

#### FARM TO MARKET REVIEW BOARD APPLICATION RESOLUTION

WHEREAS, a county may apply for modifications to its Farm-to-Market System to add or subtract mileage from its system, to accept or delete highways gained or lost through jurisdictional transfers, or to change the classification of roads within its system, and

WHEREAS, the Board of Supervisors of Jones County has consulted with its County Engineer and desires to modify its Farm-to-Market Road System to provide continuity of intra-county and inter-county routes, to meet the needs of existing or potential traffic, to better meet land use needs, or to provide a more suitable location for a farm to market route, and

WHEREAS, application for modifications to any county's Farm-to-Market System must be made to the Farm-to-Market Review Board per the requirements of Code of Iowa Section 306.6,

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF JONES COUNTY that this county is formally requesting that the Farm-to-Market Review Board approve the following modifications to its Farm-to-Market System:

Road segments proposed for addition to the Farm-to-Market System:

- 01 LANDIS ROAD** A new segment of Landis Road will be constructed that crosses the Wapsipinicon River (approximately 800 feet downstream of the existing Wapsipinicon River Bridge), commencing at the near 90 degree curve 600 feet south of the existing Wapsipinicon River bridge, thence easterly 0.374 miles, where it will tie into 95<sup>th</sup> Street, at the near 90 degree curve 3670 feet west of the intersection of 95<sup>th</sup> Street and 170<sup>th</sup> Avenue. Total Mileage requesting to be added to the Farm-to-Market System: **0.374 miles**

Road segments requesting to be reclassified from Farm-to-Market roads to area service:

**02 LANDIS ROAD**

A portion of Landis Road, commencing at the near 90 degree curve 600 feet south of the Wapsipinicon River bridge, thence northerly 1.014 miles on Landis Road to the intersection of Landis Road and State Highway 64.

Total Mileage requesting to be reclassified from Farm-to-Market roads to area service: **1.014 miles**

Road segments requesting to be reclassified from Area Service to Farm-to-Market roads:

**03 95TH ST**

A portion of 95<sup>th</sup> Street, commencing at the near 90 degree curve 3670 feet west of the intersection of 95<sup>th</sup> Street and 170<sup>th</sup> Avenue, thence easterly 0.695 miles on 95<sup>th</sup> Street to the intersection of 95<sup>th</sup> Street and 170<sup>th</sup> Avenue.

Total Mileage requesting to be reclassified from area service to Farm-to-Market roads: **0.695 miles** [2025-006]

Allie Riches with the Tri-State Coalition Against Human Trafficking and Slavery met with the Board to request January be declared as National Human Trafficking and Modern Day Slavery Prevention month.

Supervisor Swisher introduced the following proclamation and moved its adoption, seconded by Supervisor Zirkelbach. On roll call vote: Zirkelbach aye, Swisher aye, Oswald aye, Schlarmann aye, whereupon the Chairman declared the resolution passed and adopted.

WHEREAS, by Presidential proclamation each January has been designated National Human Trafficking and Modern Day Slavery Prevention month. In addition, January 11th has been designated National Human Trafficking Awareness Day; and

WHEREAS, the issue of sex and labor trafficking are a violation of human rights. The hope of this Proclamation is to raise awareness of this topic; and

WHEREAS, Jones County wishes to acknowledge the following organization for its tenth anniversary to raise awareness about human trafficking: Tri-State Coalition Against Human Trafficking and Modern Day Slavery and the United Nations with their Global Plan of Action; and

WHEREAS, This organization has three pillars upon which it stands: “protect, prevent, and prosecute”. We invite all residents of Jones County to educate themselves on this issue and to support these three pillars to help eradicate the problem; and

WHEREAS, human trafficking is a national, state and local issue; we encourage involvement in the Coalition’s Lunch and Learn Program to develop advocacy protocols for survivors; and

WHEREAS, we also invite parents, middle school/high school students, teachers, and all citizens to a FREE viewing of “Maya” on Wednesday, January 22, 2025 at 5:30 pm in the Dubuque Phoenix Theater. [2025-007]

Derek Lumsden with Jones County Economic Development met with the Board to give a program update and present a FY26 budget request.

Tracey Achenbach with East Central Iowa Housing Trust Fund met with the Board to give a program update and present a FY26 budget request.

Jennifer Husmann with Jones County Safe and Healthy Youth Coalition met with the Board to give an annual update and present a FY26 budget request.

Board members gave brief updates on past and future committee meetings.

Moved by Swisher seconded by Oswald to adjourn the meeting at 10:27 a.m. All aye. Motion carried.

Attest: Whitney Hein, Auditor

John Schlarmann, Chairman

January 17, 2025 10:00 a.m.

The Jones County Board of Supervisors met in special session. Present Supervisors Oswald, Schlarmann, Swisher, and Zirkelbach.

The Board met with the following department heads to review their proposed FY26 budgets and re-estimated FY25 budgets:



- Jackson Snyder, General Services
- Brad Knudson, Public Health
- Lisa Mootz, IT
- Whitney Hein, Auditor, including budgets for the Auditor, Board of Supervisors, and Land Use
- Kristofer Lyons, County Attorney
- Susan Yario, Veteran Affairs
- Sheri Jones, Recorder
- Amy Picray, Treasurer
- Lucia Herman, Community Services
- Lisa Tallman, Senior Dining
- Brad Mormann, Conservation

Discussion was held with the various department heads regarding salaries, changes in their current budget, the proposed budget for their department, and proposed expenditures that could be reduced or revenues increased. No action was taken on the budget proposals.

Moved by Swisher seconded by Oswald to adjourn at 3:41 p.m. All aye. Motion carried.

Attest: Whitney Hein, Auditor

John Schlarmann, Chairman

January 21, 2025 9:00 a.m.

The Jones County Board of Supervisors met in regular session. Present Chairman Schlarmann, Supervisors Oswald, Swisher, and Zirkelbach. District Four Supervisor seat is currently vacant.

Moved by Zirkelbach seconded by Oswald to approve the minutes of the January 14, 2025 meeting. All aye. Motion carried.

Moved by Swisher seconded by Oswald to approve the payroll for the period ending January 12, 2025, as certified by the department heads. All aye. Motion carried.

The Land Use Administrator met with the Board to grant an extension on a nuisance located at 21664 Business Hwy 151.

Moved by Swisher seconded by Zirkelbach to issue a formal notice of violation of the Jones County Nuisance Ordinance to Montiview Trailer Court; Deed holders Kevin and Julie Miller for a property located at 21664 Business Hwy 151, Monticello, and providing sixty days to abate the nuisance or to request a hearing before the Board of Supervisors. All aye. Motion carried.

The Deputy Auditor met with the Board for approval of an alcohol license.

Moved by Zirkelbach seconded by Oswald to approve a five-day Class C Retail Alcohol License for Scotch Grove Coon Hunters Club to be effective February 6, 2025. All aye. Motion carried. [2025-008]

The Board gave brief reports on past and future committee meetings.

Jane Drapeaux with HACAP met with the Board to provide a program update and present a funding request for the FY26 budget.

Moved by Swisher seconded by Oswald to open the public hearing at 9:15 a.m. on the EMS Advisory Council Annual Report FY24. On roll call vote: Schlarmann aye, Zirkelbach aye, Swisher aye, Oswald aye. Motion carried.

There were no comments from the public regarding the report.

Moved by Oswald seconded by Zirkelbach to close the public hearing at 9:16 a.m. on the EMS Advisory Council Annual Report FY24. On roll call vote: Schlarmann aye, Zirkelbach aye, Swisher aye, Oswald aye. Motion carried.

Moved by Swisher seconded by Zirkelbach to approve the EMS Advisory Council Annual Report FY24. All aye. Motion carried. [2025-009]

Cheryl Chambers and Tina Wagner with Empower U Living met with the Board to provide a program update and present a funding request for the FY26 budget.

Sherri Hunt with Cedar/Jones Early Childhood Iowa met with the Board to provide a program update and present a funding request for the FY26 budget.

Sherri Hunt with Jones County Family Council met with the Board to provide a program update and present a funding request for the FY26 budget.

Erin Erickson with the Maquoketa River Watershed Management Authority met with the Board to provide a program update and present a funding request for the FY26 budget.

Michelle Turner with Limestone Bluffs Resource Conservation and Development met with the Board to provide a program update and present a funding request for the FY26 budget.

The Engineer met with the Board for approval of a final voucher for a PCC Overlay and to give a brief update on County Rd X31.

Moved by Zirkelbach seconded by Swisher to approve a final voucher to Cedar Valley Corp. LLC for Project No. FM-TSF-CO53(94-5B-53) a PCC overlay project from Cedar Co. line to Massillon Rd. All aye. Motion carried. [2025-010]

The Board met with the following department heads to review their proposed FY26 budgets and re-estimated FY25 budgets:

- Derek Snead, Engineer
- Kristi Aitchison, GIS
- Paula Hart, Environmental Health
- Greg Graver, Sheriff
- Whitney Hein, Auditor, including budgets for non-personnel departments

Discussion was held with the various department heads regarding salaries, changes in their current budget, the proposed budget for their department, and proposed expenditures that could be reduced or revenues increased. No action was taken on the budget proposals.

Moved by Swisher seconded by Oswald to adjourn at 3:30 p.m. All aye. Motion carried.

Attest: Ashley Kurt, Deputy Auditor

John Schlarmann, Chairman

January 28, 2025 9:00 a.m.

The Jones County Board of Supervisors met in regular session. Present Chairman Schlarmann, Supervisors Oswald, Swisher and Zirkelbach. District Four Supervisor seat is currently vacant.

Moved by Zirkelbach seconded by Oswald to approve the minutes of the January 21, 2025 meeting. All aye. Motion carried.

Moved by Swisher seconded by Oswald to approve claims #2501-0280 through #2501-0430. All aye. Motion carried.

Chris Nelson and Mike Mollenhauer, Shive-Hattery, met with the Board to discuss a proposal for engineering services for the Courthouse roof replacement. Shive Hattery showed photos of the roof this winter and from summer 2018 to show differences in roof appearance between the seasons. Iowa Code 26.3 does require a licensed engineer for projects that are expected to exceed \$100,000 threshold.

The Senior Dining Director met with the Board for approval of the Heritage Area Agency on Aging FY26 funding request noting that she is asking for \$0.25 more per meal over FY25.

Moved by Oswald seconded by Swisher to approve the Heritage Area Agency on Aging FY26 funding request. All aye. Motion carried. [2025-011]

The Community Services Director met with the Board to discuss the limited funds left in the General Assistance budget for rent, utility, and funeral assistance.

Moved by Oswald seconded by Zirkelbach to approve the use of other unused line items with the General Assistance budget for the rent, utility, and funeral assistance applications and to let the Board know when those other unused budget lines are exhausted. All aye. Motion carried.

The Auditor met with the Board for the items noted in the motions below and to discuss potential new members to the Compensation Commission for Eminent Domain.

Moved by Zirkelbach seconded by Oswald to approve a Class C Retail Alcohol License, with Living Quarters, and Outdoor Service privileges, for Schrammeria LLC, doing business as The Grove Bar & Grill, 11668 County Rd. E-17, Scotch Grove, to be effective February 1, 2025. All aye. Motion carried. [2025-012]

Moved by Swisher seconded by Oswald to void check #195812 in the amount of \$30,608.31, dated January 14, 2025, made payable to Accent Construction; and corresponding claim #2501-0257, submitted by Solid Waste, with reason being that the check needs to be issued in the name of Accent Concrete, LLC. All aye. Motion carried.

Moved by Swisher seconded by Oswald to hire Drew Read as a full-time jail officer starting at \$21.01 per hour effective January 28, 2025. All aye. Motion carried.

The Land Use Administrator met with the Board to discuss several nuisance ordinance violations.

Moved by Oswald seconded by Zirkelbach to issue a formal notice of violation of the Jones County Nuisance Ordinance to Paul and Roxanne Rundle for a property located at 8346 Slide Rock Road, Anamosa, and providing sixty days to abate the nuisance or to request a hearing before the Board of Supervisors. All aye. Motion carried.

Moved by Zirkelbach seconded by Oswald to authorize the Land Use Administrator to proceed with the filing of a civil citation against David and Pamela Leytem, for a violation of the Jones County Nuisance Ordinance for property located at 10636 and 10644 Main St., Center Junction, (tax parcels 1104177008 and 1104177006 , briefly described as O.T. Blk Lots 1-8; W 17' & E 13' lot 9; 10; 15-17; & All Vac Alley, Blk 15 Exc. Parcel 2006-188 and O.T. Lots 11-14, Blk 15). All aye. Motion carried.

Moved by Oswald seconded by Swisher to issue a formal notice of violation of the Jones County Nuisance Ordinance to Michael Lux for a property located at 10669 Main St., Center

Junction, and providing sixty days to abate the nuisance or to request a hearing before the Board of Supervisors. All aye. Motion carried.

Moved by Swisher seconded by Zirkelbach to authorize the Land Use Administrator to proceed with the filing of a civil citation against Jerry Willcoxson, for a violation of the Jones County Nuisance Ordinance for property located at 10657 Main St., Center Junction, (tax parcel 1104161003, briefly described as O.T. Lots 4 & 5 Blk 28). All aye. Motion carried.

Charles Durgin, resident of Fish House Road, met with the Board to discuss a shared driveway/gate and fencing dispute. The County Attorney advised that the Board can declare gates a violation of the nuisance ordinance, but cautioned the Board on only hearing one side of the story and advised that the property owners should settle this in District Court as it has been a long standing dispute and only the District Court can rule on where the exact location of an easement is.

The Engineer met with the Board to discuss the purchase of a new tandem cab & chassis.

Moved by Zirkelbach seconded by Oswald to accept bids until February 11, 2025, at 9:30 a.m. for a tandem cab and chassis. All aye. Motion carried.

Lori Schulte with Every Child Reads met with the Board to give a program update and present a FY26 budget request.

Leanna Husmann, Volunteer Center/United Way of East Central Iowa, met with the Board to give a program update and present a FY26 budget request.

Kristine Bullock, Kirkwood Workplace Learning Center, met with the Board to give a program update and present a FY26 budget request.

Melody, Riverview Center, met with the Board to give a program update and present a FY26 budget request.

Lucas Gobeli, Great Jones County Fair, met with the Board to give a program update and present a FY26 budget request.

Members of the Wyoming Fair Association met with the Board to give a program update and present a FY26 budget request.

Jamie Ginter, JETS Director, met with the Board to discuss the re-estimated FY25 budget and FY26 budget request for the JETS department.

Angela Villhauer, Mercer, met with the Board to present the health insurance plan renewal and how to strategize and explore different plan options and to create a multi-year plan.

Supervisor Zirkelbach left the meeting at 11:37 a.m. for an Economic Development meeting.

Board members gave brief updates on past and future committee meetings.

During the elected official comment period, the County Attorney continued discussion of the nuisance brought forward by Charles Durgin.

The Board members continued the meeting with a budget workshop and discussed levy rates needed to support budget proposals, fund balances, and alternative budget options including increasing the levy rate of rural services to accommodate a portion of the Sheriff Department budget.

Moved by Oswald seconded by Swisher to adjourn the meeting at 12:34 p.m. All aye. Motion carried.

Attest: Whitney Hein, Auditor

John Schlarmann, Chairman

February 4, 2025 9:00 a.m.

The Jones County Board of Supervisors met in regular session. Present Chairman Schlarmann, Supervisors Oswald, Swisher, and Zirkelbach. District Four Supervisor seat is currently vacant.

Moved by Zirkelbach seconded by Oswald to approve the minutes of the January 28, 2025 meeting. All aye. Motion carried.

Moved by Swisher seconded by Oswald to approve the payroll for the period ending January 26, 2025, as certified by the department heads. All aye. Motion carried.

The Auditor met with the Board for approval of the items noted in the motions below.

Moved by Swisher seconded by Oswald to hire Kathy Ammeter as a temporary kitchen assistant, starting at \$16.38 per hour, working 15-20 hours per week, effective February 5, 2025. All aye. Motion carried.

Moved by Oswald seconded by Swisher to authorize the chairman to sign the Occupational Safety and Health Administration (OSHA) 2024 Report. All aye. Motion carried. [2025-013]

Moved by Zirkelbach seconded by Swisher to acknowledge a receipt of a manure management plan from Travis Hansen for a facility located in Section 20 of Madison township. All aye. Motion carried.

Moved by Zirkelbach seconded by Oswald to enter into an agreement with Shive Hattery for engineering services to replace the Courthouse roof in an amount not to exceed \$30,000.00. All aye. Motion carried. [2025-014]

Moved by Zirkelbach seconded by Oswald to appoint, in accordance with the provisions of Chapter 6B.4, Code of Iowa, the following persons to the Compensation Commission for Eminent Domain Proceedings. All aye. Motion carried.

#### COMPENSATION COMMISSION FOR EMINENT DOMAIN PROCEEDINGS

##### OWNER - OPERATORS OF AGRICULTURAL PROPERTY

|                               |                            |
|-------------------------------|----------------------------|
| Steve Barber, Oxford Junction | Steve Brainard, Anamosa    |
| Joe Cruise, Monticello        | Myron Ehresman, Anamosa    |
| David Lubben, Monticello      | Ryan Sperflage, Monticello |
| H. Richard Zimmerman, Anamosa |                            |

##### OWNERS – CITY & TOWN

|                             |                         |
|-----------------------------|-------------------------|
| Vacant (1 seat)             | David Haag, Monticello  |
| Mike Holmes, Monticello     | Nathan Lehrman, Wyoming |
| Joe Paulsen, Onslow         | Becky Westphal, Olin    |
| Tom Zaruba, Oxford Junction |                         |

##### REAL ESTATE - SALESPERSONS OR BROKERS

|                          |                      |
|--------------------------|----------------------|
| Cheryl Dirks, Monticello | Sue Fogarty, Anamosa |
| Ivan Kurt, Cascade       | Marv Marek, Anamosa  |
| Christine McNamara, Olin | Thomas Orr, Monmouth |
| Vacant (1 seat)          |                      |

##### KNOWLEDGE OF PROPERTY VALUE – BANKERS, AUCTIONEERS, APPRAISERS

Arnie Andreesen, ret. County Assessor, Anamosa  
Jack Dietiker, Carpenter, Anamosa  
Vacant (1 seat)  
Jerry Volk, R.E. Salesman, Cascade

Kurt Andreesen, Farmer, Center Junction  
Phil Gent, Appraiser, Monmouth  
Ed Shover, Auctioneer, Anamosa

The Land Use Administrator met with the Board to set a public hearing on the pipeline ordinance as there was not a public hearing held before the pipeline ordinance was previously approved.

Moved by Zirkelbach seconded by Swisher to set a public hearing on February 25, 2025 at 9:15 a.m. to consider a proposal to amend Chapter 3, Jones County Zoning Ordinance of Title VI-Property & Land Use by adding additional definitions and replacing Article XVII Reserved for Future Use with Article XVII Hazardous Liquid Pipelines. All aye. Motion carried.

Kaileen Weaver with Jones County Tourism met with the Board to provide a program update and present a funding request for the FY26 budget.

The Engineer and Assistant to the Engineer met with the Board for approval of a bidding document for land surveys.

Moved by Oswald seconded by Zirkelbach to set a bid opening on February 18, 2025 at 10:00 a.m. for project no M-0526, land surveys for acquisitions plats & exhibit maps on County Road E28 from X28 to the corporations limits of Anamosa. All aye. Motion carried. [2025-015]

During the comment period, Oswald commented on the public interviews held for the vacancy in Supervisor District 4. Melissa Riedesel gave comment on a civil dispute between neighbors.

The Board gave brief reports on past and future committee meetings.

The Auditor and Board met to review tax levy needed to support budget proposals. The Auditor provided fund balance carry over amounts for the rural services fund based on if the levy was increased to 3.50 or 3.95. The Board discussed funding for non-county entities and asked the Auditor to remove funding from the budget for Empower U Living and Limestone Bluffs R.C.&D. Next week, the Board is planning to review wage increases and the revised funding for non-county entities. No action was taken on budget proposals.

Moved by Swisher seconded by Zirkelbach to adjourn at 11:01 a.m. All aye. Motion carried.

Attest: Whitney Hein, Auditor

John Schlarmann, Chairman

February 11, 2025 9:00 a.m.

The Jones County Board of Supervisors met in regular session. Present Chairman Schlarmann, Supervisors Hall, Oswald, Swisher and Zirkelbach.

Moved by Zirkelbach seconded by Oswald to approve the minutes of the February 4, 2025 meeting. All aye. Motion carried.

Moved by Swisher seconded by Oswald to approve claims #2502-0001 through #2502-0154. All aye. Motion carried.

The Community Services Director met with the Board to discuss adding funds to the FY25 General Assistance budget for rent, utility, and funeral assistance as the funds appropriated to those items have been exhausted.

Moved by Oswald seconded by Swisher to add \$3,500 to the FY25 General Assistance budget for the purpose of rent, utility, and funeral assistance. All nay. Motion failed.

Moved by Zirkelbach seconded by Hall to add \$7,000 to the FY25 General Assistance budget for the purpose of rent, utility, and funeral assistance. All aye. Motion carried.

The Auditor met with the Board for the items noted in the motions below, to discuss possible changes to the current Board membership of various committees, to discuss on electric line easement with Interstate Power and Light Company, and to give an update on the Courthouse bathroom remodel project.

Moved by Swisher seconded by Hall to re-appoint Ryan Wiedenhoff to the Olin Benefited Fire District Board for a three-year term. All aye. Motion carried.

Moved by Oswald seconded by Zirkelbach to approve, and place on file, the Clerk's Report of Fees Collected for the month ending January 2025. All aye. Motion carried. [2025-016]

Moved by Zirkelbach seconded by Oswald to table the approval of the electric line easement with Interstate Power and Light Company. All aye. Motion carried.

The Assistant to the Engineer met with the Board to open bids for a new tandem cab and chassis and to give an update on current road projects.

Moved by Swisher seconded by Oswald to open bids at 9:31 a.m. for a tandem cab and chassis. All aye. Motion carried.

Bids were received from the following:

- Truck Country, in the amount of \$167,952.00
- GATR Truck Center, in the amount of \$152,328.00

Board members gave brief updates on past and future committee meetings.

During the elected official comment period, the Treasurer presented information on the number of deputies in other counties of similar size.

The Board members continued the meeting with a budget workshop and discussed the budget calendar, non-county entity funding, wages and salaries of county employees, levy rates needed to support budget proposals, fund balances, and alternative budget options including increasing the levy rate of rural services to accommodate a portion of the Sheriff Department budget. There will be no budget workshop on February 25<sup>th</sup>, but there will be a special budget workshop session on February 28<sup>th</sup> at 10:00 a.m.

Moved by Swisher seconded by Hall to adjourn the meeting at 11:26 a.m. All aye. Motion carried.

Attest: Whitney Hein, Auditor

John Schlarmann, Chairman

February 18, 2025 9:00 a.m.

The Jones County Board of Supervisors met in regular session. Present Chairman Schlarmann, Supervisors Hall, Oswald, Swisher, and Zirkelbach.

Moved by Zirkelbach seconded by Hall to approve the minutes of the February 11, 2025 meeting. All aye. Motion carried.

Moved by Swisher seconded by Oswald to approve the payroll for the period ending February 9, 2025, as certified by the department heads. All aye. Motion carried.

The Auditor met with the Board for approval of the items noted in the motions below, to discuss Board appointments to various committees, and to give an update on the Courthouse bathroom remodel project.

Supervisor Swisher introduced the following resolution and moved its adoption, seconded by Supervisor Oswald. On roll call vote: Zirkelbach aye, Hall aye, Swisher aye, Oswald aye, Schlarmann aye, whereupon the Chairman declared the resolution passed and adopted.

**RESOLUTION ASSESSING COSTS  
OF DELINQUENT SEWER UTILITY FEES**

Whereas, pursuant to the authority granted in Chapter 5, the Private and Public Sewage Disposal Systems Rules, of Title V – Public Order, Safety & Health, of the Jones County Code of Ordinances, and further granted in 28E and 28F of the Code of Iowa, and in accordance to the 28E agreement between Jones County, Iowa, and the Eastern Iowa Regional Utility Service System (EIRUSS), bearing the date of November 4, 2009, the EIRUSS has certified a notice to the Jones County Board of Supervisors, dated January 14, 2025, reflecting delinquent user fees for the Fairview sanitary sewer system; and

Whereas, said notice certifies the account holder(s) identified below as having failed to satisfy the account balance(s) shown below for sanitary sewer user fees after having been mailed monthly notices by the EIRUSS, and said accounts remain past due and unsatisfied; and

Whereas, the owners of said properties were mailed notices by the Jones County Auditor on January 14, 2025 notifying them of the delinquent accounts and that if the accounts remained delinquent on February 18, 2025 the Jones County Board of Supervisors would consider action to place a lien on the respective properties.

Now therefore, be it resolved that the Jones County Board of Supervisors do hereby certify the delinquent account holder(s) and premise(s) shown below to the County Treasurer for the imposition of a lien upon said real estate so that same may be collected in the same manner as property taxes.

| Name & Mailing Address of Delinquent Utility Account                | Owner Name and Address of Property with Delinquent Utility Account | Tax Parcel and brief legal description                                  | Delinquent Amount due                                                          |
|---------------------------------------------------------------------|--------------------------------------------------------------------|-------------------------------------------------------------------------|--------------------------------------------------------------------------------|
| Bluff Ridge Contracting<br>23131 County Rd. E34<br>Anamosa IA 52205 | Weber, Theodore J.<br>23131 County Rd. E34<br>Anamosa IA 52205     | 09 17 480 003<br>FAIRVIEW LOTS 1,2,7,8<br>BLK 16 & 1.5A SE COR SE<br>SE | \$330.00<br>Services billed September<br>1, 2024 through<br>November 30, 2024. |
| Robinson, Patty<br>23043 Co. Rd. E34<br>Anamosa, IA 52205           | Robinson, Patty<br>23043 Co. Rd. E34<br>Anamosa, IA 52205          | 09 17 477 003<br>SPIERS ADD S 124' N 224'<br>LOT 2                      | \$330.00<br>Services billed September<br>1, 2024 through<br>November 30, 2024. |

Supervisor Zirkelbach introduced the following resolution and moved its adoption, seconded by Supervisor Hall. On roll call vote: Zirkelbach aye, Hall aye, Swisher aye, Oswald aye, Schlarmann aye, whereupon the Chairman declared the resolution passed and adopted.

**RESOLUTION ASSESSING COSTS  
OF DELINQUENT WATER AND/OR SEWER UTILITY FEES**

Whereas, in accordance with the 28E agreement between Jones County, Iowa, and the Eastern Iowa Regional Utility Service System (EIRUSS), bearing the date of June 2, 2015, the EIRUSS has certified a notice to the Jones County Board of Supervisors, dated January 14, 2025, reflecting delinquent user fees for the Center Junction water and sanitary sewer systems; and



Whereas, said notice certifies the account holder(s) identified below as having failed to satisfy the account balance(s) shown below for water and/or sanitary sewer user fees after having been mailed monthly notices by the EIRUSS, and said accounts remain past due and unsatisfied.

Whereas, the owners of said properties were mailed notices by the Jones County Auditor on January 14, 2025 notifying them of the delinquent accounts and that if the accounts remained delinquent on February 18, 2025 the Jones County Board of Supervisors would consider action to place a lien on the respective properties.

Now therefore, be it resolved that the Jones County Board of Supervisors do hereby certify the delinquent account holder(s) and premise(s) shown below to the County Treasurer for the imposition of a lien upon said real estate so that same may be collected in the same manner as property taxes.

| Name & Mailing Address of Delinquent Utility Account                      | Owner Name and Address of Property with Delinquent Utility Account         | Tax Parcel and brief legal description                                                                 | Delinquent Amount due                                                    |
|---------------------------------------------------------------------------|----------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------|
| Leytem, David<br>PO Box 22<br>Center Junction IA 52212                    | Leytem, David & Pamela<br>12601 Prospect St.<br>Center Junction IA 52212   | 11 04 178 010<br>O.T. S ½ LOTS 16, 17, 18, 19, 20,<br>BLK 29<br>CENTER JUNCTION                        | \$379.44<br>Services billed September 1, 2024 through November 30, 2024. |
| Stingley, Tom<br>PO Box 47<br>Center Junction IA 52212                    | Stingley, Tom<br>10702 S. Midland St<br>Center Junction IA 52212           | 11 04 102 004<br>COM 35' E OF ST PUAL ST ON<br>S LINE R.R. TH N 335' NWLY<br>154' S 304' W 112' S 55'E | \$379.44<br>Services billed September 1, 2024 through November 30, 2024. |
| Leytem, David<br>PO Box 22<br>Center Junction IA 52212                    | Leytem, David & Pamela<br>10643 1st St.<br>Center Junction IA 52212        | 11 04 179 001<br>O.T. LOTS 6-10, BLK 34<br>CENTER JUNCTION                                             | \$404.34<br>Services billed September 1, 2024 through November 30, 2024. |
| Willcoxson, Jerry<br>10657 Main St.<br>Center Junction IA 52212           | Willcoxson, Jerry<br>10657 Main St.<br>Center Junction IA 52212            | 11 04 161 003<br>O.T. LOT 4 & 5, BLK 28<br>CENTER JUNCTION                                             | \$379.44<br>Services billed September 1, 2024 through November 30, 2024. |
| Jerome, Christine<br>12585 St. Paul St.<br>Center Junction, IA 52212      | Jerome, Christine<br>12585 St. Paul St.<br>Center Junction, IA 52212       | 11 04 158 006<br>O.T. LOTS 4-5 BLK 36<br>CENTER JUNCTION                                               | \$379.44<br>Services billed September 1, 2024 through November 30, 2024. |
| Raymond, Judy<br>12401 105 <sup>th</sup> St.<br>Center Junction, IA 52212 | Raymond, Judy<br>12645 105 <sup>th</sup> Ave.<br>Center Junction, IA 52212 | 11 04 181 007<br>O.T. LOT 10 & E 32' LOT 9, BLK 13<br>CENTER JUNCTION                                  | \$379.44<br>Services billed September 1, 2024 through November 30, 2024. |
| Dirks, Amanda<br>PO Box 44<br>Center Junction, IA 52212                   | Dirks, Amanda<br>10664 1 <sup>st</sup> St.<br>Center Junction, IA 52212    | 11 04 161 010<br>O.T. LOTS 20-22 & W ½ LOT 23,<br>BLK 28<br>CENTER JUNCTION                            | \$709.08<br>Services billed April 1, 2024 through November 30, 2024      |

Moved by Zirkelbach seconded by Oswald to suspend, with regard to Jones County, Iowa Codification Ordinance 2022-2024, the provisions of Iowa Code Section 331.302(6) which requires three considerations of an ordinance prior to passage and to approve the final consideration of, and to adopt, pass, and publish, Jones County, Iowa Codification Ordinance 2022-2024. On roll call vote: Zirkelbach aye, Hall aye, Swisher aye, Oswald aye, Schlarmann aye, whereupon the Chairman declared the final consideration approved, and the ordinance adopted.

*JONES COUNTY IOWA CODIFICATION ORDINANCE 2022-2024*

*An ordinance amending the code of ordinances of the County of Jones, State of Iowa.*

*Be it enacted by the Board of Supervisors of Jones County, Iowa as follows:*

*Section 1: The purpose of this ordinance is to codify the Jones County Code of Ordinances by adding CHAPTER 25, ORDINANCE CODIFICATION - FEBRUARY 2025, of TITLE I- ORGANIZATION & STRUCTURE.*

*Section 2: The Chapter will read as follows:*

\*\*\*\*\*

**CHAPTER 25  
ORDINANCE CODIFICATION - FEBRUARY 2025  
TITLE I - ORGANIZATION & STRUCTURE**

Jones County ordinance readopting the existing county ordinances, as amended, into a county code of ordinances.

**SECTION 1. PURPOSE**

Code of Iowa Section 331.302(9) requires that at least once every five years, the Board of Supervisors shall compile a code of ordinances containing all of the county ordinances in effect. This ordinance hereby adopts the code of ordinances, as amended.

**SECTION 2. READOPTION OF CURRENT ORDINANCES**

The following ordinances have all been adopted and enacted into law after December 19, 2024 and were duly published as provided by law. All other ordinances previously adopted as provided by law are hereby readopted.

- A. Jones County, Iowa Ordinance 2022-01, now becomes **CHAPTER 3, JONES COUNTY ZONING ORDINANCE of TITLE VI - PROPERTY & LAND USE.**
- B. Jones County, Iowa Ordinance 2023-01, amends and becomes part of **CHAPTER 3, JONES COUNTY ZONING ORDINANCE of TITLE VI - PROPERTY & LAND USE.**
- C. Jones County, Iowa Ordinance 2023-02, now becomes **CHAPTER 3, JONES COUNTY ZONING ORDINANCE of TITLE VI - PROPERTY & LAND USE.**
- D. Jones County, Iowa Ordinance 2023-03, now becomes **CHAPTER 3, JONES COUNTY ZONING ORDINANCE of TITLE VI - PROPERTY & LAND USE.**
- E. Jones County, Iowa Ordinance 2023-04, now becomes **CHAPTER 3, JONES COUNTY ZONING ORDINANCE of TITLE VI - PROPERTY & LAND USE.**
- F. Jones County, Iowa Ordinance 2024-01, now becomes **CHAPTER 3, JONES COUNTY ZONING ORDINANCE of TITLE VI - PROPERTY & LAND USE.**
- G. Jones County, Iowa Ordinance 2024-02, now becomes **CHAPTER 3, JONES COUNTY ZONING ORDINANCE of TITLE VI - PROPERTY & LAND USE.**
- H. Jones County, Iowa Ordinance 2024-03, now becomes **CHAPTER 3, JONES COUNTY ZONING ORDINANCE of TITLE VI - PROPERTY & LAND USE.- DUE TO PUBLIC MEETING LAW- A PUBLIC HEARING NEEDED TO BE SET. SEE 2025-01**
- I. Jones County, Iowa Ordinance 2024-04, now becomes **CHAPTER 18, JONES COUNTY INDIGENT LEGAL FEE GUIDELINES of TITLE V- PUBLIC ORDER, SAFETY & HEALTH.**

- J. Jones County, Iowa Ordinance 2024-05, now becomes **CHAPTER 3, JONES COUNTY ZONING ORDINANCE of TITLE VI – PROPERTY & LAND USE.**
- K. Jones County, Iowa Ordinance 2024-06, now becomes **CHAPTER 3, JONES COUNTY ZONING ORDINANCE of TITLE VI – PROPERTY & LAND USE.**
- L. Jones County, Iowa Ordinance 2024-07, now becomes **CHAPTER 3, JONES COUNTY ZONING ORDINANCE of TITLE VI – PROPERTY & LAND USE.**

SECTION 3. CODE OF ORDINANCES

Copies of the code as adopted herein shall be on file and available for public inspection in the Jones County Auditor's Office.

SECTION 4. WHEN EFFECTIVE

This ordinance shall be effective upon approval as provided by law.

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*Section 3. When Effective*

*This ordinance shall be in full force and effect from and after its final passage, approval, and publication as provided by law.*

The Board gave brief reports on past and future committee meetings.

Dean Zimmerman and Tim Fay, Historic Preservation Commission, met with the Board to present the annual Certified Local Government report and give an update on current Historic Preservation activities including Ely's Stone Bridge.

Moved by Oswald seconded by Swisher to approve the Certified Local Government Annual Report from the Jones County Historic Preservation Commission. All aye. Motion carried. [2025-017]

The Auditor and Board met to review tax levies needed to support budget proposals. The Auditor revised the non-county entity funding based on the Board's feedback from February 11<sup>th</sup> and presented an updated report. The Auditor made adjustments to the FY26 budget including removing \$350,000 of EMA expenses from General Supplemental and adding them to General Basic and removing vehicle capital purchases for the Sheriff Department from General Basic and adding them to Rural Services. The Auditor provided projected ending fund balances for General Basic, General Supplemental, and Rural Services. The Board discussed alternative Rural Services levy rates. No action was taken on budget proposals. The Board plans to have a special budget work session to discuss salaries on February 28, 2025 at 10:00 A.M.

The Engineer and Assistant to the Engineer met with the Board to open bids for land surveys, accept a bid proposal for land surveys, accept a bid proposal for a tandem cab and chassis, and for approval of a federal aid agreement for HBP funds for a box culvert project on Co. Rd. X31 over Mino Creek.

Moved by Oswald seconded by Swisher to approve a federal aid agreement with the Iowa Department of Transportation for Highway Bridge Program funding in the amount of \$750,000 for a box culvert project on Co. Rd. X31 over Mino Creek. All aye. Motion carried. [2025-018]

Moved by Oswald seconded by Zirkelbach to accept the bid from GATR Truck Center for a Mack 64FR tandem cab and chassis in the amount of \$152,328.00. All aye. Motion carried.

Moved by Zirkelbach seconded by Swisher to open bids at 10:03 a.m. for project no. M-0526, land surveys for acquisitions plats & exhibit maps on County Road E28 from X28 to the corporations limits of Anamosa. All aye. Motion carried.

Bids were received from the following:

- Novick Land Surveying, in the amount of \$39,900.00
- Schnoor Bonifazi Engineering & Surveying, in the amount of \$49,000.00
- Weber Surveying LLC, in the amount of \$28,250.00
- Shive-Hattery Architecture & Engineering, in the amount of \$141,000.00
- MMS Consultants, Inc., in the amount of \$41,300.00
- Origin Design, in the amount of \$67,500.00
- WHKS & Co., in the amount of \$66,900.00

Moved by Zirkelbach seconded by Hall to accept the bid from Weber Surveying, LLC in the amount of \$28,250.00 for project no. M-0526. All aye. Motion carried.

During the elected official comment period, the County Attorney thanked other departments that helped move office furniture during the recent carpet replacement in his office.

Moved by Swisher seconded by Oswald to adjourn at 10:23 a.m. All aye. Motion carried.

Attest: Whitney Hein, Auditor

John Schlarmann, Chairman

February 25, 2025 9:00 a.m.

The Jones County Board of Supervisors met in regular session. Present Chairman Schlarmann, Supervisors Hall, Oswald, Swisher, and Zirkelbach.

Moved by Zirkelbach seconded by Oswald to approve the minutes of the February 18, 2025 meeting. All aye. Motion carried.

Moved by Swisher seconded by Hall to approve claims #2502-0155 through #2502-0320. All aye. Motion carried.

The Board members gave brief updates on past and future committee meetings.

The Treasurer met with the Board to present the Semi-Annual and Quarterly Investment Report and to discuss increased motor vehicle title revenue.

Moved by Oswald seconded by Zirkelbach to place on file the Treasurer's Semi-Annual Report for the period of July 1, 2024 through December 31, 2024 and to approve the Quarterly Investment Report for the quarter ending December 31, 2024. All aye. Motion carried. [2025-018, 2025-019]

The Deputy Auditor met with the Board for approval of the various items as listed in the motions below.

Moved by Oswald seconded by Zirkelbach to make of record the Board of Health's appointment of Lisa Bogran as Board of Health Administrator at \$22.00 per hour effective March 24, 2025. All aye. Motion carried.

Moved by Swisher seconded by Oswald to appoint the Jones County Supervisors to the following committees. All aye. Motion carried.

JEFF SWISHER

Jones County 911 Service Board  
Jones County Emergency Management Agency  
Jones County Integrated Roadside Vegetation  
Management Committee  
Jones County Resource Enhancement and Protection  
(R.E.A.P.)  
Jones County Solid Waste Commission  
Jones County Courthouse & Public Building  
Security Committee

JON ZIRKELBACH

Jones County Integrated Roadside Vegetation  
Management Committee  
Jones County Wapsipinicon Trail Committee  
East Central Iowa Council of Governments  
(E.C.I.C.O.G.)  
East Central Iowa Housing Fund  
Region 10 Transportation Policy Committee  
Jones County Economic Development  
Commission

Jones County Decategorization/CPPC

DARRICK HALL

Jones County Emergency Medical Services Assn.  
Jones County Tourism Association  
Cedar/Jones Early Childhood Iowa Board  
Federal Emergency Management Association  
(F.E.M.A.)  
H.A.C.A.P. – District  
Area Substance Abuse Council  
Jones County Safe & Healthy Youth Coalition

JOE OSWALD

Advancement Services of Jones County  
D.H.S. Service Area Advisory Board  
Maquoketa River Watershed Authority  
Sixth Judicial District Dept. of Corrections  
Workforce Development  
Eastern Iowa Regional Utility Service System  
(E.I.R.U.S.S.)  
Central Iowa Juvenile Detention Board  
Jones County Fairboard

Heritage Agency on Aging Task Force  
Heritage Agency on Aging

JOHN SCHLARMANN – VICE CHAIRMAN

Jones County Board of Health  
Jones County Solid Waste Commission  
Jones County G.I.S. Committee  
Jones County Safety Committee

**Further, each Jones County Supervisor is appointed as an alternate to the following boards and commissions if they are not designated above as a primary appointee:**

Jones County 911 Service Board  
Jones County Board of Health  
Jones County Economic Development Commission  
Jones County Emergency Management Agency  
Jones County Fair Board  
Jones County Integrated Roadside Management Committee  
Jones County Mental Health Advisory Board  
Jones County Safety Committee  
Jones County Solid Waste Commission  
Area Substance Abuse Council (A.S.A.C.)  
East Central Iowa Council of Governments  
(E.C.I.C.O.G.)  
Eastern Iowa Regional Utility Service System  
(E.I.R.U.S.S.)  
H.A.C.A.P. – District  
Region 10 Transportation Policy Committee  
Sixth Judicial District Dept. of Corrections

Moved by Oswald seconded by Zirkelbach to set a public hearing to amend the current county budget at 9:10 a.m. on March 18, 2025; with the Auditor directed to publish the amendment notice in the two official county newspapers. All aye. Motion carried.

Moved by Zirkelbach seconded by Hall to set a public hearing, as required by Iowa Code Section 331.434(6), at 9:10 a.m. on Tuesday, March 18, 2025, to receive public comment on proposed reductions to fiscal year 2025 departmental appropriations which are in excess of 10% or \$5,000 (whichever is greater), of the current appropriation for the following departments:

- Juvenile Court Services- the original fiscal year appropriation was \$75,000 the total proposed reduction is \$12,500 or 16.67% (to reflect a reduction in detention services)
- Conservation Capital Improvements- the original fiscal year appropriation was \$275,742, the total proposed reduction is \$232,469 or 84.315% (to reflect a change in project timelines)
- Conservation Derecho Fund- the original fiscal year appropriation was \$319,299, the total proposed reduction is \$289,299 or 90.6% (to reflect a change in project timelines)
- Substance Abuse - the original fiscal year appropriation was \$21,100, the total proposed reduction is \$10,500 or 49.76% (to reflect a reduced need for services)

- Mental Health Services - the original fiscal year appropriation was \$451,189 the total proposed reduction is \$87,832 or 19.47% (to reflect a reduced need for a new motor vehicle purchase, and office equipment)
- DECAT/CPPC- the original fiscal year appropriation was \$44,471, the total proposed reduction is \$41,475 or 93.26% (to reflect a change in administration of the program from Jones County to Linn County)
- Senior Dining – the original fiscal year appropriation was \$344,636, the total proposed reduction is \$43,380 or 12.59% (to reflect a reduced need for parttime positions and kitchen supplies)
- COAP Diversion Grant - the original fiscal year appropriation was \$20,000 the total proposed reduction is \$10,098 or 50.49% (to reflect the grant program ending in September 2024)

All aye. Motion carried.

Moved by Swisher seconded by Oswald to approve the hire of Brittany Tidvall as a kitchen assistant for Senior Dining effective February 19, 2025, at \$16.38 per hour. All aye. Motion carried.

Moved by Oswald seconded by Hall to make of record the Conservation Board's appointment of the following seasonal employees Troy Olson at \$20.67 per hour, effective March 3, 2025 and Josie Beitz at \$16.53 per hour, effective March 3, 2025. All aye. Motion carried.

The Land Use Administrator met with the Board to hold a public hearing on the proposed Hazardous Liquid Pipeline Ordinance and to give an update on nuisance complaints that had been received.

Moved by Oswald seconded by Swisher to open a public hearing on the proposed hHazardous Liquid Pipeline Ordinance at 9:30 a.m. All aye. Motion carried.

The Land Use Administrator gave comments on the ordinance. There was no public that offered comment.

Moved by Oswald seconded by Zirkelbach to close the public hearing at 9:32 a.m. All aye. Motion Carried.

Moved by Oswald seconded by Swisher to approve the first consideration of Jones County, Iowa Ordinance 2025-01, an ordinance amending CHAPTER 3, JONES COUNTY ZONING ORDINANCE of TITLE VI – PROPERTY & LAND USE. On roll call vote: Zirkelbach aye, Hall aye, Swisher aye, Oswald aye, Schlarmann aye, whereupon the Chairman declared the first consideration approved.

The Engineer met with the Board for approval of the various items as noted in the motions below and to discuss a possible repaving project on Riverview Road with the City of Cascade.

Moved by Zirkelbach seconded by Oswald to approve a Partial Acquisition Contract with Brian Houska and Jennifer Houska for right-of-way along County Rd. X31 for a RCB Culvert replacement project number BRS-CO53(96)- -60-53. All aye. Motion carried. [2025-020]

Moved by Zirkelbach seconded by Hall to approve Final Plans for Project No. BRS-CO53(96)- -60-53, a culvert replacement project along County Rd X31. All aye. Motion carried.

Moved by Oswald seconded by Swisher to accept a proposal from Macqueen Equipment for purchase of plow equipment in the amount of \$157,978.35. All aye. Motion carried. [2025-021]

Moved by Swisher seconded by Hall to approve a contract for survey of acquisition plats, project number M-0526, with Weber Surveying, in the amount of \$28,250.00. All aye. Motion carried. [2025-022]

The Board members continued giving brief updates on past and future committee meetings.

During the Elected Official comment period, the Recorder gave an update on SF371, a proposed bill that would increase recording fees.

Moved by Swisher seconded by Oswald to adjourn the meeting at 10:04 a.m. All aye. Motion carried.

Attest: Ashley Kurt, Deputy Auditor

John Schlarmann, Chairman

February 28, 2025 10:00 a.m.

The Jones County Board of Supervisors met in special session. Present Supervisors Hall, Oswald, Schlarmann, Swisher, and Zirkelbach.

Moved by Oswald seconded by Swisher to approve three quit claim deeds transferring streets within the Baker & Sandusky Addition in Fairview that were vacated on December 3, 2024, to Tony McCarthy and Marcia McCarthy, Gregory L. Heims and Jill Heims, and to Barner, Inc. All aye. Motion carried. [2025-023, 2025-024, 2025-025]

The Engineer and Assistant to the Engineer met with the Board for the approval of a partial acquisition contract and a project development certification.

Moved by Zirkelbach seconded by Hall to approve a Partial Acquisition Contract with Free-Range Ranch LLC for right-of-way along County Rd. X31 for a RCB Culvert replacement project number BRS-CO53(96)- -60-53. All aye. Motion carried. [2025-026]

Moved by Oswald seconded by Hall to approve the project development certification with the Iowa DOT for project number BRS-CO53(96)- -60-53 stating that the county is in compliance with the notification requirements for relocating utilities and has acquired all right-of-way associated with the project. All aye. Motion carried. [2025-027]

The Board and Auditor discussed several FY26 budget related topics including increasing the rural services levy rate and decreasing the general supplemental levy rate, and potential wage increases for elected officials and non-union staff.

Moved by Oswald seconded by Zirkelbach to approve a 3% wage increase for the Board of Supervisors, 4% wage increase for the Sheriff and Treasurer, a 5% wage increase for the Auditor and Recorder, and a 6.5% wage increase for the County Attorney, subject to formal action the FY26 budget hearing. On roll call vote: Oswald aye, Swisher nay, Hall nay, Zirkelbach aye, Schlarmann aye. Motion carried.

Moved by Zirkelbach seconded by Oswald to approve a 4% wage increase for all non-elected and non-union staff except for the JETS drivers and office assistant who will receive a 4.5% increase and the JETS Director, VA Administrator, IT Coordinator, Facilities Maintenance Director, Jail Administrator, Civil Office Manager, Attorney Secretary, Secondary Road Office Manager, Community Services Assistant, and Senior Dining site manager, cook, kitchen assistants, and transport staff who will receive a 5% increase for FY26 budgetary purposes only. All aye. Motion carried.

The Board members gave brief updates on past and future committee meetings.

The County Attorney gave comments on the ECR MHDS Region meeting and then transition process.

Moved by Swisher seconded by Oswald to adjourn at 11:40 a.m. All aye. Motion carried.

Attest: Whitney Hein, Auditor

John Schlarmann, Chairman

March 4, 2025 9:00 a.m.

The Jones County Board of Supervisors met in regular session. Present Chairman Schlarmann, Supervisors Hall, Oswald, Swisher, and Zirkelbach.

During the public comment period, the Treasurer commented on the proposed wage increases for FY26. Sherrie Thurston commented on the process to set wage increases.

Moved by Zirkelbach seconded by Hall to approve the minutes of the February 25, 2025 and February 28, 2025 meetings. All aye. Motion carried.

Moved by Swisher seconded by Oswald to approve payroll for the period ending February 9, 2025, as certified by the department heads. All aye. Motion carried.

The Land Use Administrator met with the Board to hold a public hearing on the proposed Hazardous Liquid Pipeline Ordinance.

Moved by Oswald to approve the second consideration of Jones County, Iowa Ordinance 2025-01, an ordinance amending CHAPTER 3, JONES COUNTY ZONING ORDINANCE of TITLE VI – PROPERTY & LAND USE. Motion died for lack of a second.

Moved by Zirkelbach seconded by Swisher to suspend the second consideration pursuant to Iowa Code Section 331.302(6) and approve the third and final consideration of Jones County, Iowa Ordinance 2025-01, an ordinance amending CHAPTER 3, JONES COUNTY ZONING ORDINANCE of TITLE VI – PROPERTY & LAND USE. On roll call vote: Zirkelbach aye, Hall aye, Swisher aye, Oswald aye, Schlarmann aye. whereupon the Chairman declared the final consideration approved, and the ordinance adopted.

*JONES COUNTY IOWA ORDINANCE 2025-01*

*An ordinance amending the code of ordinances of the County of Jones, State of Iowa.*

*Be it enacted by the Board of Supervisors of Jones County, Iowa as follows:*

*Section 1: The purpose of this ordinance is to amend CHAPTER 3, JONES COUNTY ZONING ORDINANCE OF TITLE VI - PROPERTY & LAND USE by adding additional definitions and replacing ARTICLE XVII RESERVED FOR FUTURE USE with ARTICLE XVII HAZARDOUS LIQUID PIPELINES.*

*Section 2: The Chapter will be amended as follows:*

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Amend ARTICLE III DEFINITIONS by inserting after existing subsection MMMMM, the following new subsection:



NNNNN. "Public Utilities" means a public utility as defined in Iowa Code § 476.1, and shall also include waterworks, municipally owned waterworks, joint water utilities, rural water districts incorporated under chapter 357A or chapter 504, cooperative water associations, and electric transmission owners as defined in Iowa Code § 476.27 primarily providing service to public utilities as defined in Iowa Code § 476.1. For purposes of this Ordinance, "public utility" includes private water systems and sewer systems that are used in common by multiple parties if the parties using the common system consent.

00000. Hazardous Liquid Pipelines - No person or property owner shall use land in any area or district in this county for purposes of transporting hazardous liquid through a hazardous liquid pipeline except under the conditions and restrictions provided hereinafter in ARTICLE XVII HAZARDOUS LIQUID PIPELINES. For purposes of the Jones County Zoning Ordinance, "hazardous liquid" and "hazardous liquid pipeline" shall have the meanings defined in ARTICLE XVII HAZARDOUS LIQUID PIPELINES.

Add ARTICLE XVII HAZARDOUS LIQUID PIPELINES as follows (this amendment replaces the title of ARTICLE XVII RESERVED FOR FUTURE USE with ARTICLE XVII HAZARDOUS LIQUID PIPELINES)

#### **ARTICLE XVII HAZARDOUS LIQUID PIPELINES**

##### **SECTION 1. PURPOSES**

This Article prescribes and imposes the appropriate conditions and setbacks when using land in this County for purposes of a Hazardous Liquid Pipeline. The purposes of the regulations provided in this Article are:

- A. To lawfully regulate and restrict the use of land in the County for the transport of Hazardous Liquid through a Hazardous Liquid pipeline in a manner that is in accordance with the County's current comprehensive plan and that is designed to:
  1. secure safety from fire, flood, panic, and other dangers;
  2. protect health and general welfare; and
  3. facilitate the adequate provision of transportation, water, sewerage, schools, parks, and other public requirements.
- B. To implement subsection A. with regard to the community planning and land use goals of the County, including cities, as contemplated in the County's Comprehensive Plan and as provided in Iowa Code Chapter 335. In particular, the purpose of this Article is to further the following specific goals of the County to:
  1. Ensure the maintenance and improvement of the environmental quality of the soil, air, water, and land for all residents, present and future, living in the county;
  2. Protect the present and future soil quality from wind and water erosion;

3. Minimize to the greatest possible extent the number of injuries and/or loss of life associated with all identified hazards;
4. Reduce or eliminate property damage due to the occurrence of disasters;
5. Return the community to either pre-disaster or improved conditions in a timely manner in the wake of a disaster;
6. Develop strategies that can be used to reduce the community's overall risk to the negative effects of natural, technological, and man-made disasters;
7. Ensure the protection and conservation of land and other natural, human, and economic resources in Jones County including energy, that are the basis of the rural community, economy, and lifestyle;
8. Continue to provide and support strong public services;
9. Support diversity in the type and density of housing in Jones County, while protecting prime agricultural lands, environmentally sensitive areas, public health, safety, and quality of life;
10. Maintain the protection of agricultural operations and the preservation of the productivity, availability, and use of agricultural lands; thus assuring the maintenance of agriculture as a major sector in the county's economy;
11. Encourage coordination and cooperation between Jones County and the incorporated cities within the county, especially within the two-mile radius around each city where powers and responsibilities are shared through 28E agreements; and
12. Only agricultural uses or those uses incidental to agriculture shall be allowed on prime agricultural land.

C. To implement subsection A. with regard to the County's legal obligation to engage in emergency response and hazard mitigation planning, including furthering the comprehensive plan's goals and objectives for hazards, emergencies, and disasters and including the need to protect the health and welfare of both residents and emergency response personnel.

D. To implement subsection A. in a manner that is not inconsistent with or preempted by federal or state law, including the United States Constitution, the federal Pipeline Safety Act at 49 U.S.C. § 60101 et seq., the Iowa Constitution, and Iowa Code chapters 29C, 479B, 331, and 335.

- E. To implement subsection A. in a manner that treats all Hazardous Liquid Pipelines in a similar manner, to the extent they are similarly situated, and to utilize to the greatest extent feasible the land use and zoning regulations and processes already utilized in the County.
- F. To implement subsection A. in a manner:
  - 1. That facilitates the approval of a permit by the Iowa Utilities Board, in whole or in part upon terms, conditions, and restrictions, as to location and route that are "just and proper",
  - 2. That creates a process that allows a Hazardous Liquid Pipeline operator to work with local county officials to obtain all local permits or approvals prior to the construction of the pipeline.

## SECTION 2. DEFINITIONS

For purposes of this Article, unless the context otherwise requires:

- A. Affected Person: The same as defined in Iowa Administrative Code [199] 13.1(3) and, unless otherwise defined in that rule, means any person with a legal right or interest in the property, including but not limited to a landowner, a contract purchaser of record, a Person possessing the property under a lease, a record lienholder, and a record encumbrancer of the property.
- B. Applicant: A Pipeline Company or a Property Owner who applies for a Conditional Use Permit for a Hazardous Liquid Pipeline pursuant to this Section.
- C. Application: The documents and information an Applicant submits to the County for purposes of obtaining a Conditional Use Permit as well as the related process and procedures for considering the application pursuant to this Section.
- D. Blast Zone: The geographic area in the County that would be subject to a shock wave from rupture of a Hazardous Liquid Pipeline, including of a Carbon Dioxide Pipeline, that could harm or kill persons or animals due solely to physical trauma, for example from flying debris or the physical impact of a pressure wave resulting from a rupture.
- E. Board of Adjustment: The Jones County Board of Adjustment established pursuant to Iowa Code chapter 335 and ARTICLE XXIV of this Jones County Zoning Ordinance.
- F. Carbon Dioxide Pipeline: A Hazardous Liquid Pipeline intended to transport liquified carbon dioxide and includes a Pipeline of 4 inches or more in diameter to transport liquid or supercritical fluid

comprised of 50 percent or more of carbon dioxide (CO2).

- G. Conditional Use Permit: A special exception, conditional use, use exception, or use limitation authorized and approved by the Board of Adjustment in the manner and according to the standards provided in ARTICLE XXV of this Zoning Ordinance.
- H. Confidential Information: Information or records allowed to be treated confidentially and withheld from public examination or disclosure pursuant to Iowa Code chapter 22 or other applicable law.
- I. Conservation Area: A County park, natural resource area, wildlife area, or similar areas established or designated for such purposes by the County prior to the effective date of this Section.
- J. County: or the County: Jones County, Iowa.
- K. Emergency: The same as defined in Iowa Administrative Code [199] 9.1(2) and, unless otherwise defined in that rule, means a condition involving clear and immediate danger to life, health, or essential services, or a risk of potentially significant loss of property.
- L. Facility: Is any structure incidental or related to the Hazardous Liquid Pipeline and any space, resource, or equipment necessary for the transport, conveyance, or pumping of a Hazardous Liquid through a Hazardous Liquid Pipeline located in the County, including all related substations and emergency shut off valves.
- M. Fatality Zone: The geographic area in the County in which residents of the County would face a significant risk of loss of life due to a rupture of a Hazardous Liquid Pipeline, taking into consideration, in the case of a Carbon Dioxide Pipeline, the dispersion of CO2 from a rupture, taking into consideration CO2 concentration and duration of exposure.
- N. Hazard Zone: In the case of a Carbon Dioxide Pipeline, the geographic area in the County in which residents of the County would likely become intoxicated or otherwise suffer significant adverse health impacts due to a rupture of a Carbon Dioxide Pipeline, taking into consideration the dispersion of CO2 from a rupture, and taking into consideration CO2 concentration and the duration of the exposure.
- O. Hazardous Liquid: The same as defined in Iowa Code § 479B.2 and, unless otherwise defined there, means crude oil, refined petroleum products, liquified petroleum gases, anhydrous ammonia, liquid fertilizers, liquified carbon dioxide, alcohols, and coal slurries.
- P. Hazardous Liquid Pipeline: A Pipeline intended to transport Hazardous Liquids, and also includes Class 3, Class 6, Class 8, or Class 9 hazardous materials, as defined by 49 C.F.R. § 173.120. et seq., with any portion proposed to be located within the County.

- Q. In-service date: Is the date any Hazardous Liquid is first transported through any portion of a Pipeline located in the County.
- R. Independent Agreement: Alternative provisions regarding land restoration or Line Location contained in agreements independently executed by a Pipeline Company and a Landowner or a Property Owner as described in Iowa Code § 479B.20(10).
- S. IUB: The Iowa Utilities Board created within the Iowa Department of Commerce pursuant to Iowa Code chapter 474.
- T. Landowner: The same as defined in Iowa Code §§ 479B.4(4) and 479B.30(7), and, unless otherwise defined there, means a Person listed on the tax assessment rolls as responsible for the payment of real estate taxes imposed on the property and includes a farm tenant.
- U. Line Location: The location or proposed location or route of a Pipeline on a Landowner's property.
- V. Occupied Structure: A Building or Structure that has been inhabited or used for residential, commercial, industrial, or agricultural purposes at any time during the twelve (12) months preceding an application for a Conditional Use Permit pursuant to this Article.
- W. PHMSA: Pipeline and Hazardous Materials Safety Administration of the United States Department of Transportation.
- X. Person: The same as defined in Iowa Administrative Code [199] 13.1(3) and, unless otherwise defined in that rule, means an individual, a corporation, a limited liability company, a government or governmental subdivision or agency, a business trust, an estate, a trust, a partnership or association, or any other legal entity as defined in Iowa Code § 4.1(20).
- Y. Pipeline: The same as defined in Iowa Code § 479B.2 and, unless otherwise defined there, means an interstate pipe or pipeline and necessary appurtenances used for the transportation or transmission of hazardous liquids.
- Z. Pipeline Company: The same as defined in Iowa Code § 479B.2 and, unless otherwise defined in that rule, means any Person engaged in or organized for the purpose of owning, operating, or controlling Pipelines for the transportation or transmission of any Hazardous Liquid or underground storage facilities for the underground storage of any Hazardous Liquid.
- AA. Pipeline Construction: The same as defined in Iowa Administrative Code [199] 9.1(2) and, unless otherwise defined in that rule, means activity associated with installation, relocation, replacement, removal, or operation or maintenance of a pipeline that disturbs agricultural land, but shall not include work performed during an

emergency, tree clearing, or topsoil surveying completed on land under easement with written approval from the landowner.

- BB. Property Owner: The owner or owners, together with his, her, its or their heirs, successors and/or assigns, of the land or property over, under, on, or through which, a Pipeline, or any part of it, including any related facilities, may be located and which is subject to the regulations and restrictions of this Zoning Ordinance. Property Owner includes a Landowner and also includes a Person with whom a Pipeline Company negotiates or offers to execute an Independent Agreement with respect to a Pipeline.
- CC. Reclamation: The restoration and repair of damaged real property, personal property, land or other areas, through which a Pipeline is constructed or from where it is removed as close as reasonably practicable to the condition, contour, and vegetation that existed prior to the construction or prior to the removal of the Pipeline, as applicable.
- DD. Reclamation Cost: The cost of Reclamation and includes the cost to restore or repair roads, bridges, or county property as well as the cost to restore or repair all real and personal property of Property Owners and Affected Persons.
- EE. Sensitive Area: Any area designated for inclusion in Jones County's Flood Plain Management Ordinance, Chapter 1 of Title VI - Property & Land Use.
- FF. Zoning Ordinance or the Zoning Ordinance: The collection of land use and zoning regulations known as the Jones County, Iowa, Zoning Ordinance, Chapter 3 of Title VI - Property & Land Use as provided and made effective in the Jones County, Iowa, Code of Ordinances.

### SECTION 3. CONDITIONAL USE CLASS CREATED AND USE LIMITATIONS IMPOSED ON HAZARDOUS LIQUID PIPELINES

- A. All land in the County must be used in accordance with the Jones County Zoning Ordinance. Pursuant to Iowa Code chapter 335, the County may establish a use or class of uses that have conditions or use limitations, and the Board of Adjustment may authorize a use exception or permit various uses upon conditions or other use limitations as may be initiated, considered, and approved pursuant to ARTICLE XXV of this Zoning Ordinance. Such conditions or use limitations are established in order to protect the health, safety, and welfare of the public and to preserve property values.
- B. The County hereby establishes a class of use for Hazardous Liquid Pipelines, and no land or property interest in this County, regardless of the zone or area, shall be used for purposes of a Hazardous Liquid Pipeline except in conformity with this Article.

#### SECTION 4. CONDITIONAL USE PERMITS REQUIRED

- A. A Pipeline Company that has filed a verified petition with the IUB asking for a permit to construct, maintain, and operate a new Pipeline along, over, or across land in this County shall submit an Application to the County Zoning Administrator for a Conditional Use Permit. The Pipeline Company shall submit the application for a Conditional Use Permit within seven (7) days of filing the petition with the IUB, unless the petition was filed with the IUB prior to the effective date of this Article in which case the Pipeline Company shall submit an application for a Conditional Use Permit under this Article within seven (7) days of the effective date of this Article. The Zoning Administrator may extend the time for filing the Application for good cause shown. However, any extension of more than 30 days must be approved by the Board of Adjustment.
- B. A Property Owner that intends to negotiate, convey, or sell an easement to a Pipeline Company by means of an Independent Agreement shall submit an application to the County Zoning Administrator for a Conditional Use Permit before executing the Independent Agreement with the Pipeline Company. If a Property Owner executes an Independent Agreement with a Pipeline Company after the effective date of this Article without obtaining a Conditional Use Permit, the County may exercise all lawful remedies, including the remedies provided elsewhere in this Zoning Ordinance.
- C. Upon receiving an Application for a Conditional Use Permit from a Pipeline Company or from a Property Owner, the County Zoning Administrator and the Board of Adjustment shall consider the Application according to the process and standards set forth in this Article.

#### SECTION 5: SEPARATION REQUIREMENTS

The use of land for purposes of transporting Hazardous Liquids through Pipelines poses a threat to the public health and welfare, to the productivity of agricultural lands, and to the property values of residential, commercial, and industrial Property Owners in the County. The separation requirements of this Article are designed to further the goals and objectives of the County's comprehensive zoning plan, including to protect public health and welfare, to preserve existing infrastructure and future development, and to maintain property values.

A Hazardous Liquid Pipeline shall not be constructed, used, sited, or located, in violation of the separation requirements listed below. In addition, the terms of an Independent Agreement regarding a Line Location shall conform to the separation requirements listed below. All distances shall be measured from centerline of the proposed Hazardous Liquid Pipeline to the portion of the existing use nearest the centerline of the proposed Hazardous Liquid Pipeline.

The minimum separation distances for a Hazardous Liquid Pipeline are:

- A. From the city limits of an incorporated city, not less than 2 miles.
- B. From a church, school, nursing home, long-term care facility, or hospital, not less than 2460 feet.
- C. From a public park, Conservation Area, Sensitive Area, or public recreation area, not less than 2460 feet.
- D. From any Occupied Structure, not less than 1000 feet.
- E. From any animal feeding operation or facility, not less than 1000 feet.
- F. From an electric power generating facility with a nameplate capacity of 5 MW or more, an electric transmission substation, a public drinking water treatment plant, or a public wastewater treatment plant, not less than 1000 feet.
- G. From any public water system or any nonpublic water supply well subject to the rules of the Iowa Department of Natural Resources pursuant to 567 IAC chapter 43 or 567 IAC chapter 49, not less than 200 feet. Private water supply wells, not less than 200 feet.

#### SECTION 6: PERMIT APPLICATION REQUIREMENTS FOR PIPELINE COMPANIES

A Pipeline Company applying for a Conditional Use Permit for a Hazardous Liquid Pipeline pursuant to this Article shall submit the following documents and information to the County Zoning Administrator.

- A. The information required for a Conditional Use Permit as described in this Article of the Zoning Ordinance, including all required forms prescribed by the County Zoning Administrator.
- B. A complete copy of the application for a permit filed with the IUB pursuant to Iowa Code chapter 479B. This requirement is an ongoing requirement, and as the application for the IUB permit is amended or changed, the Pipeline Company shall provide updated information and documents to the County.
- C. A map identifying each proposed crossing of a County road or other County property and a map identifying each crossing of Conservation Areas or Sensitive Areas.
- D. A map and a list containing the names and addresses of all Affected Persons in the County. The map and list shall include all Property Owners who have executed an Independent Agreement or who have been or will be contacted about the execution of an Independent Agreement.
- E. A set of plans and specifications showing the dimensions and locations



of the Pipeline, including plans and specifications for all related facilities and above-ground structures, such as pumps, lift-stations, or substations.

- F. A copy of the standard or template Independent Agreement the Pipeline Company proposes to execute with property Owners in the County. The standard or template for the Independent Agreement shall include terms and conditions that comply with the Abandonment, Discontinuance, and Removal requirements of this Article.
- G. The emergency response and hazard mitigation information, as required pursuant to Subsection L of this Article.
- H. All applicable fees required pursuant to this Article.
- I. A statement identifying any Confidential Information in the Application and a request, if any, to withhold such information from public examination or disclosure as provided in, and to the extent permitted by, Iowa Code chapter 22. A failure to identify Confidential Information in the Application may result in the County treating such information as public record.

#### SECTION 7: PERMIT APPLICATION REQUIREMENTS FOR PROPERTY OWNERS

A Property Owner applying for a Conditional Use Permit for a Hazardous Liquid Pipeline pursuant to this Article shall submit the following documents and information to the County Zoning Administrator:

- A. The information required for a Conditional Use Permit as described in Article XXV of this Zoning Ordinance, including all required forms prescribed by the County Zoning Administrator.
- B. A copy of the Independent Agreement the Property Owner proposes to execute with the Pipeline Company, including a map and a legal description of the proposed Line Location and a statement of verification of compliance with the separation requirements of this Article.
- C. All applicable fees required pursuant to this Article.

#### SECTION 8: FEES

The following fees and charges apply to a Conditional Use Permit for a Hazardous Liquid Pipeline pursuant to this Article:

- A. A Pipeline Company seeking a Conditional Use Permit shall pay the following fees and assessments:
  - 1. An application fee in the amount of \$100 for each Affected

Person identified in the Application.

2. An annual fee in the amount of \$116.92 per mile of Pipeline proposed to be constructed, operated, and maintained in the County, or an amount equal to the most current user fee assessed to the operators of Hazardous Liquid Pipelines by PHMSA, whichever is greater. This fee shall be due each year on the anniversary of the Pipeline's In-Service Date, and the County shall apply this fee towards its emergency planning and hazard mitigation costs, including expenses for law enforcement and emergency response personnel.
3. All other applicable user or permit fees required for crossing County roads or using the public right-of-way in the County.

#### SECTION 9: PUBLIC HEARING REQUIREMENTS AND PERMIT APPROVAL

- A. Upon receipt of an application for a Conditional Use Permit by a Pipeline Company, the County Zoning Administrator shall verify that the Pipeline Company permit application requirements of this Article are met and shall make a report to the Board of Adjustment recommending approval, denial, or modification of the Application. Upon the verification and report of the County Zoning Administrator, the Board of Adjustment shall set the date of one or more public hearings in the County on the question of granting a Conditional Use Permit to the Pipeline Company. Once the public hearing dates have been set, the Board of Adjustment shall publish a notice in the local newspaper(s) pursuant to Iowa Code § 331.305, and the Pipeline Company shall send notice of each scheduled public hearing to each Affected Person identified in the Application by United States Mail. Copies of the proof mailing to each Affected Person shall be provided to the County Zoning Administrator not later than five days prior to the scheduled public hearing.
- B. A public hearing shall not be required in the case of Property Owner applying for a Conditional Use Permit. Upon receipt of an application for a Conditional Use Permit from a Property Owner, the County Zoning Administrator shall make a report to the Board of Adjustment recommending approval, denial, or modification of the Application. Upon the verification and report of the County Zoning Administrator, the Board of Adjustment shall consider the application at a regular meeting of the Board of Adjustment.
- C. Once the application, public hearing, and other requirements of this Article are met, the Board of Adjustment shall consider each application for a Conditional Use Permit according to the standards set forth in Articles XXIV and XXV of this Zoning Ordinance regarding the powers of the Board of Adjustment and the standards and findings required for use exceptions. The Board of Adjustment shall issue a

permit if the Board of Adjustment finds all applicable standards are met. The burden of establishing that all applicable standards are met shall be on the Applicant for the Conditional Use Permit.

- D. A Conditional Use Permit granted to a Pipeline Company pursuant to this Article is not transferrable to any Person or Entity. A Pipeline Company, or its successors in interest, shall apply for a new Conditional Use Permit whenever the Hazardous Pipeline is transferred or its use is materially or substantially changed or altered, including any changes or alteration in the route of the Pipeline.

#### SECTION 10: APPEALS AND VARIANCES

A Pipeline Company or Property Owner may appeal an adverse determination on a Conditional Use Permit or may seek special exception or variance from the Board of Adjustment, as provided in Articles XXIV and XXV of this Zoning Ordinance.

#### SECTION 11: APPLICABILITY AND COMPLIANCE

- A. The permit requirement in Section 6. and the separation requirements of Section 5. of this Article shall not apply to:

- 1. A Hazardous Liquid Pipeline that is already permitted, constructed, and placed in-service on or before the effective date of this Article; however, a Pipeline Company shall comply with the abandonment, reclamation, and decommissioning requirements for a Pipeline that is decommissioned on or after the effective date of this Article.
- 2. A Pipeline owned and operated by a Public Utility that is furnishing service to or supplying customers in the County; or
- 3. A Property Owner that has already executed an Independent Agreement with a Pipeline Company prior to the effective date of this Article.

- B. If an Owner has executed an Independent Agreement prior to the effective date of this Article and the Independent Agreement does not meet the separation requirements of this Article, then notwithstanding the Independent Agreement, the Pipeline Company shall comply with the separation requirements of this Article.

- C. If a Property Owner has executed an Independent Agreement prior to the effective date of this Article and the Independent Agreement provides for separation requirements that are greater than the separation requirements in this Article, then the Pipeline Company shall comply with the terms of the Independent Agreement with the Property Owner.

## SECTION 12: EMERGENCY RESPONSE AND HAZARD MITIGATION PLANS FOR HAZARDOUS LIQUID PIPELINES

This section is intended to implement local zoning regulations in a manner designed to facilitate the comprehensive plan's goals and objectives for assessing ongoing mitigation, evaluating mitigation alternatives, and ensuring there is a strategy for implementation. This goal is consistent with the County's legal obligation under Iowa Code chapter 29C to engage in emergency response and hazard mitigation planning and with the need to protect the health and welfare of both residents and emergency response personnel. For these reasons, the County requires Hazardous Liquid Pipelines to provide information to assist the County in its emergency response and hazard mitigation planning as required by Iowa Code Chapter 29C. The requirement to provide emergency response and hazard mitigation information pursuant to this section is not intended to constitute a safety standard and is not intended to conflict with any PHMSA safety standards applicable to a Pipeline Company which regulate the design, installation, inspection, emergency plans and procedures, testing, construction, extension, operation, replacement, and maintenance of pipeline facilities.

- A. If an Applicant for a permit pursuant to this Article is a Pipeline Company and if the proposed pipeline is a Carbon Dioxide Pipeline, then the Applicant shall provide the following information to the County for purposes of assisting the County with its emergency response and hazard mitigation planning efforts:
  1. A map and legal description of the proposed route for a Carbon Dioxide Pipeline showing all human occupied structures and animal husbandry facilities, by type, within two miles of the centerline of the proposed route including addresses.
  2. A description of the health risks resulting from exposure of humans and animals to carbon dioxide released from a pipeline, considering the concentrations of carbon dioxide in the air near to a rupture, the duration in the time of exposure, and the presence of other harmful substances released from a rupture. The description shall identify the exposure level and duration of time that may cause a fatality of persons or animals, and the exposure level and duration that may cause intoxication or other significant adverse health effects.
  3. An estimate of the worst-case discharge of carbon dioxide released in metric tons and standard cubic feet from a rupture of a pipeline considering the interior volume of the pipeline, the location of emergency valves that limit release of carbon dioxide, the location of crack arrestors, operating pressure, operating temperatures, and other relevant factors.
  4. A rupture dispersion modeling report containing the results of computational fluid dynamic computer model estimates of the

maximum geographic ranges of the Fatality Zone and Hazard Zone for the Carbon Dioxide Pipeline in the event of its rupture in a range of weather conditions and representative topography in the County, as well as in low elevation areas of the County where released carbon dioxide may settle.

5. A computer model report showing the Blast Zone for the Carbon Dioxide Pipeline in its proposed location.
6. A list of structures and facilities within the Hazard Zone, Fatality Zone, and Blast Zone for the proposed route of a Carbon Dioxide Pipeline that in the preceding year have contained humans or livestock, and an estimate of the number of persons and livestock in each structure and facility.
7. A list of High Consequence Areas. A High Consequence Area is any area within the Hazard Zone, the Fatality Zone, or the Blast Zone where a single rupture would have the potential to adversely affect 10 or more persons or a facility with livestock.
8. A description of the potential adverse impacts of a rupture of a Carbon Dioxide Pipeline on the humans, livestock, and other real and personal property within the Hazard Zone, the Fatality Zone, and the Blast Zone for the route of the Carbon Dioxide Pipeline.
9. Identification of alternative routes through the County designed to minimize risks to humans and animals from a rupture of the Carbon Dioxide Pipeline within the County, and an analysis of the risks of these alternative routes relative to the proposed route.
10. All information needed by County first responders, emergency response personnel, and law enforcement personnel in order to engage in local emergency management and hazard mitigation planning, equipment, and training needs. Such information includes but is not limited to:
  - a. A Material Safety Data Sheet/Safety Data Sheet for the materials transported in the Carbon Dioxide Pipeline;
  - b. Agency specific response plans for law enforcement, emergency medical responders, and other response agencies;
  - c. Carbon dioxide detectors and evacuation plans for each Affected Person and human occupied structure;

- d. Response equipment needs for emergency response personnel, such as carbon dioxide and other chemical detectors, closed circuit self-contained breathing apparatus, personal protective equipment; communications equipment; road barriers and traffic warning signs; and non-internal combustion engine evacuation vehicles;
  - e. A Carbon Dioxide Pipeline rupture emergency response training program to ensure safe and effective response by County and municipal law enforcement, emergency medical services, and other responders during the operational life of the Carbon Dioxide Pipeline.
  - f. A map and list showing the location of all Pipeline facilities located in the County, including emergency valves.
11. Identification of residential and business emergency response needs, including but not limited to:
- a. A Mass Notification and Emergency Response Messaging System;
  - b. Evacuation plans;
  - c. Evaluation equipment needs especially for mobility impaired individuals;
  - d. Carbon dioxide detectors, and self-contained breathing apparatus.
- B. If an Applicant for a permit pursuant to this Article is a Pipeline Company and if the proposed pipeline is a type other than a Carbon Dioxide Pipeline, then the Applicant shall provide (1) a draft emergency response plan or facility response plan for the proposed pipeline; and (2) a detailed description of how the Pipeline Company will work with the County's law enforcement, emergency management personnel, and first responders in the event of a spill, leak, rupture, or other emergency or disaster related to pipeline.
- C. The Board of Adjustment may include a condition in a Conditional Use Permit granted pursuant to this Article that requires an applicant to reimburse the County for all costs and expenses incurred for purposes of emergency response or hazard mitigation planning, equipment acquisition or repair, training, and communications if such costs and expenses are reasonably related to the Pipeline.

SECTION 13: ABANDONMENT, DISCONTINUANCE, AND REMOVAL OF HAZARDOUS LIQUID PIPELINES

In addition to the requirements set by Iowa Code § 479B.32, a Hazardous Liquids Pipeline in the County that is abandoned shall comply with the requirements of this section. A Hazardous Liquid Pipeline shall be deemed abandoned for purposes of this section whenever the use of the Hazardous Liquid Pipeline has been discontinued such that there is no longer regulatory oversight of the Pipeline by PHMSA.

For purposes of the land restoration standards of Iowa Code § 479B.20, the term "construction" includes the removal of a previously constructed pipeline, and the County will treat the removal of a pipeline in the same manner as the Pipeline's original construction for purposes of the County's obligations under Iowa Code chapter 479B.

- A. A Pipeline Company granted a Conditional Use Permit pursuant to this Article shall by certified mail notify the County and all Affected Person in the County of the Pipeline Company's intent to discontinue the use of the Pipeline. The notification shall state the proposed date of the discontinuance of use.
- B. Upon abandonment or discontinuance of use, the Pipeline Owner shall offer to each Property Owner the option to have the Pipeline and all related facilities physically dismantled and removed, including both the below and above ground facilities. The removal of the Pipeline and the related Reclamation and Reclamation Costs shall be the Pipeline Company's responsibility and shall be completed within one-hundred eighty (180) days from the date of abandonment or discontinuation of use unless a Property Owner agrees to extend the date of removal. Such an extension must be by written agreement between the Pipeline Company and the Property Owner, and the agreement shall be filed at the Jones County Recorder's office and a copy delivered to the County by the Pipeline Owner.
- C. A Property Owner shall not be required to have the Pipeline removed, but if the Property Owner agrees to the removal and Reclamation, the Property Owner shall allow the Pipeline Company reasonable access to the property.
- D. Upon removal of the Pipeline and the Reclamation, the Pipeline Owner shall restore the land according to the requirements of Iowa Code § 479B.20 and the rules adopted thereunder at Iowa Administrative Code [199]-9.1(479,479B). including all amendments thereto.

*SECTION 4. REPEALER. All Ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.*

*SECTION 5. SEVERABILITY CLAUSE. If any section provision or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.*

*SECTION 6. WHEN EFFECTIVE. This ordinance shall be in effect from and after*

*its final passage, approval, and publication as provided by law.*

Faith Brehm, Monticello Public Library, met with the Board to seek approval of Kara Burrack as the rural representative on the library board.

Moved by Oswald seconded by Hall to appoint Kara Burrack as the rural representative to the Monticello Public Library Board. All aye. Motion carried.

The Auditor met with the Board for the approval of a liquor license and to give an update on the Courthouse bathroom remodel project.

Moved by Zirkelbach seconded by Oswald to approve a five-day Class C Retail Alcohol License for Scotch Grove Coon Hunters Club to be effective March 13, 2025. All aye. Motion carried. [2025-029]

The Board gave brief updates on past and future committee meetings.

The Engineer met with the Board for approval of a 28E agreement with neighboring counties for the shared use of a portable traffic signal and to give an update on the weather and gravel road maintenance.

Moved by Zirkelbach seconded by Swisher to approve a 28E Agreement with Cedar and Jackson counties for the shared use and maintenance of a portable traffic signal that was purchased under a Traffic Safety Improvement Program Grant. All aye. Motion carried. [2025-030]

During the budget discussion, the Board discussed the Conservation budget with the Conservation Director and a representative from the Conservation Board. The Board also discussed potential levy rates for the proposed property tax public hearing.

Moved by Zirkelbach seconded by Oswald to set the Proposed Property Tax public hearing on March 25, 2025 at 9:00 AM with the notice to include proposed combined levy rate of \$6.15152/\$1,000 of valuation for the General and General Basic funds and a proposed levy rate of \$3.5000/\$1,000 of valuation for the Rural Services fund. All aye. Motion carried.

Moved by Swisher seconded by Oswald to adjourn the meeting at 10:17 a.m. All aye. Motion carried.

Attest: Whitney Hein, Auditor

John Schlarmann, Chairman

March 11, 2025 9:00 a.m.

The Jones County Board of Supervisors met in regular session. Present Chairman Schlarmann, Supervisors Hall, Oswald, Swisher, and Zirkelbach.

Moved by Zirkelbach seconded by Hall to approve the minutes of the March 4, 2025 meeting. All aye. Motion carried.

Moved by Swisher seconded by Oswald to approve claims #2503-0001 through #2503-0145. All aye. Motion carried.

The Board members gave brief updates on past and future committee meetings.

The Auditor met with the Board for the approval of soil boring contract.

Moved by Swisher seconded by Oswald to approve a contract with Chosen Valley Testing, Inc. for a geotechnical evaluation of the proposed Public Safety Facility building site in the amount



of \$5,625.00 with funds to come from said project's \$1.6 million ARPA allocation. All aye. Motion carried. [2025-031]

The Engineer and Assistant to the Engineer met with the Board for approval of project lettings and to give an update on various spring weather related road issues.

Moved by Zirkelbach seconded by Oswald to accept bids until 10:00 a.m. on March 25, 2025 for project no. M-0226, a contract road rock and placement project. All aye. Motion carried. [2025-032]

Moved by Oswald seconded by Swisher to accept bids until 10:00 a.m. on March 25, 2025 for project no. M-0126, a pavement marking project. All aye. Motion carried. [2025-033]

The Auditor continued meeting with the Board for approval of a contract amendment with Solum Lang and to give an update on the FY24 audit report and bathroom renovation project.

Moved by Swisher seconded by Hall to approve a contract amendment with Solum Land Architects, LLC for additional design plans to include two RFP processes for different building types and for a land survey for the Public Safety Facility project in the amount of \$23,000.00 with funds to come from said project's \$1.6 million ARPA allocation. All aye. Motion carried. [2025-033]

Moved by Swisher seconded by Hall to adjourn the meeting at 9:25 a.m. All aye. Motion carried.

Attest: Whitney Hein, Auditor

John Schlarmann, Chairman

March 18, 2025 9:00 a.m.

The Jones County Board of Supervisors met in regular session. Present Supervisors Hall, Oswald, Swisher, and Zirkelbach. Absent Supervisor Schlarmann.

Moved by Zirkelbach seconded by Hall to approve the minutes of the March 11, 2025 meeting. All aye. Motion carried.

Moved by Swisher seconded by Hall to approve payroll for the period ending February 23, 2025, as certified by the department heads. All aye. Motion carried.

The Auditor met with the Board as noted in the various motions below and to give an update on the bathroom remodel project, and Early Childhood Iowa employer of record agreement.

Moved by Zirkelbach seconded by Hall to approve, and place on file, the Clerk's Report of Fees Collected for the month ending February 28, 2025. All aye. Motion carried. [2025-035]

Moved by Zirkelbach seconded by Swisher to void checks #196398 and #196397 in the amounts of \$35.00 and \$5,495.92, made payable to US Bank; and corresponding claims #2502-0179, #2502-0273 thru #2502-0282, #2502-0290, #2502-0293, #2502-0296, #2502-0301, #2502-0302, and #2502-0320, submitted by numerous departments including the landfill, with reason being that the certified mail containing the check was lost in the USPS system. All aye. Motion carried.

Moved by Hall seconded by Swisher to approve claims #2503-0146 through 2503-0162 for the re-issue of checks #196398 and #196397, in the amount of \$35.00 and \$5,495.92 made payable to US Bank with checks to be sent after affidavit of lost check is received from US Bank. All aye. Motion carried.

Moved by Swisher seconded by Hall to open the public hearing at 9:10 a.m., as required by Iowa Code section 331.434(6), on the matter of proposed reductions to fiscal year 2025 departmental appropriations which are in excess of 10% or \$5,000 (whichever is greater) of the original appropriations for the following departments:

- Juvenile Court Services- the original fiscal year appropriation was \$75,000 the total proposed reduction is \$12,500 or 16.67% (to reflect a reduction in detention services)
- Conservation Capital Improvements- the original fiscal year appropriation was \$275,742, the total proposed reduction is \$232,469 or 84.315% (to reflect a change in project timelines)
- Conservation Derecho Fund- the original fiscal year appropriation was \$319,299, the total proposed reduction is \$289,299 or 90.6% (to reflect a change in project timelines)
- Substance Abuse - the original fiscal year appropriation was \$21,100, the total proposed reduction is \$10,500 or 49.76% (to reflect a reduced need for services)
- Mental Health Services - the original fiscal year appropriation was \$451,189 the total proposed reduction is \$87,832 or 19.47% (to reflect a reduced need for a new motor vehicle purchase, and office equipment)
- DECAT/CPPC- the original fiscal year appropriation was \$44,471, the total proposed reduction is \$41,475 or 93.26% (to reflect a change in administration of the program from Jones County to Linn County)
- Senior Dining – the original fiscal year appropriation was \$344,636, the total proposed reduction is \$43,380 or 12.59% (to reflect a reduced need for part-time positions and kitchen supplies)
- COAP Diversion Grant - the original fiscal year appropriation was \$20,000 the total proposed reduction is \$10,098 or 50.49% (to reflect the grant program ending in September 2024)

On roll call vote: Zirkelbach aye, Hall aye, Swisher aye, Oswald aye. Motion carried.

No objections to, nor comments in favor of, the proposed departmental adjustments were received.

The Auditor provided an overview of the reductions.

Moved by Zirkelbach seconded by Hall to close the public hearing at 9:14 a.m. On roll call vote: Zirkelbach aye, Hall aye, Swisher aye, Oswald aye. Motion carried.

Moved by Swisher seconded by Hall to open the public hearing to amend the FY2025 County Budget at 9:14a.m. On roll call vote: Zirkelbach aye, Hall aye, Swisher aye, Oswald aye. Motion carried.

There were no objections to, nor comments in favor of, the proposed budget from the public. The Auditor did provide comment on the budget amendment.

Moved by Zirkelbach seconded by Hall to close the public hearing at 9:16 a.m. On roll call vote: Zirkelbach aye, Hall aye, Swisher aye, Oswald aye. Motion carried.

Supervisor Swisher introduced the following 2024/2025 JONES COUNTY BUDGET AMENDMENT RESOLUTION #1 and moved its adoption, seconded by Supervisor Hall. On roll call vote: Zirkelbach aye, Hall aye, Swisher aye, Oswald aye.. Motion carried. whereupon the Vice-Chairman declared the resolution passed and adopted.

#### 2024/2025 JONES COUNTY BUDGET AMENDMENT RESOLUTION #1

IT IS HEREBY RESOLVED by the Jones County Board of Supervisors that the 2024/2025 Jones County budget be amended as published March 5 and 6, 2025, in the official County newspapers. Said budget after amendment shows \$24,245,952 of total revenues and other sources (which includes \$20,514,601 revenues and \$3,731,351 of interfund operating transfers in), and

\$25,624,140 of total expenditures and other uses (which includes \$21,892,789 expenditures and \$3,731,351 of interfund operating transfers out).

Supervisor Zirkelbach introduced the following APPROPRIATION RESOLUTION 2024/2025-02 and moved its adoption, seconded by Supervisor Hall. On roll call vote: Zirkelbach aye, Hall aye, Swisher aye, Oswald aye, whereupon the Vice-Chairman declared the resolution passed and adopted.

#### APPROPRIATION RESOLUTION 2024/2025 -02

BE IT RESOLVED by the Jones County Board of Supervisors that the following changes in departmental spending appropriations for fiscal year 2024/2025 be adopted:

| Department                 | Current FY25<br>Budget | change    | Amended<br>FY25 Budget |
|----------------------------|------------------------|-----------|------------------------|
| 01-Supervisors             | 352,625                | 1,045     | 353,670                |
| 02-Auditor                 | 656,131                | (12,390)  | 643,741                |
| 03-Treasurer               | 719,352                | 1,073     | 720,425                |
| 04-Attorney                | 479,277                | 12,874    | 492,151                |
| 05-Sheriff                 | 3,356,783              | (89,287)  | 3,267,496              |
| 06-Court Activities        | 6,000                  | -         | 6,000                  |
| 07-Recorder                | 244,773                | (16,628)  | 228,145                |
| 08-Juvenile Services       | 75,000                 | (12,500)  | 62,500                 |
| 15-JETS                    | 628,358                | 5,418     | 633,776                |
| 17-Env Health              | 228,037                | 8,045     | 236,082                |
| 20-Sec Road                | 9,200,000              | -         | 9,200,000              |
| 21-Veterans                | 79,711                 | (860)     | 78,851                 |
| 22-Conservation            | 763,756                | (11,374)  | 752,382                |
| 23-Public Health           | 157,340                | 22,995    | 180,335                |
| 24-Land Use                | 37,157                 | 11,975    | 49,132                 |
| 25-Gen Asst                | 54,607                 | 7,000     | 61,607                 |
| 28-Med Examiner            | 50,000                 | -         | 50,000                 |
| 29-Townships               | 9,600                  | -         | 9,600                  |
| 30-Cons Capital Proj       | 275,742                | (232,469) | 43,273                 |
| 32-Ec. Dev.                | 50,000                 | -         | 50,000                 |
| 33-Libraries               | 150,599                | -         | 150,599                |
| 34-Tourism, Hist Pres, Cem | 42,000                 | -         | 42,000                 |
| 35-Cons Insurance Proceeds | 319,299                | (289,299) | 30,000                 |
| 38-DHS                     | 50                     | -         | 50                     |
| 39-Fairs                   | 11,831                 | -         | 11,831                 |
| 40-Memorial Hall           | 9,050                  | (450)     | 8,600                  |
| 51-Gen Services            | 418,411                | 128       | 418,539                |
| 52-Info Tech               | 383,309                | 209       | 383,518                |
| 53-GIS                     | 146,499                | (6,945)   | 139,554                |
| 54-Landfill-Co Share       | 45,500                 | -         | 45,500                 |
| 57- Opioid Remediation     | 30,000                 | 20,000    | 50,000                 |
| 58-Substance Abuse         | 21,100                 | (10,500)  | 10,600                 |
| 60-MH Serv                 | 16,062                 | -         | 16,062                 |
| 62-MH Admin                | 451,189                | (87,832)  | 363,357                |

|                       |                   |                    |                   |
|-----------------------|-------------------|--------------------|-------------------|
| 65-DECAT,CPPC,ECI     | 44,471            | (41,475)           | 2,996             |
| 67-Senior Dining      | 344,636           | (43,380)           | 301,256           |
| 71-Emg Mgmt Co Share  | 919,049           | -                  | 919,049           |
| 81-Wellness Comm      | 5,000             | -                  | 5,000             |
| 82-Safety Comm        | 10,000            | -                  | 10,000            |
| 91-COAP grant         | 20,000            | (10,098)           | 9,902             |
| 93-Wapsi Trail        | -                 | -                  | -                 |
| 94-Env Rest-Dirks Oil | 10,000            | -                  | 10,000            |
| 95-Capital Projects   | 50,000            | 50,000             | 100,000           |
| 99-Non-Departmental   | 3,114,165         | (1,368,955)        | 1,745,210         |
| <b>Total</b>          | <b>23,986,469</b> | <b>(2,093,680)</b> | <b>21,892,789</b> |

and, BE IT FURTHER RESOLVED that the Auditor post all 2024/2025 amended expenditures into budgeted expenditure amounts, even if there is no change in net departmental budgeted amounts.

The Land Use Administrator met with the Board to give an update on the data mining and data center facilities ordinance, for approval of the amended zoning map, and to give an update on nuisance ordinance violations.

Supervisor Swisher introduced the following resolution moved its adoption, seconded by Supervisor Hall. On roll call vote: Zirkelbach aye, Hall aye, Swisher aye, Oswald aye, whereupon the Vice-Chairman declared the resolution passed and adopted.

#### **Resolution Approving a Moratorium on Data Mining Facilities**

WHEREAS, Data Mining is the commercial process by which volumes of data are analyzed to find patterns, discover trends, and gain insight into how the data can be used will constitute a commercial data mining operation.

WHEREAS, concerns have been raised by public officials regarding the county's level of preparedness when it comes to the development of Data Mining Facilities within the county due to not having a current Data Mining Facility ordinance.

WHEREAS, the county has an interest in protecting the county's infrastructure, natural resources, and property rights through adequate setbacks provisions. The Planning and Zoning Commission will require time to gather information and coordinate with multiple agencies for the purpose of reviewing, updating, or creating ordinances, policies, and procedures relative to Data Mining Facilities development.

WHEREAS, the Jones County Board of Supervisors wishes to enact an extension of the moratorium originally adopted on October 15<sup>th</sup>, 2024 for the development and construction of Data Mining Facilities and on issuing applications for permits relating to such development and construction of Data Mining Facilities until May 31, 2025.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Jones County, Iowa, that a moratorium is extended through May 31, 2025 on the development and construction of Data Mining Facilities, and the application for permits relating to such development and construction of Data Mining Facilities.

BE IT FURTHER RESOLVED that the Jones County Board of Supervisors reserves the right to end the moratorium prior to the approved term of the moratorium upon completion of a satisfactorily developed Data Mining Facilities Ordinance.

BE IT FURTHER RESOLVED that the moratorium approved by this Resolution shall become effective immediately upon adoption of this Resolution. [2025-036]

Moved by Swisher seconded by Hall to approve the updated Title VI- Property & Land Use Chapter 3-Zoning Ordinance Map reflecting the ordinance amendments outlined in February 2025 Ordinance Codification. All aye. Motion carried.

Moved by Swisher seconded by Zirkelbach to set a public hearing on April 1, 2025 at 9:15 a.m. to discuss a violation of the Jones County Nuisance Ordinance on property owned contract holder Montipark, LLC and deed holder, Kevin & Julie Miller, located at 21664 Business Highway 151., Monticello. All aye. Motion carried.

Moved by Zirkelbach seconded by Swisher to issue a formal notice of violation of the Jones County Nuisance Ordinance to Andrew Statsny Sr. for a property located at 17205 E23 Co Home Rd, Anamosa, and providing thirty days to abate the nuisance or to request a hearing before the Board of Supervisors. All aye. Motion carried.

Moved by Zirkelbach seconded by Swisher to issue a formal notice of violation of the Jones County Nuisance Ordinance to Amanda Dirks for a property located at 10664 1<sup>st</sup> St., Center Junction, and providing thirty days to abate the nuisance or to request a hearing before the Board of Supervisors. All aye. Motion carried.

Moved by Hall seconded by Swisher to issue a formal notice of violation of the Jones County Nuisance Ordinance to Harry and Ronda Dunfee for a property located at 4086 Main St. Mills, Oxford Junction, and providing thirty days to abate the nuisance or to request a hearing before the Board of Supervisors. All aye. Motion carried.

The Assistant to the Engineer met with the Board for the approval to purchase a mower.

Moved by Swisher seconded by Zirkelbach to approve the purchase of a road right-of-way mower utilizing the Minnesota state bidding entity, Sourcewell, RFP with Schulte Industries Ltd. All aye. Motion carried.

The Board gave brief updates on past and future committee meetings.

Moved by Swisher seconded by Hall to adjourn the meeting at 9:46 a.m. All aye. Motion carried.

Attest: Whitney Hein, Auditor

Joe Oswald, Vice-Chairman

March 25, 2025 9:00 a.m.

The Jones County Board of Supervisors met in special session. Present Supervisors Schlarmann, Hall, Oswald, Swisher, and Zirkelbach.

Moved by Oswald seconded by Hall to open the public hearing on the FY26 Proposed Property Tax Levy per Iowa Code Section 24.2A at 9:00 a.m. All aye. Motion carried.

There were 17 public citizens present for the public hearing and numerous public citizens on ZOOM. The Auditor did provide a Proposed Property Tax Levy summary. Numerous citizens provided comments and had questions on assessed values, levy rate among many jurisdictions, and wage increases for county employees.

Moved by Hall seconded by Zirkelbach to close the public hearing at 9:59 a.m. All aye. Motion carried.

Moved by Oswald seconded by Swisher to adjourn at 10:00 a.m. All aye. Motion carried.

Attest: Whitney Hein, Auditor

John Schlarmann, Chairman

March 25, 2025 10:00 a.m.

The Jones County Board of Supervisors met in regular session. Present Chairman Schlarmann, Supervisors Hall, Oswald, Swisher, and Zirkelbach.

Moved by Oswald seconded by Hall to approve the minutes of the March 18, 2025 meeting. All aye. Motion carried.

Moved by Swisher seconded by Hall to approve claims #2503-0163 through #2503-0347. All aye. Motion carried.

Mae Hingtgen, East Central Region MHDS, met with the Board to provide an update on the transition plan eliminating MHDS regions effective June 30, 2025. The East Central Region did get awarded the disability access point for the new district, but they have yet to sign a contract with Health and Human Services. The future of the 28E agreement that counties have signed forming the East Central Region has yet to be determined.

The Auditor met with the Board to discuss and for approval of the FY26 Employer of Record contract with Cedar/Jones Early Childhood Iowa.

Moved by Oswald seconded by Hall to approve the FY26 Employer of Record contract with Cedar/Jones Early Childhood Iowa. All aye. Motion carried.

The Engineer and Assistant to the Engineer met with the Board for the opening of contract rock bids and the opening of highway pavement marking bids.

Moved by Oswald seconded by Zirkelbach to open bids at 10:41 a.m. for project M-0125, a county wide pavement marking project. All aye. Motion carried.

Three bids were received as follows:

- KAM Line in the amount of \$117,257.47
- Iowa Plains Signing in the amount of \$185,199.20
- Vogel in the amount of \$183,213.17

Moved by Oswald seconded by Zirkelbach to accept a bid from KAM Line in the amount of \$117,257.47 to furnish and apply 5,819.23 gallons of pavement marking paint on various County roads. All aye. Motion carried.

Moved by Zirkelbach seconded by Hall to open bids at 10:46 a.m. for contract rock to be placed on county roadways All aye. Motion carried.

Bids were received from the following:

- Bard Materials
- River City Stone
- Weber Stone
- Wendling Quarries

The Sheriff and IT Director met with the Board to discuss replacing security cameras on the jail floor due to cameras not being compatible with fluorescent light bulbs.

Moved by Oswald seconded by Zirkelbach to approve the purchase and installation of 11 security cameras for the jail floor and 6 security cameras for the general Courthouse to be placed in the 1<sup>st</sup> and 2<sup>nd</sup> floor common areas, the elevator, and outside of the building with funding to come from the IT department budget. All aye. Motion carried.

The Auditor met with the Board for the various items as noted in the motions below and for a discussion on the employee recognition policy.

Moved by Zirkelbach seconded by Swisher to approve a Class C Retail Alcohol License for Wapsipinicon Country Club with outdoor service privileges effective April 1, 2025. All aye. Motion carried.

Moved by Oswald seconded by Zirkelbach to void check #196422 in the amount of \$327.67, dated March 11, 2025, made payable to Alliant Energy, submitted by the Landfill with reason being that the check was damaged during delivery. All aye. Motion carried.

Moved by Zirkelbach seconded by Hall to approve the placement of pinwheels in the Courthouse lawn by the Bikers Against Child Abuse organization for one week in April. All aye. Motion carried.

The Board members gave brief updates on past and future committee meetings.

During the elected official comment period, the Recorder gave an update on potential legislation impacting the fees for the Recorder's office.

Moved by Oswald seconded by Hall to adjourn the meeting at 11:34 a.m. All aye. Motion carried.

Attest: Whitney Hein, Auditor

John Schlarmann, Chairman

April 1, 2025 9:00 a.m.

The Jones County Board of Supervisors met in regular session. Present Chairman Schlarmann, Supervisors Hall, Swisher, and Zirkelbach. Absent Supervisor Oswald.

During the public comment period, Sharon Katuin commented on the current nuisance located at Monti-View trailer court.

Moved by Zirkelbach seconded by Hall to approve the minutes of the March 25, 2025 meeting. All aye. Motion carried.

Moved by Zirkelbach seconded by Swisher to approve payroll for the period ending March 9, 2025, as certified by the department heads. All aye. Motion carried.

The Riverview Center met with the Board for recognition of Sexual Assault Awareness Month.

Supervisor Swisher introduced the following proclamation, seconded by Supervisor Hall. On roll call vote: Zirkelbach aye, Hall aye, Swisher aye, Schlarmann aye, whereupon the Chairman declared the proclamation passed and adopted.

#### PROCLAMATION

WHEREAS, sexual assault affects women, children and men of all racial, cultural and economic backgrounds; and

WHEREAS, in addition to the immediate physical and emotional costs, sexual assault may also have associated consequences of post-traumatic stress disorder, substance abuse, depression, homelessness, eating disorders and suicide; and

WHEREAS, sexual assault can be devastating not only to the survivor, but also for the family, friends, and community of the survivor; and

WHEREAS, since no one person, organization, agency, or community can eliminate sexual assault on their own, we must work together to educate our entire population about what can be done to prevent sexual assault, support survivors and their significant others, and support those agencies providing services to survivors.

NOW, THEREFORE, we the Board of Supervisors in and for Jones County, on behalf of all staff and citizens of Jones County do hereby proclaim the month of April 2025 as “sexual assault awareness month” in Jones County, Iowa and encourage all citizens to learn more about preventing sexual violence. [2025-040]

The Land Use Administrator met with the Board to set a public hearing for a construction permit application and for the public hearing relating to a nuisance at the Montiview Trailer Court.

Moved by Hall seconded by Swisher to set a public hearing at 9:15 a.m. on April 15 to receive public comment on a Construction Permit Application for a confinement feeding operation submitted by Manternach Land & Cattle, LLC for property located in Section 35 of Richland Township, with written comments due by 9:15 a.m. on April 15, 2025. All aye. Motion carried.

The Auditor met with the Board as noted in the various motions below and to give an update on the bathroom remodel project.

Moved by Zirkelbach seconded by Hall to acknowledge receipt of a manure management plan from Two B's Pork LLC, facility #67755, for a facility located in Section 31 of Wyoming Township, with the County Auditor to retain the document in a temporary file for public access for one year. All aye. Motion carried.

The Land Use Administrator continued meeting with the Board.

Moved by Swisher seconded by Zirkelbach to open a public hearing at 9:16 a.m. for a violation of the Jones County nuisance ordinance located at 21664 Business Hwy 151, Monticello. All aye. Motion carried.

The Land Use Administrator gave an update on the property including abandoned trailers, junk, trash, squatters, septic system failure and provided pictures. The deed holder, Kevin Miller, gave an update to the Board including that the contract holder is supposed to be taking care of these problems. All parties involved have stated that the contract holder is very absent from being involved with the property. The DNR is involved with the septic system violations and the contract holder has been given a \$10,000 fine so far.

Moved by Swisher seconded by Hall to close the public hearing at 9:38 a.m. All aye. Motion carried.

The Auditor continued to meet with the Board.

Supervisor Hall introduced the following resolution, seconded by Supervisor Swisher. On roll call vote: Zirkelbach aye, Hall aye, Swisher aye, Schlarmann aye, whereupon the Chairman declared the resolution passed and adopted.

Resolution for Retention Pay for Jones County Employees  
Doing Work on Behalf of the East Central Region for Mental Health



**WHEREAS**, the East Central Region (ECR) is a partnership between Benton, Bremer, Buchanan, Delaware, Dubuque, Iowa, Johnson and Linn Counties in Iowa; and

**WHEREAS**, the State of Iowa will be transitioning to its new Behavioral Health System, and the aforementioned counties will now be part of the Iowa Department of Health and Human Services District 7; and

**WHEREAS**, the Iowa Primary Care Association was named as the State of Iowa's Behavioral Health Administrative Services Organization (ASO); and

**WHEREAS**, behavioral health services in the nine (9) ECR counties will be administered by a different entity effective July 1, 2025, ECR is committed to continuing to administer brain health (mental health) and disability services through June 30, 2025 to ensure access to services is not compromised in the transition to the new behavioral health system; and

**WHEREAS**, county employees in the nine counties, who are performing duties on behalf of ECR, are imperative to continuing to provide these services through June 30, 2025; and

**WHEREAS**, it is believed that Jones County's employees, who are performing services on behalf of the region, will see an increase in their workload through June 30, 2025; and

**WHEREAS**, the region has recommended that the counties within the East Central Region give retention pay to those county employees doing work on behalf of the region who are willing to stay on and provide said services to the region. The recommended retention pay is as follows for fulltime employees, and the retention pay will be pro-rated based on the number hours per week employees are working for the region:

|          |         |
|----------|---------|
| February | \$750   |
| March    | \$1,000 |
| April    | \$1,250 |
| May      | \$1,500 |
| June     | \$2,000 |

**NOW THEREFORE BE IT RESOLVED** that the Jones County Board of Supervisors hereby approves the payment of retention pay to the following Jones County employees who are providing service to the region based on the aforementioned schedule:

Cindy Behrends (9 hours/week)  
Nancy Fahey (40 hours/week)  
Lucia Herman (38 hours/week)  
Haley Pease (25 hours/week)  
Nielie Schaeffer (40 hours/week)

Said retention pay will be paid to each of these employees on the following schedule:

February will be paid the first payroll in April.  
March will be paid the second payroll in April.  
April will be paid the second payroll in May.  
May will be paid the second payroll in June.  
And June will be paid the first payroll in July.  
[2025-041]

Supervisor Swisher introduced the following Proposed Budget Resolution and moved its adoption, seconded by Supervisor Hall. On roll call vote: Zirkelbach aye, Hall aye, Swisher aye, Schlarmann aye, whereupon the Chairman declared the resolution passed and adopted.

FISCAL YEAR 2025/2026 PROPOSED BUDGET RESOLUTION

BE IT RESOLVED BY THE JONES COUNTY BOARD OF SUPERVISORS that the Jones County Auditor publish, once in each of the two official County newspapers, the week of April 7, 2025, the proposed Fiscal Year 2025/2026 Jones County Budget Summary showing:

- gross taxes levied to be \$11,536,712.
  - tax breakdown reflecting \$11,355,919 levied on property and \$180,793 as utility replacement taxes.
  - \$55,000 of said levy is specifically designated for county facility capital improvements, major software updates, election equipment replacement, aerial tax map update, and other one-time projects deemed by the Board to be of beneficial service to the public.
  - no debt service levy is included in the proposed budget.
- total revenues of \$20,731,347 (including taxes, but net of interfund transfers)
- total expenditures of \$23,540,567 (net of interfund transfers)

and setting the public hearing at 9:00 a.m. on Tuesday, April 22, 2025, in the Board Room of the Jones County Courthouse.

The Engineer and Assistant to the Engineer met with the Board for the approval of various items as noted in the motions below and to give an update on a request from a landowner to upgrade Bunker Hill Road to a Level A road from a Level B road.

Moved by Hall seconded by Swisher to approve the final plans for Project FM-C053(99)—55-53, a 5.2 mile PCC overlay on County Road X31 from Liberty Street to Old Cass Road. All aye. Motion carried. [2025-042]

Moved by Zirkelbach seconded by Hall to approve the project development certificate for Project FM-C053(99)—55-53, a 5.2 mile PCC overlay on County Road X31 from Liberty Street to Old Cass Road. All aye. Motion carried. [2025-043]

Moved by Swisher seconded by Zirkelbach to approve a contract with KAM Line Highway Markings for \$117,257.48 to furnish and place pavement marking on various secondary roads throughout Jones County. All aye. Motion carried. [2025-044]

Moved by Zirkelbach seconded by Hall to hire Lauren Bader, effective June 2, 2025, as a temporary engineering tech in the Secondary Road Department at \$17.50 per hour. All aye. Motion carried.

Moved by Hall seconded by Swisher to approve a federal aid agreement with the Iowa Department of Transportation for project no. BROS-C053(101)—8J-53, a bridge project on 200<sup>th</sup> Avenue in Greenfield Township. All aye. Motion carried. [2025-045]

Moved by Zirkelbach seconded by Hall to adopt the Secondary Road Five Year Road Program as presented and to adopt the Secondary Road FY26 budget with both to be submitted to the Iowa Department of Transportation. All aye. Motion carried. [2025-046, 2025-047]

Moved by Zirkelbach seconded by Swisher to approve surface stabilization to be placed on 65<sup>th</sup> Avenue, Violet Road, and Forest Chapel Road for a combined total of approximately 7 miles. All aye. Motion carried.

Moved by Swisher seconded by Zirkelbach to approve rock contract for Weber Stone Co. in the amount of \$403,161.00. All aye. Motion carried. [2025-048]

Moved by Hall seconded by Zirkelbach to approve rock contract for River City Stone in the amount of \$190,792.80. All aye. Motion carried. [2025-049]

Moved by Hall seconded by Swisher to approve rock contract for Wendling Quarries in the amount of \$263,546.50. All aye. Motion carried. [2025-050]

Moved by Zirkelbach seconded by Hall to approve a rock sub-contract for Weber Stone Co. in the amount of \$33,120.00 for approximately 4.68 miles of rock placement that was not on the original contract rock bid. All aye. Motion carried. [2025-051]

Staci Griffin, IMWCA, met with the Board to give an update on current workers' compensation claims and how to control premium pricing. After the meeting, Staci and two board members did a walk-through of the Courthouse and Secondary Road buildings.

The Board gave brief updates on past and future committee meetings.

Moved by Swisher seconded by Hall to adjourn the meeting at 10:47 a.m. All aye. Motion carried.

Attest: Whitney Hein, Auditor

John Schlarmann, Chairman

April 8, 2025 9:00 a.m.

The Jones County Board of Supervisors met in regular session. Present Chairman Schlarmann, Supervisors Hall, Oswald, and Swisher. Absent Supervisor Zirkelbach.

During the public comment period, Sharon Katuin and Tony Kraus commented on the nuisance ordinance violation located at Monti View trailer court. The VA Director informed the Board of an upcoming training, and the annual open house scheduled for June 10, 2025.

Moved by Hall seconded by Swisher to approve the minutes of the April 1, 2025 meeting. All aye. Motion carried.

Moved by Oswald seconded by Hall to approve claims #2504-0001 through #2504-0129. All aye. Motion carried.

The Auditor met with the Board for approval of the various items as stated in the motions below, to give an update on the Courthouse bathroom remodel project, and to remind the Board of the workers' compensation walk through after the meeting.

Supervisor Swisher introduced the following resolution, seconded by Supervisor Hall. On roll call vote: Schlarmann aye, Zirkelbach aye, Swisher aye, Oswald aye, Rohwedder aye, whereupon the Chairman declared the resolution passed and adopted.

#### RESOLUTION

WHEREAS, Jones County property owners, Andrew and Bailey Bottelman, notified Jones County of a taxing district error on property located at 8582 110<sup>th</sup> Ave., Wyoming.

WHEREAS, Jones County researched the school districts at that location and found that the property is located within the Olin Consolidated School District and is not within the Midland Community School District.

WHEREAS, Jones County concluded that the Midland Community School District changed the boundary lines between 1960 and 1994 and this error in taxing district was not updated when the County went from paper maps to an electronic GIS system.

WHEREAS, per Iowa Code 445.60, the Board of Supervisors may order the Treasurer to refund erroneous tax for the current 2023 tax year and the previous 2022 tax year.

NOW, THEREFORE, BE IT RESOLVED by the Jones County Board of Supervisors, that the Treasurer refund property owner Andrew Bottelman for a portion of taxes paid on property located in Madison Township generally described as COM NW COR SW NW TH S ALG CENT OF ROAD 600' TO BEG TH S 613' TH E 253' TH N 613' (parcel ID 1128100003). The amount to be refunded is the difference between the Midland Community School District levy and the Olin Consolidated School District levy. For tax year 2023, \$1,218.00 shall be refunded to the property owner. For tax year 2022, \$318.00 shall be refunded to the property owner. [2025-052]

Moved by Oswald seconded by Hall to authorize the Chairman to sign a letter to the Iowa Department of Human Services requesting confirmation of the eligibility for suspension of property taxes, per Iowa Code Section 427.9, for Rose Farnum, for property located in Oxford Junction, Jones County, Iowa (OXJCO 1622101004). All aye. Motion carried.

Moved by Swisher seconded by Oswald to approve, and place on file, the Recorder's Reports of Fees Collected for the quarter ending March 31, 2025. All aye. Motion carried. [2025-053]

Moved by Oswald seconded by Swisher to set a public hearing on April 15, 2025 at 9:00 a.m. to receive comment on the Courthouse roof replacement project which consists of removal of approximately 9,528 square feet of existing roof system followed by installation of a new 90mil EPDM roof system. All aye. Motion carried.

Moved by Oswald seconded by Hall to approve, and place on file, the Clerk's Report of Fees Collected for the month ending March 31, 2025. All aye. Motion carried. [2025-054]

The Land Use Administrator met with the Board to discuss nuisance ordinance violations at two different properties.

The property located at 21664 Business Highway 151, Monticello, also known as Monti View trailer court, was discussed at length. Deed holder, Kevin Miller, did provide an update on the property. Miller stated that a water sample was taken and that the water is safe. Miller also agreed to provide a list of names of those currently living at the trailer court.

Moved by Swisher seconded by Hall to authorize the Land Use Administrator to issue a thirty-day extension for a nuisance abatement to contract holder Montipark, LLC and to deed holder, Kevin and Julie Miller for property located at 21664 Business Highway 151 and to authorize the Land Use Administrator to distribute letter to all tenants and squatters currently living at the trailer court. All aye. Motion carried.

Moved by Oswald seconded by Hall to abate the nuisance located at 10669 Main St., Center Junction. All aye. Motion carried.

The Engineer and Assistant to the Engineer met with the Board for the approval of a rock sub-contract and to set a letting for an HMA overlay project.

Moved by Hall seconded by Oswald to approve a rock sub-contract for River City Stone in the amount of \$10,800.00 for approximately 2.21 miles of rock placement that was not on the original contract rock bid. All aye. Motion carried. [2025-055]

Moved by Oswald seconded by Swisher to approve the proposed plans for project numbers M-0726 and M-0826. All aye. Motion carried.

The Board members gave brief updates on past and future committee meetings.

Moved by Swisher seconded by Hall to adjourn the meeting at 10:13 a.m. All aye. Motion carried.

Attest: Whitney Hein, Auditor

John Schlarmann, Chairman

April 11, 2025 10:00 a.m.

The Jones County Board of Supervisors met in special session. Present Supervisors Schlarmann, Hall, Oswald, Swisher, and Zirkelbach.

The Assistant to the Engineer met with the Board to discuss a catastrophic failure on Stone City Road bridge over Crow Creek. The bridge inspector closed the bridge immediately after a piling cracked during the inspection. The Engineer's office will start working on plans to replace the bid, but due to federal permitting processes, it is anticipated that a letting for the replacement will not take place until spring 2026.

#### RESOLUTION

WHEREAS, The Board of Supervisors is empowered under authority of Sections 321.236 Sub. (8), 321.255 and 321.471 to 321.473 to prohibit the operation of vehicles or impose limitations as to the weight thereof on designated highways or highway structures under their jurisdiction, and

WHEREAS, the Jones County Engineer has caused to be completed the Structure Inventory and Appraisal of a certain Jones County bridge in accordance with the National Bridge Inspection Standards and has determined the following:

Crushing of east abutment timber pile and pile cap causing severe reduction in bearing capacity.

NOW THEREFORE BE IT RESOLVED by the Jones County Board of Supervisors that the Stone City Road bridge, over Crow Creek, be closed to all traffic indefinitely. [2025-056]

Moved by Swisher seconded by Hall to adjourn at 10:21 a.m. All aye. Motion carried.

Attest: Whitney Hein, Auditor

John Schlarmann, Chairman

April 15, 2025 9:00 a.m.

The Jones County Board of Supervisors met in regular session. Present Chairman Schlarmann, Supervisors Hall, Oswald, Swisher, and Zirkelbach.

During the public comment period, Sherrie Thurston asked for information related to the usage of the JETS buses.

Moved by Hall seconded by Oswald to approve the minutes of the April 8, 2025 and the April 11, 2025 meetings. All aye. Motion carried.

Moved by Zirkelbach seconded by Swisher to approve payroll for the period ending March 23, 2025, as certified by the department heads. All aye. Motion carried.

The Land Use Administrator met with the Board for approval of two preliminary plats and to set a public hearing related to the zoning ordinance and to hold a public hearing on a cattle confinement application.

Moved by Oswald seconded by Zirkelbach to set a public hearing on April 29, 2025 at 9:15 a.m. to consider a proposal to amend Chapter 3, Jones County Zoning Ordinance of Title VI-Property & Land Use by adding additional definitions and replacing Article XVIII Reserved for Future Use with Article XVIII Cryptocurrency and Data Centers. All aye. Motion carried.

Supervisor Oswald introduced the following resolution and moved its adoption, seconded by Supervisor Zirkelbach. On roll call vote: Zirkelbach aye, Hall aye, Swisher aye, Oswald aye, Schlarmann aye, whereupon the Chairman declared the resolution passed and adopted.

#### RESOLUTION APPROVING PRELIMINARY SUBDIVISION PLAT

WHEREAS, a preliminary plat of Shorey Acres, a subdivision of one (1) lot, located in the Southwest  $\frac{1}{4}$  of the Southeast  $\frac{1}{4}$  of Section 11, Township 86 North, Range 3 West of the 5<sup>th</sup> P.M., has been approved by the Jones County Planning and Zoning Commission, and filed with the Jones County Board of Supervisors,

IT IS THEREFORE RESOLVED BY THE BOARD OF SUPERVISORS OF JONES COUNTY, IOWA that they concur with the recommendation from the Jones County Planning and Zoning Commission for approval of the preliminary plat, and that variances to the Jones County Subdivision Ordinance may be considered upon receipt of the final plat; said variances are recommended to streets and access point requirements, interior street standards, storm water pollution prevention plan, soil erosion control plan, drainage control plan, and location AND,

FURTHER, that the developer may proceed with preparation and submission of a final plat in accordance with the Jones County Subdivision Ordinance.

Moved by Oswald seconded by Zirkelbach to open the public hearing at 9:15 a.m. to receive public comment on a confinement animal feeding operation construction permit for Manternach Land & Cattle in Section 35 of Richland Township. On roll call vote: Zirkelbach aye, Hall aye, Swisher aye, Oswald aye, Schlarmann aye. Motion carried.

There was no public present for the public hearing, and no written comments were received.

The Land Use Administrator explained the proposed location of the cattle confinement and stated that all paperwork has been accepted by the DNR.

Moved by Oswald seconded by Swisher to close the public hearing at 9:18.m. On roll call vote: Zirkelbach aye, Hall aye, Swisher aye, Oswald aye, Schlarmann aye. Motion carried.

Moved by Zirkelbach seconded by Swisher to acknowledge receipt of a Construction Permit Application and Manure Management Plan from Manternach Land & Cattle for property located in Section 35 of Richland Township, with the County Auditor to retain the documents in a temporary file for public access for one year; and to authorize the Land Use Administrator to notify the Iowa Department of Natural Resources that the Board conducted a public hearing on said application on April 15, 2025, and that no comments regarding the proposal were received from

the public; and that furthermore, the Board concurs with the Land Use Administrator's evaluation of the proposal and the master matrix evaluations prepared by both the Land Use Administrator and the applicant and hereby recommends approval of said application. All aye. Motion carried.

Supervisor Swisher introduced the following resolution and moved its adoption, seconded by Supervisor Hall. On roll call vote: Zirkelbach aye, Hall aye, Swisher aye, Oswald aye, Schlarmann aye, whereupon the Chairman declared the resolution passed and adopted.

#### RESOLUTION APPROVING PRELIMINARY SUBDIVISION PLAT

WHEREAS, a preliminary plat of Barner Third Addition, a subdivision of two (2) lots, located in the Southeast  $\frac{1}{4}$  of the Southeast  $\frac{1}{4}$  of Section 17 and School Lot 57 in the Southwest  $\frac{1}{4}$  of the Southwest  $\frac{1}{4}$  of Section 16, Township 84 North, Range 4 West of the 5<sup>th</sup> P.M., has been approved by the Jones County Planning and Zoning Commission, and filed with the Jones County Board of Supervisors,

IT IS THEREFORE RESOLVED BY THE BOARD OF SUPERVISORS OF JONES COUNTY, IOWA that they concur with the recommendation from the Jones County Planning and Zoning Commission for approval of the preliminary plat, and that variances to the Jones County Subdivision Ordinance may be considered upon receipt of the final plat; said variances are recommended to streets and access point requirements, interior street standards, lot uses, setbacks, and size, storm water pollution prevention plan, soil erosion control plan, and drainage control plan, AND,

FURTHER, that the developer may proceed with preparation and submission of a final plat in accordance with the Jones County Subdivision Ordinance.

The County Attorney met with the Board to give an update on the national opioid litigation. Legal counsel is encouraging smaller jurisdictions to opt out of the current PBM litigation due to the possibility of extensive record requests. The County Attorney has withdrawn Jones County from this case.

The Auditor met with the Board for the various items as noted in the motions below and to give an update on the Courthouse bathroom remodel project which is anticipated to be completed the last week in April.

Moved by Swisher seconded by Oswald to approve a Mutual Aid and Contingency Agreement by and among the Members of the Jones County Emergency Medical Services Association. All aye. Motion carried. [2025-057]

Moved by Zirkelbach seconded by Hall to approve a letter of support for the East Central Iowa Housing Trust Fund's HOME application. All aye. Motion carried. [2025-058]

Moved by Oswald seconded by Swisher to change the public hearing date to April 22, 2025 at 9:00 a.m. to receive comment on the Courthouse roof replacement project which consists of removal of approximately 9,528 square feet of existing roof system followed by installation of a new 90mil EPDM roof system. All aye. Motion carried. (Previously scheduled for April 15, 2025 at 9:00 a.m.)

Moved by Swisher seconded by Zirkelbach to appoint Marci Summers to fill a vacancy on the Magistrate Appointing Commission for a term expiring on December 31, 2026. All aye. Motion carried.

Supervisor Oswald introduced the following resolution and moved its adoption, seconded by Supervisor Hall. On roll call vote: Zirkelbach aye, Hall aye, Swisher aye, Oswald aye, Schlarmann aye, whereupon the Chairman declared the resolution passed and adopted.

#### RESOLUTION

WHEREAS, Jones County property owners, Susanne Snead and Derek G. Snead, was notified by Jones County of a taxing district error on property located in Section 28 of Madison Township.

WHEREAS, Jones County researched the school districts at that location and found that the property is located within the Olin Consolidated School District and is not within the Midland Community School District.

WHEREAS, Jones County concluded that the Midland Community School District changed the boundary lines between 1960 and 1994 and this error in taxing district was not updated when the County went from paper maps to an electronic GIS system.

WHEREAS, per Iowa Code 445.60, the Board of Supervisors may order the Treasurer to refund erroneous tax for the current 2023 tax year and the previous 2022 tax year.

NOW, THEREFORE, BE IT RESOLVED by the Jones County Board of Supervisors, that the Treasurer refund property owners, Susanne Snead and Derek G Snead, for a portion of taxes paid on property located in Madison Township generally described as 28 84 02 SE NW N 7 E of CRK (parcel ID 1128100005). The amount to be refunded is the difference between the Midland Community School District levy and the Olin Consolidated School District levy. For tax year 2023, \$76.00 shall be refunded to the property owner. For tax year 2022, \$24.00 shall be refunded to the property owner. [2025-059]

Moved by Hall seconded by Swisher to approve the hire of Denny Folken as a part-time JETS driver effective April 10, 2025 at a rate of \$16.66 per hour, at 16-24 hours per week. All aye. Motion carried.

Moved by Oswald seconded by Hall to make of record the Treasurer's appointment of Candice Williams as a Motor Vehicle Deputy starting at \$47,527.92, effective April 21, 2025. All aye. Motion carried.

The Secondary Road Superintendent met with the Board to discuss purchasing used pick-up trucks from the Iowa DOT auction, to give an update on the recently posted bridge on 95<sup>th</sup> Street, and to discuss various grants for purchasing road signage and specialized equipment mainly for right of way maintenance and projects.

Moved by Swisher seconded by Oswald to approve the purchase of a used pick-up truck through the Iowa DOT auction in an amount not to exceed \$12,500.00. All aye. Motion carried.

The Board members gave brief updates on past and future committee meetings.

Moved by Swisher seconded by Hall to adjourn the meeting at 10:01 a.m. All aye. Motion carried.

Attest: Whitney Hein, Auditor

John Schlarmann, Chairman

April 22, 2025 9:00 a.m.



The Jones County Board of Supervisors met in regular session. Present Chairman Schlarmann, Supervisors Hall, Oswald, Swisher, and Zirkelbach.

Moved by Zirkelbach seconded by Hall to approve the minutes of the April 15, 2025 meeting. All aye. Motion carried.

Moved by Swisher seconded by Oswald to approve claims #2504-0130 through #2504-0362. All aye. Motion carried.

The Auditor met with the Board for the two public hearings listed below, and for the various motions to follow. The Auditor also gave an update on the Courthouse 1<sup>st</sup> floor bathroom remodel. Due to some touch-ups need on the tile and floor work, the bathroom will not be ready for use by the end of April.

Moved by Zirkelbach seconded by Oswald to open the public hearing at 9:01 a.m. to receive comments and questions on the proposed Courthouse roof replacement project. On roll call vote: Zirkelbach aye, Hall aye, Swisher aye, Oswald aye, Schlarmann aye. Motion carried.

The Auditor explained the roof replacement project. The current roof is a twenty year roof and was put on in 2000. The new proposed roof project consists of removal of approximately 9,528 square feet of existing roof system followed by installation of a new 90mil EPDM roof system with a thirty year life.

Citizen, Ned Rohwedder, asked if the lower roofs were also in the proposal and if anyone had researched a metal roofing system.

Moved by Oswald seconded by Zirkelbach to close the public hearing at 9:08 a.m. All aye. Motion carried.

Moved by Zirkelbach seconded by Hall to approve the roof specifications and design as prepared by Shive-Hattery Architects and Engineering, and to set a bid opening date of May 13, 2025 at 10:00 a.m. All aye. Motion carried. [2025-060]

Moved by Oswald seconded by Zirkelbach to open the public hearing on the Fiscal Year 2025/2026 Jones County Budget at 9:08 a.m. On roll call vote: Zirkelbach aye, Hall aye, Swisher aye, Oswald aye, Schlarmann aye. Motion carried.

Eight citizens were physically present for the hearing however an unknown number of persons were viewing the hearing remotely by internet or audio access. Two citizens had questions on the budget. Citizen, Sherrie Thurston, asked about the funds for grant matches within the secondary road department. Citizen, Linda Stickle, asked what function that the public safety facility was budgeted in.

The County Auditor provided a summary of the proposed budget, including tax rates, the major sources of revenues and major expenditure functions, included in the proposed budget.

Moved by Oswald seconded by Zirkelbach to close the public hearing at 9:33 a.m. On roll call vote: Zirkelbach aye, Hall aye, Swisher aye, Oswald aye, Schlarmann aye. Motion carried.

Supervisor Oswald introduced the following FISCAL YEAR 2025/2026 ELECTED OFFICIALS' SALARY RESOLUTION, and moved its adoption, seconded by Supervisor Hall. On roll call vote: Zirkelbach aye, Hall aye, Swisher aye, Oswald aye, Schlarmann aye, whereupon the Chairman declared the resolution duly passed and adopted.

FISCAL YEAR 2025/2026  
ELECTED OFFICIALS' SALARY RESOLUTION

WHEREAS, the Jones County Board of Supervisors met and discussed elected official wages during their meetings on February 11, 2025 and February 28, 2025, and used an elected official comparable method using comparables from the Iowa State Association of Counties, [2025-061]

WHEREAS, the Board of Supervisors made the following salary recommendations for budgetary purposes at their February 28, 2025 meeting for fiscal year beginning July 1, 2025:

| COUNTY<br>OFFICIAL | CURRENT<br>SALARY | PROPOSED<br>INCREASE |            | RECOMMENDED<br>ANNUAL<br>COMPENSATION |
|--------------------|-------------------|----------------------|------------|---------------------------------------|
| Attorney           | \$133,881.50      | 6.5%                 | \$8,702.30 | \$142,583.80                          |
| Sheriff            | \$137,388.17      | 4%                   | \$5,495.53 | \$142,883.70                          |
| Auditor            | \$84,966.39       | 5%                   | \$4,248.32 | \$89,214.71                           |
| Treasurer          | \$83,382.33       | 4%                   | \$3,335.29 | \$86,717.62                           |
| Recorder           | \$80,429.76       | 5%                   | \$4,021.49 | \$84,451.25                           |
| Supervisors        | \$34,552.66       | 3%                   | \$1,036.58 | \$35,589.24                           |

THEREFORE, BE IT RESOLVED that the Jones County Board of Supervisors hereby adopts the above salary increases noted for the fiscal year beginning July 1, 2025.

Supervisor Hall introduced the following FISCAL YEAR 2025/2026 ADOPTION OF BUDGET and CERTIFICATION OF TAXES RESOLUTION, and moved its adoption, seconded by Supervisor Oswald. On roll call vote: Zirkelbach aye, Hall aye, Swisher aye, Oswald aye, Schlarmann aye, whereupon the Chairman declared the resolution duly passed and adopted.

FISCAL YEAR 2025/2026 ADOPTION OF BUDGET  
& CERTIFICATION OF TAXES RESOLUTION

IT IS HEREBY RESOLVED by the Jones County Board of Supervisors that the Fiscal Year 2025/2026 Jones County proposed budget and tax levies be adopted as published. Said budget will reflect:

- total expenditures of \$23,540,567 (net of interfund transfers)
- total revenues of \$20,714,347 (including taxes, but net of interfund transfers)
- a county-wide tax levy of \$8,188,085 (\$8,055,030 property tax plus \$133,055 utility replacement tax) against a \$1,331,067,006 valuation (including gas and electric utilities) which produces a rate per \$1,000 of \$6.15152; said county-wide tax levy does not include a debt service levy
- a rural tax levy of \$3,348,627 (\$3,300,889 property tax plus \$47,738 utility replacement tax) against a \$956,750,464 valuation (including gas and electric utilities) which produces a rate per \$1,000 of \$3.50000.

BE IT FURTHER RESOLVED that the Board has designated portions of the projected June 30, 2025 unreserved fund balance as follows:

- General Basic Fund – for the purposes of county facility improvements, replacements, additions, and capital repairs, major software upgrades, and equipment which cannot be

absorbed in the general operating budget of any department, all subject to Board approval, \$35,000 will be added in fiscal 2026 to the previously designated balance for said purposes. Amounts so designated may be subsequently reduced by the amounts spent for those purposes, as authorized by the Board, during the fiscal year. The amount of unused funds accumulated for those purposes at June 30 shall be established by resolution as committed fund balance.

- General Supplemental Fund – \$20,000 will be added to a fund for future voting equipment replacement. The amount of unused funds accumulated for those purposes at June 30 shall be established by resolution as committed fund balance.
- Secondary Road Fund – unused local option sales tax designated per ballot measure for roads and bridges. The amount of unused funds accumulated for those purposes at June 30 shall be established by resolution as committed funds within the restricted Secondary Road Fund.
- These designations of committed and restricted fund balances indicate that Jones County prefers to use available financial resources for the specific purposes set forth above, and although committed, the funds are to remain an integral part of the spendable or appropriable resources of Jones County for cash flow purposes. [2025-062]

Moved by Oswald seconded by Swisher to approve fireworks permit for Timothy Winders for occasional displays at 19472 Lead Mine Rd., Anamosa for the time period of April 9, 2025 through April 9, 2026 with the applicant to notify the Anamosa Fire Department and the Jones County Sheriff Department prior to setting off fireworks display. All aye. Motion carried. [2025-063]

Moved by Swisher seconded by Zirkelbach to void check #196820, in the amount of \$6,877.50, dated April 8, 2025, made payable to Nick's Construction Etc. LLC; and corresponding claim #25040128, submitted by the Landfill due to incorrect invoices submitted. All aye. Motion carried.

Moved by Oswald seconded by Hall to approve, and place on file, the Auditor's Reports of Fees Collected for the quarter ending March 31, 2025. All aye. Motion carried. [2025-064]

Moved by Zirkelbach seconded by Oswald to make of record the Conservation Board's appointment of the following seasonal employees Rebeccas Close at \$16.53 per hour, effective May 5, 2025 and Barbara Kooken at \$15.84 per hour, effective May 7, 2025. All aye. Motion carried.

Supervisor Swisher introduced the following 2024/2025 INTERFUND TRANSFER RESOLUTION #24/25-1 and moved its adoption, seconded by Supervisor Zirkelbach. On roll call vote: Zirkelbach aye, Hall aye, Swisher aye, Oswald aye, Schlarmann aye, whereupon the Chairman declared the resolution passed and adopted.

#### 2024/2025 INTERFUND TRANSFER RESOLUTION #24/25-1

IT IS HEREBY RESOLVED by the Jones County Board of Supervisors that the County Auditor is hereby directed to transfer \$1,000,000 from the Secondary Road Option Tax Fund to the Secondary Road Fund for expenses associated with project No. LFM-C-932—7X-53, a grading project on 215<sup>th</sup> Ave. (the construction for said project is in the amount of \$936,888), project No. M-1124, a slide repair project on Old Cass Road (the construction for said project is in the amount

of \$38,903), project no. M-0625, a crack sealing project on various roads (the construction for said project is in the amount of \$82,485), project no. M-0725, an HMA overlay project on St. Paul Street (the construction for said project is in the amount of \$28,739), project no. M-0226, contract rock on various county roads (the amount of \$400,000); additional funds may be transferred from the Secondary Road Option Tax Fund at a future date for said projects.

Supervisor Oswald introduced the following 2024-2025 INTERFUND TRANSFER RESOLUTION #24/25-2 and moved its adoption, seconded by Supervisor Hall. On roll call vote: Zirkelbach aye, Hall aye, Swisher aye, Oswald aye, Schlarmann aye, whereupon the Chairman declared the resolution passed and adopted.

#### 2024/2025 INTERFUND TRANSFER RESOLUTION #24/25-2

IT IS HEREBY RESOLVED by the Jones County Board of Supervisors that the County Auditor is hereby directed to transfer \$434,936.72 from the ARPA Fund to the General Basic Fund for wages paid from January 1, 2025 through March 31, 2025 for various positions in the following departments: Board of Supervisors, Sheriff, General Services, and Information Technology.

Moved by Zirkelbach seconded by Hall to approve the American Rescue Plan Act annual report showing a total of \$4,017,042 of total obligations and \$2,507,342.34 of total expenditures. All aye. Motion carried.

The Land Use Administrator met with the Board to discuss nuisance ordinance violations at five individual properties.

Moved by Hall seconded by Swisher to authorize the Land Use Administrator to issue a thirty-day extension for a nuisance abatement to Harry and Ronda Dunfee for property located at 4086 Main St., Oxford Mills. All aye. Motion carried.

Moved by Oswald seconded by Zirkelbach to authorize the Land Use Administrator to issue a thirty-day extension for a nuisance abatement to Amanda Dirks for property located at 10664 1<sup>st</sup> St., Center Junction. All aye. Motion carried.

Moved by Oswald seconded by Zirkelbach to set a public hearing at 9:15 a.m. on May 6, 2025 to review violations of the Jones County Nuisance Ordinance on property owned by Andrew Stastny Sr. at 17205 E23 County Home Road, Anamosa and to send a certified letter notifying the property owner of the public hearing. All aye. Motion carried.

Moved by Oswald seconded by Swisher to authorize the Land Use Administrator to issue a thirty-day extension for a nuisance abatement to Roxanne Rundle for property located at 8346 Slide Rock Road., Anamosa. All aye. Motion carried.

Moved by Swisher seconded by Zirkelbach to authorize the Land Use Administrator to issue a formal notice of violation of the Jones County Zoning Ordinance to Gina Durgin and Trevor Walt for a property located at 23298 Fish House Road, Anamosa, and providing thirty days to become compliant with the zoning ordinance or to request a hearing before the Board of Supervisors. All aye. Motion carried

The Engineer met with the Board for approval of HMA overlay projects, to modify the five year road plan, and to give an update on contract rock, a request to state legislators to have a separate budget line item showing property tax dollars levied for Secondary Roads, and to report on the purchase of a used truck from the Iowa DOT.

Moved by Zirkelbach seconded by Hall to approve a pre-construction agreement with the City of Cascade for an HMA overlay project on Riverview Road, Cascade. All aye. Motion carried. [2025-065]

Moved by Zirkelbach seconded by Swisher to approve a bid notice and set a bid letting date of May 27, 2025 at 9:30 a.m., for project M-0626, an HMA overlay project on Riverview Road. All aye. Motion carried. [2025-066]

Moved by Hall seconded by Swisher to approve a bid notice and set a bid letting date of May 27, 2025 at 9:30 a.m., for projects M-0726 and M-0826, these tied projects are for HMA overlays part of Shaw Road outside of Anamosa and part of River Road outside of Monticello. All aye. Motion carried. [2025-067, 2025-068]

Supervisor Swisher introduced the following resolution and moved its adoption, seconded by Supervisor Zirkelbach. On roll call vote: Zirkelbach aye, Hall aye, Swisher aye, Oswald aye, Schlarmann aye, whereupon the Chairman declared the resolution passed and adopted.

#### **2026 County Five Year Program Resolution 0.1**

Unforeseen circumstances have arisen since adoption of the approved Secondary Road Five Year Program and previous revisions, requiring changes to the sequence, funding, and timing of the proposed work plan.

The Board of Supervisors of Jones County, Iowa, in accordance with Iowa Code section 309.22, initiates and recommends modification of the following project(s) in the accomplishment year (State Fiscal Year 2026), for approval by the Iowa Department of Transportation (Iowa DOT), per Iowa Code 309.23 and Iowa DOT Instructional Memorandum 2.050.

The following projects shall be ADDED to the Program's Accomplishment year:

| <b>Project Number Name<br/>Project ID</b> | <b>Project Location Description<br/>of Work</b>       | <b>AADT<br/>Length<br/>Bridge<br/>ID</b> | <b>Type of<br/>Work<br/>Fund</b> | <b>Total</b> |
|-------------------------------------------|-------------------------------------------------------|------------------------------------------|----------------------------------|--------------|
| BROS-C053(102)--5F-53C-947<br>57757       | On STONE CITY RD, Over<br>CROW CREEK, S6 T84N<br>R04W | 300<br>miles<br>207700                   | 332 Box<br>Culverts<br>FA        | \$750,000    |

The Board members gave brief updates on past and future committee meetings.

During the elected official comment period, the Treasurer introduced new deputy treasurer, Candice Williams.

Moved by Oswald seconded by Swisher to adjourn the meeting at 10:30 a.m. All aye. Motion carried.

Attest: Whitney Hein, Auditor

John Schlarmann, Chairman

April 29, 2025 9:00 a.m.

The Jones County Board of Supervisors met in regular session. Present Chairman Schlarmann, Supervisors Hall, Oswald, Swisher, and Zirkelbach.

During the public comment period, Paula Hart, Environmental Services Coordinator, introduced her replacement, Lisa Bogran. Paula's last day before retirement is May 2, 2025.

Moved by Zirkelbach seconded by Hall to approve the minutes of the April 22, 2025 meeting. All aye. Motion carried.

Moved by Swisher seconded by Oswald to approve payroll for the period ending April 20, 2025, as certified by the department heads. All aye. Motion carried.

The Auditor met with the Board for the various items as noted in the motions below and to give an update on the Courthouse bathroom remodel project, to discuss re-directing funds for Every Child Reads in the FY26 from a tutoring program to purchasing books, to discuss the ISAC 99 county tour that will happen over the next couple of years, and to remind of the roof replacement pre-bid meeting. Completion of the project has been extended due to some touch-ups needed by various sub-contractors.

Moved by Oswald seconded by Swisher to approve, and place on file, the Sheriff's Report of Fees collected for the quarter ending March 31, 2025. All aye. Motion carried. [2025-069]

Moved by Swisher seconded by Hall to approve a cigarette permit for Casey's Marketing, doing business as Casey's General Store #3898, 23485 County Rd. E34, Anamosa, to be effective July 1, 2025. All aye. Motion carried. [2025-070]

Moved by Zirkelbach seconded by Hall to approve a Class C Retail Alcohol License with Outdoor Service privileges for Little Bear Recreation Club, 9036 Hwy 136, Wyoming, to be effective May 24, 2025. All aye. Motion carried. [2025-071]

Moved by Zirkelbach seconded by Swisher to authorize the Auditor to sign the restatement agreement with Nationwide Financial Services, Inc. to continue the deferred compensation plan known as the 475(b) for employees. All aye. Motion carried. [2025-072]

The Land Use Administrator met with the Board to hold a public hearing on the proposed Data Center and Cryptocurrency Ordinance and to give an update on a nuisance ordinance violation that had been received.

Moved by Zirkelbach seconded by Swisher to open a public hearing on the proposed Data Center and Cryptocurrency Ordinance at 9:15 a.m. On roll call vote: Zirkelbach aye, Hall aye, Swisher aye, Oswald aye, Schlarmann aye. Motion carried.

The Land Use Administrator gave comments on the ordinance. Supervisor Oswald asked about the distance at which the decibel reading should be taken. Citizen, Linda Stickle, inquired about the need (and possible lack of need) for these types of facilities and mental health issues caused by the humming noise.

Moved by Zirkelbach seconded by Swisher to close the public hearing at 9:23 a.m. On roll call vote: Zirkelbach aye, Hall aye, Swisher aye, Oswald aye, Schlarmann aye. Motion carried.

Moved by Swisher seconded by Hall to approve the first consideration of Jones County, Iowa Ordinance 2025-02, an ordinance amending CHAPTER 3, JONES COUNTY ZONING ORDINANCE of TITLE VI – PROPERTY & LAND USE. On roll call vote: Zirkelbach aye, Hall aye, Swisher aye, Oswald aye, Schlarmann aye, whereupon the Chairman declared the first consideration approved.

The Engineer met with the Board for approval of a contract rock contract and to discuss the Jury and Witness Duty policy in the employee handbook.

Moved by Zirkelbach seconded by Hall to approve rock contract for Bard Materials, Inc in the amount of \$86,932.10 and a rock sub-contract for Bard Materials, Inc in the amount of \$22,440.00 for approximately 4.42 miles of rock placement that was not on the original contract rock bid. All aye. Motion carried. [2025-073, 2025-074]

The Board members gave brief updates on past and future committee meetings.

During the elected official comment period, the Recorder briefed the Board on potential legislation that would increase recording fees and change the structure of Iowa Land Records.

Moved by Hall seconded by Swisher to adjourn the meeting at 9:56 a.m. All aye. Motion carried.

Attest: Whitney Hein, Auditor

John Schlarmann, Chairman

May 6, 2025 9:00 a.m.

The Jones County Board of Supervisors met in regular session. Present Supervisors Hall, Oswald, Swisher, and Zirkelbach. Absent Supervisor Schlarmann.

Moved by Zirkelbach seconded by Hall to approve the minutes of the April 29, 2025 meeting. All aye. Motion carried.

Moved by Swisher seconded by Zirkelbach to approve claims #2505-0001 through #2505-0110. All aye. Motion carried.

The Treasurer met with the Board to present the Quarterly Investment Reports.

Moved by Zirkelbach seconded by Swisher to approve the Quarterly Investment Report for the quarter ending March 31, 2025. All aye. Motion carried. [2025-075]

The Land Use Administrator met with the Board to hold a public hearing for a nuisance located at 17205 E23 County Home Rd., Monticello and for the second consideration of the proposed Data Center and Cryptocurrency Ordinance.

Moved by Zirkelbach Seconded by Hall to approve the second consideration of Jones County, Iowa Ordinance 2025-02, an ordinance amending CHAPTER 3, JONES COUNTY ZONING ORDINANCE of TITLE VI – PROPERTY & LAND USE. On roll call vote: Zirkelbach aye, Hall aye, Swisher aye, Oswald aye, whereupon the Chairman declared the second consideration approved.

Moved by Swisher seconded by Zirkelbach to open a public hearing at 9:16 a.m. for a violation of the Jones County nuisance ordinance located at 17205 E23 County Home Rd, Monticello. On roll call vote: Zirkelbach aye, Hall aye, Swisher aye, Oswald aye. Motion carried.

The Land Use Administrator gave an update on the property including multiple vehicles and provided pictures. The property owner was present and gave an update to the Board and requested a week to clean up the property.

Moved by Swisher seconded by Hall to close the public hearing at 9:25 a.m. All aye. Motion carried.

The Auditor met with the Board to set a public hearing date for the proposed Public Safety facility, to abate property taxes on land acquired by Jones County and to give an update on the Courthouse bathroom remodel project.

Moved by Zirkelbach seconded by Hall to set a public hearing on May 20, 2025 at 9:00 a.m. to receive comment on the Public Safety Facility project that consists of a new building for use by Jones County to store public safety vehicles in. There is an add alternate to include an area for personnel training,

additional restrooms and a room for general storage and the location of the project is as follows: Located on Davidson Blvd., Anamosa, IA 52205, more specifically described as Anamosa Commercial Park 2<sup>nd</sup> Addition Outlet A and Lot 15 (parcels 2010-68 and 2010-69). All aye. Motion carried.

Supervisor Hall introduced the following resolution and moved its adoption, seconded by Supervisor Swisher. On roll call vote: Hall aye, Zirkelbach aye, Oswald aye, Swisher aye, whereupon the Chairman declared the resolution passed and adopted.

#### TAX ABATEMENT RESOLUTION

BE IT RESOLVED that the Jones County Treasurer shall, pursuant to Section 445.63 of the Code of the Iowa, abate property taxes on property acquired by Jones County in the amount shown below, and any applicable interest and cost, and make appropriate notations on the tax list for the parcels listed below:

|                  |                    |                                                                                         |
|------------------|--------------------|-----------------------------------------------------------------------------------------|
| ANACO 0536352010 | \$366.18 (2023 CT) | Briefly described as:<br>36 85 04 ANAMOSA COMMERCIAL PARK<br>2 <sup>nd</sup> ADD LOT 17 |
|------------------|--------------------|-----------------------------------------------------------------------------------------|

The Board members gave brief updates on past and future committee meetings.

Moved by Swisher seconded by Zirkelbach to adjourn the meeting at 9:32 a.m. All aye. Motion carried.

Attest: Whitney Hein, Auditor

Joe Oswald, Vice-Chairman

May 13, 2025 9:00 a.m.

The Jones County Board of Supervisors met in regular session. Present Chairman Schlarmann, Supervisors Hall, Oswald, Swisher, and Zirkelbach.

During the public comment period Rochelle Fuller with Senator Grassley's office introduced herself.

Moved by Oswald seconded by Zirkelbach to approve the minutes of the May 6, 2025 meeting. All aye. Motion carried.

Moved by Swisher seconded by Hall to approve payroll for the period ending May 4, 2025, as certified by the department heads. All aye. Motion carried.

The Deputy Auditor met with the Board for approval of the various items as noted in the motions below and to discuss taking over DCAT and CPPC and record of employment

Moved by Zirkelbach seconded by Oswald to make of record the Conservation Board's appointment of the following seasonal employees Jospeh Chambers at \$15.84 per hour, effective May 5, 2025 and Jeremy Streets at \$15.84 per hour, effective May 12, 2025. All aye. Motion carried.

Moved by Hall seconded by Swisher to void check #196949 in the amount of \$125.00, dated April 22, 2025, made payable to Iowa DNR; and corresponding claim #2504-0225, submitted by the Conservation Department, with reason being a duplicate invoice was submitted.

Moved by Zirkelbach seconded by Oswald to void check #193342 in the amount of \$214.00, dated June 25, 2024, made payable to Matt Burger; and corresponding claim #2406-0222,



submitted by the Secondary Roads Department, with reason being that the check was lost or never received.

Moved by Swisher seconded by Hall to void check #195390 in the amount of \$2.65, dated December 3, 2024, made payable to Carquest of Lisbon; and corresponding claim #2412-0010, submitted by the Secondary Roads Department, due to a billing error on the vendor's part.

Supervisor Zirkelbach introduced the following resolution and moved its adoption, seconded by Supervisor Hall. On roll call vote: Zirkelbach aye, Schlarmann aye, Oswald aye, Hall aye, Swisher aye, whereupon the Chairman declared the resolution passed and adopted.

#### TAX ABATEMENT RESOLUTION

BE IT RESOLVED that the Jones County Treasurer shall, pursuant to Section 445.63 of the Code of the Iowa, abate property taxes on property acquired by Anamosa Community School District in the amount shown below, and any applicable interest and cost, and make appropriate notations on the tax list for the parcels listed below:

|                  |                 |                                                           |
|------------------|-----------------|-----------------------------------------------------------|
| ANACO 0902407011 | \$106 (2023 CT) | Briefly described as:<br>02 84 04 Parcel 2024-25 in NW SE |
|------------------|-----------------|-----------------------------------------------------------|

Moved by Swisher seconded by Oswald to approve a gathering permit for Midwest Hillclimbers Association for a semi-pro motorcycle hill climb and swap meet event to be held June 1, 2025 (rain date June 22, 2025) and September 7, 2025 (rain date September 21, 2025) at 10277 Shaw Rd., Anamosa. All aye. Motion carried. [2025-076]

Moved by Oswald seconded by Hall to approve, and place on file, the Clerk's Report of Fees Collected for the month ending April 2025. All aye. Motion carried. [2025-077]

Supervisor Oswald gave an update on the Courthouse first floor bathroom remodel project.

The Land Use Administrator met with the Board for the third and final consideration of the proposed Data Center and Cryptocurrency Ordinance, a violation of the Jones County Nuisance Ordinance located at 17205 E23 County Home Rd. Monticello, and to give an update on the Montiview Trailer Court.

Moved by Swisher seconded by Hall to approve the third and final consideration of Jones County, Iowa Ordinance 2025-02, an ordinance amending CHAPTER 3, JONES COUNTY ZONING ORDINANCE of TITLE VI- PROPERTY & LAND USE. On roll call vote: Zirkelbach aye, Hall aye, Swisher aye, Oswald aye, Schlarmann aye, whereupon the Chairman declared the third consideration approved.

Moved by Swisher seconded by Oswald to grant an extension until June 13, 2025 to provide proof of satisfactory abatement of a nuisance to Andrew Stastny Sr. for a property located at 17205 E23 County Home Rd., Monticello. All aye. Motion carried.

The Sheriff and Sergeant met with the Board to approve the hire of an on-call transport/court security officer and to approve the Sale of Canine (K9) officer and Waiver of Liability Agreement.

Moved by Swisher seconded by Hall to hire Blake Hansen as an on-call transport/court security officer at \$25.18 per hour, effective May 13, 2025. All aye. Motion carried.

Moved by Swisher seconded by Zirkelbach to approve the Sale of Canine (K9) officer and Waiver of Liability Agreement to Sergeant Tim Smith for \$1.00. All aye. Motion carried. [2025-078]

The Engineer met with the Board to give an update on the X31 box culvert bid letting, the bid letting for the asphalt overlay project on Riverview Rd., River Rd., and Shaw Rd, and contract rock.

Moved by Oswald seconded by Zirkelbach to open bids for the Courthouse Roof Replacement Project at 10:01 a.m. All aye. Motion carried.

Bids were received from the following:

- Giese, in the amount of \$287,774.00
- Cedar Service Company, in the amount of \$227,200.00
- Advance Builders, in the amount of \$203,000.00
- T&K Roofing & Sheet Metal, in the amount of \$267,000.00
- Dry Space, in the amount of \$280,429.00
- Jim Giese Commercial Roofing, in the amount of \$273,550.00

Moved by Oswald seconded by Swisher to table awarding a bid until the Engineer has reviewed the bids. All aye. Motion carried.

Board members gave brief updates on past and future committee meetings.

Moved by Swisher seconded by Hall to adjourn the meeting at 10:17 a.m. All aye. Motion carried.

Attest: Ashley Kurt, Deputy Auditor

John Schlarmann, Chairman

May 20, 2025 9:00 a.m.

The Jones County Board of Supervisors met in regular session. Present Supervisors Schlarmann, Hall, Oswald, Swisher, and Zirkelbach.

Moved by Zirkelbach seconded by Oswald to approve the minutes of the May 13, 2025 meeting. All aye. Motion carried.

Moved by Swisher seconded by Hall to approve claims #2505-0111 through #2505-0342. All aye. Motion carried.

Moved by Oswald seconded by Zirkelbach to open the public hearing at 9:01 a.m. to receive comment on the Public Safety Facility project that consists of a new building for use by Jones County to store public safety vehicles in. There is an add alternate to include an area for personnel training, additional restrooms and a room for general storage and the location of the project is as follows: Located on Davidson Blvd., Anamosa, IA 52205, more specifically described as Anamosa Commercial Park 2<sup>nd</sup> Addition Outlet A and Lot 15 (parcels 2010-68 and 2010-69).

The Sheriff explained the building type and the different bid types for the shell of the building and alternates. Darci Merrill, Solum Lang Architects, also explained the building in detail and answered questions about the building type and future additions to the building.

Moved by Oswald seconded by Zirkelbach to close the public hearing at 9:10 a.m. All aye. Motion carried.

Moved by Zirkelbach seconded by Swisher to approve the Public Safety Storage Facility design specifications and design plans as prepared by Solum Lang Architects, and to set a bid opening date of June 17, 2025 at 9:00 a.m. All aye. Motion carried. [2025-079]

Tony Hunt, Mi-Tech, met with the Board to explain an easement needed for Alliant Energy on the county's trail property at Olin.

Moved by Swisher seconded by Hall to approve the electric line easement with Interstate Light and Power Company for property located in Section 13, Township 83 North, Range 3 West of the 5<sup>th</sup> P.M. per the Conservation Board's recommendation. All aye. Motion carried. [2025-080]

The Community Services Director met with the Board to discuss the transition plan from the MHDS region to the Disability Access Point (DAP) District and to discuss new Community Service office hours starting July 1<sup>st</sup>, and to discuss adding funds to the General Assistance budget to cover two more rent applications for FY25. It was stated that Jones County will not have a DAP office because of the small budget of the DAP, but that they may request a drop in spot to meet with citizens. At this time, the region board has not asked counties to sign an amended 28E Agreement or sign an employer of record agreement.

The Auditor met with the Board for the various items as noted in the motions listed below.

Supervisor Oswald introduced the below resolution, seconded by Supervisor Swisher. On roll call vote: Zirkelbach aye, Hall aye, Swisher aye, Oswald aye, Schlarmann aye, whereupon the Chairman declared the resolution passed and adopted.

**RESOLUTION ASSESSING COSTS  
OF DELINQUENT SEWER UTILITY FEES**

Whereas, pursuant to the authority granted in Chapter 5, the Private and Public Sewage Disposal Systems Rules, of Title V – Public Order, Safety & Health, of the Jones County Code of Ordinances, and further granted in 28E and 28F of the Code of Iowa, and in accordance to the 28E agreement between Jones County, Iowa, and the Eastern Iowa Regional Utility Service System (EIRUSS), bearing the date of November 4, 2009, the EIRUSS has certified a notice to the Jones County Board of Supervisors, dated April 14, 2025, reflecting delinquent user fees for the Fairview sanitary sewer system; and

Whereas, said notice certifies the account holder(s) identified below as having failed to satisfy the account balance(s) shown below for sanitary sewer user fees after having been mailed monthly notices by the EIRUSS, and said accounts remain past due and unsatisfied; and

Whereas, the owners of said properties were mailed notices by the Jones County Auditor on April 15, 2025 notifying them of the delinquent accounts and that if the accounts remained delinquent on May 20, 2025 the Jones County Board of Supervisors would consider action to place a lien on the respective properties.

Now therefore, be it resolved that the Jones County Board of Supervisors do hereby certify the delinquent account holder(s) and premise(s) shown below to the County Treasurer for the imposition of a lien upon said real estate so that same may be collected in the same manner as property taxes.

| Name & Mailing<br>Address of<br>Delinquent Utility<br>Account | Owner Name and<br>Address of Property<br>with Delinquent<br>Utility Account | Tax Parcel and brief<br>legal description | Delinquent Amount<br>due |
|---------------------------------------------------------------|-----------------------------------------------------------------------------|-------------------------------------------|--------------------------|
|---------------------------------------------------------------|-----------------------------------------------------------------------------|-------------------------------------------|--------------------------|

|                                                                           |                                                                   |                                                                         |                                                                                    |
|---------------------------------------------------------------------------|-------------------------------------------------------------------|-------------------------------------------------------------------------|------------------------------------------------------------------------------------|
| Bluff Ridge<br>Contracting<br>23131 County Rd.<br>E34<br>Anamosa IA 52205 | Weber, Theodore J.<br>23131 County Rd.<br>E34<br>Anamosa IA 52205 | 09 17 480 003<br>FAIRVIEW LOTS<br>1,2,7,8 BLK 16 &<br>1.5A SE COR SE SE | \$330.00<br>Services billed<br>December 1, 2024<br>through February<br>28, 2025.   |
| Robinson, Patty<br>23043 Co. Rd. E34<br>Anamosa, IA 52205                 | Robinson, Patty<br>23043 Co. Rd. E34<br>Anamosa, IA 52205         | 09 17 477 003<br>SPIERS ADD S 124'<br>N 224' LOT 2                      | \$330.00<br>Services billed<br>December 1, 2024<br>through February<br>28, 2025.   |
| Rubner, Daron<br>100 ½ 1 <sup>st</sup> St. SE<br>Mt. Vernon, IA<br>52314  | Rubner, Daron<br>22962 Co. Rd. E34<br>Anamosa, IA 52205           | 09 16 301 007<br>PARCEL 2001-169<br>NW ¼ SW ¼ 16-84-<br>04              | \$1,308.56<br>Services billed<br>November 1, 2024<br>through February<br>28, 2025. |

Supervisor Zirkelbach introduced the below resolution, seconded by Supervisor Oswald. On roll call vote: Zirkelbach aye, Hall aye, Swisher aye, Oswald aye, Schlarmann aye, whereupon the Chairman declared the resolution passed and adopted.

**RESOLUTION ASSESSING COSTS  
OF DELINQUENT WATER AND/OR SEWER UTILITY FEES**

Whereas, in accordance with the 28E agreement between Jones County, Iowa, and the Eastern Iowa Regional Utility Service System (EIRUSS), bearing the date of June 2, 2015, the EIRUSS has certified a notice to the Jones County Board of Supervisors, dated April 14, 2025, reflecting delinquent user fees for the Center Junction water and sanitary sewer systems; and

Whereas, said notice certifies the account holder(s) identified below as having failed to satisfy the account balance(s) shown below for water and/or sanitary sewer user fees after having been mailed monthly notices by the EIRUSS, and said accounts remain past due and unsatisfied.

Whereas, the owners of said properties were mailed notices by the Jones County Auditor on April 15, 2025 notifying them of the delinquent accounts and that if the accounts remained delinquent on May 20, 2025 the Jones County Board of Supervisors would consider action to place a lien on the respective properties.

Now therefore, be it resolved that the Jones County Board of Supervisors do hereby certify the delinquent account holder(s) and premise(s) shown below to the County Treasurer for the imposition of a lien upon said real estate so that same may be collected in the same manner as property taxes.

| Name & Mailing<br>Address of Delinquent<br>Utility Account | Owner Name and<br>Address of Property<br>with Delinquent<br>Utility Account    | Tax Parcel and brief<br>legal description                                       | Delinquent Amount<br>due                                                         |
|------------------------------------------------------------|--------------------------------------------------------------------------------|---------------------------------------------------------------------------------|----------------------------------------------------------------------------------|
| Leytem, David<br>PO Box 22<br>Center Junction IA<br>52212  | Leytem, David &<br>Pamela<br>12601 Prospect St.<br>Center Junction IA<br>52212 | 11 04 178 010<br>O.T. S ½ LOTS 16, 17,<br>18, 19, 20, BLK 29<br>CENTER JUNCTION | \$379.44<br>Services billed<br>December 1, 2024<br>through February<br>28, 2025. |
| Stingley, Tom                                              | Stingley, Tom                                                                  | 11 04 102 004                                                                   | \$379.44                                                                         |

|                                                                              |                                                                               |                                                                                             |                                                                                  |
|------------------------------------------------------------------------------|-------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------|
| PO Box 47<br>Center Junction IA<br>52212                                     | 10702 S. Midland St<br>Center Junction IA<br>52212                            | COM 35' E OF ST<br>PUAL ST ON S LINE<br>R.R. TH N 335'<br>NWLY 154' S 304' W<br>112' S 55'E | Services billed<br>December 1, 2024<br>through February<br>28, 2025.             |
| Leytem, David<br>PO Box 22<br>Center Junction IA<br>52212                    | Leytem, David &<br>Pamela<br>10643 1st St.<br>Center Junction IA<br>52212     | 11 04 179 001<br>O.T. LOTS 6-10, BLK<br>34<br>CENTER JUNCTION                               | \$379.44<br>Services billed<br>December 1, 2024<br>through February<br>28, 2025. |
| Willcoxson, Jerry<br>10657 Main St.<br>Center Junction IA<br>52212           | Willcoxson, Jerry<br>10657 Main St.<br>Center Junction IA<br>52212            | 11 04 161 003<br>O.T. LOT 4 & 5, BLK<br>28<br>CENTER JUNCTION                               | \$379.44<br>Services billed<br>December 1, 2024<br>through February<br>28, 2025. |
| Jerome, Christine<br>12585 St. Paul St.<br>Center Junction, IA<br>52212      | Jerome, Christine<br>12585 St. Paul St.<br>Center Junction, IA<br>52212       | 11 04 158 006<br>O.T. LOTS 4-5 BLK 36<br>CENTER JUNCTION                                    | \$379.44<br>Services billed<br>December 1, 2024<br>through February<br>28, 2025. |
| Raymond, Judy<br>12401 105 <sup>th</sup> St.<br>Center Junction, IA<br>52212 | Raymond, Judy<br>12645 105 <sup>th</sup> Ave.<br>Center Junction, IA<br>52212 | 11 04 181 007<br>O.T. LOT 10 & E 32'<br>LOT 9, BLK 13<br>CENTER JUNCTION                    | \$379.44<br>Services billed<br>December 1, 2024<br>through February<br>28, 2025. |

Moved by Swisher, seconded by Hall to award the roof replacement project to the lowest bidder, Advanced Builders Corporation in Cedar Rapids, Iowa, in the amount of \$203,000.00. All aye. Motion carried. [2025-081]

Supervisor Oswald introduced the below resolutions for FY26 funding, seconded by Supervisor Hall. On roll call vote: Zirkelbach aye, Hall aye, Swisher aye, Oswald aye, Schlarmann aye, whereupon the Chairman declared the resolutions passed and adopted. [2025-082]

#### Funding Resolution

WHEREAS, **Jones County Economic Development** is dedicated to strengthening the economic base in the County by assisting existing businesses, attracting new investment and jobs and fostering a business climate favorable for economic growth which provides business, job, housing, and childcare opportunities to the Citizens of Jones County;

WHEREAS, Jones County Economic Development contributes to the following public purpose priorities: Business Climate, Childcare, Conservation and preservation of natural resources, Economic vitality, Education, Employment opportunities, Energy, Job training, and Stable and secure housing;

BE IT RESOLVED, that Jones County authorize \$50,000 in funding during FY26 per Jones County Economic Development's application for funding submitted to the Board.

#### Funding Resolution

WHEREAS, **Jones County Tourism Association** is dedicated to promoting tourism and assisting with economic development which adds an estimated \$2.3 million in local business revenue and provides approximately \$150,000 of property tax relief to the Citizens of Jones County;

WHEREAS, Jones County Tourism Association contributes to the following public purpose priorities: Economic Vitality and Employment Opportunities;

BE IT RESOLVED, that Jones County authorize \$16,000 in funding plus hotel/motel taxes collected during FY26 per Jones County Tourism Association's application for funding submitted to the Board.

#### Funding Resolution

WHEREAS, **Jones County Historical Society** is dedicated to heritage preservation focusing on the unique history of Jones County and providing tourism and education events for Jones County citizens;

WHEREAS, Jones County Historical Society contributes to the following public purpose priorities: Education;

BE IT RESOLVED, that Jones County authorize \$5,000 in funding during FY26 per Jones County Historical Society's application for funding submitted to the Board.

#### Funding Resolution

WHEREAS, **Jones County Safe & Healthy Youth Coalition** is promoting mental wellness and reduce substance use by creating and maintaining a safe and healthy environment for Jones County citizens;

WHEREAS, Jones County Safe & Healthy Youth Coalition contributes to the following public purpose priorities: Education and Health and Mental Health Care;

BE IT RESOLVED, that Jones County authorize \$5,000 in funding during FY26 per Jones County Safe and Healthy Youth Coalition application for funding submitted to the Board.

#### Funding Resolution

WHEREAS, **Hawkeye Area Community Action Program, Inc. (HACAP)** provides many services in the areas of health and nutrition, affordable housing, child development, homelessness for Jones County citizens;

WHEREAS, HACAP contributes to the following public purpose priorities: Childcare, Education, Health and Mental Health, Nutrition and Hunger;

BE IT RESOLVED, that Jones County authorize \$32,357.00 in funding during FY26 per HACAP's application for funding submitted to the Board.

Funding Resolution

WHEREAS, **Jones County Family Council** provides resources to help strength families, prevent child abuse, and ensure safe and health home environments for Jones County citizens;

WHEREAS, Jones County Family Council contributes to the following public purpose priorities: Education, Equal Opportunity and combatting discrimination, Health and Mental Health Care, Poverty ;

BE IT RESOLVED, that Jones County authorize \$2,750.00 in funding during FY26 per Jones County Family Council's application for funding submitted to the Board.

Funding Resolution

WHEREAS, **Jones County Volunteer Center/United Way of East Central Iowa** provides resources to assist Jones County citizens with transportation assistance, senior health insurance information program, income tax preparation, and emergency volunteer center services;

WHEREAS, Jones County Volunteer Center/United Way of East Central Iowa contributes to the following public purpose priorities: Equal Opportunity and combatting discrimination, Health and Mental Health Care, Financial Management and Debt Relief;

BE IT RESOLVED, that Jones County authorize \$2,100.00 in funding during FY26 per Jones County Volunteer Center/United Way of East Central Iowa application for funding submitted to the Board.

Funding Resolution

WHEREAS, **East Central Iowa Housing Trust Fund** is dedicated to improving quality of life by offering innovative and flexible funding in order to expand affordable housing opportunities within Benton, Iowa, Jones and Washington counties;

WHEREAS, East Central Iowa Housing Trust Fund contributes to the following public purpose priorities: Stable and secure housing; Relief from domestic violence; Shelter and heat; Poverty and providing for necessities;

BE IT RESOLVED, that Jones County authorize \$4,832.00 in funding during FY26 per East Central Iowa Housing Trust Fund's application for funding submitted to the Board.

Funding Resolution

WHEREAS, **Jones County Cemetery Commission** is dedicated to maintaining and preserving pioneer cemeteries of Jones County;

WHEREAS, Jones County Cemetery Commission expenses shall be paid from the county general fund pursuant to Iowa Code Section 331.325;

BE IT RESOLVED, that Jones County authorize \$7,000.00 in funding to the Jones County Cemetery Commission during FY26.

Funding Resolution

WHEREAS, **Jones County Historic Preservation Commission** is dedicated to maintaining and preserving historic properties in Jones County;

WHEREAS, Jones County Historic Preservation Commission was established by resolution of the Jones County Board of Supervisors on November 7, 1989, and is a political subdivision of the County;

BE IT RESOLVED, that Jones County authorize \$8,000.00 in funding to the Jones County Historic Preservation Commission during FY26.

Funding Resolution

WHEREAS, **Cedar/Jones Early Childhood Iowa** provides services to promote the well-being of children ages 0-5;

WHEREAS, Cedar/Jones Early Childhood Iowa contributes to the public purpose of childcare and early education;

BE IT RESOLVED, that Jones County authorize \$2,250.00 in funding to Cedar/Jones Early Childhood Iowa during FY26 per Cedar/Jones Early Childhood Iowa's application for funding submitted to the Board.

Funding Resolution

WHEREAS, **Kirkwood's Workplace Learning Connection** provides workforce training and career exploration services to students in Jones County;

WHEREAS, Kirkwood's Workplace Learning Connection contributes to the public purpose of education, employment opportunities and job training;

BE IT RESOLVED, that Jones County authorize \$1,033 in funding to Workplace Learning Connection during FY26 per Workplace Learning Connection's application for funding submitted to the Board.

Funding Resolution

WHEREAS, **Jones County Soil & Water Conservation District (SWCD)** provides local leadership in the protection and enhancement of the natural resources in Jones County;

WHEREAS, SWCD contributes to the public purpose of environmental protection;

BE IT RESOLVED, that Jones County authorize \$1,250.00 in funding to SWCD during FY26 per SWCD's application for funding submitted to the Board.

Funding Resolution



WHEREAS, **The Great Jones County Fair** is a long-standing successful fair that promotes tourism within the County and contributes to youth development through 4-H and FFA events;

WHEREAS, the Jones County Board of Supervisors may appropriate funds to county fairs pursuant to Iowa Code Section 174.13;

BE IT RESOLVED, that Jones County authorize \$19,450.00 in funding to The Great Jones County Fair during FY26 if needed for a grant match for the main entrance, and to only authorize \$9,725 in funding if no grant match is needed.

#### Funding Resolution

WHEREAS, **Wyoming Fair Association** is a long-standing successful fair that promotes tourism within the County and contributes to youth development through fair contests and events;

WHEREAS, the Jones County Board of Supervisors may appropriate funds to county fairs pursuant to Iowa Code Section 174.13;

BE IT RESOLVED, that Jones County authorize \$4,211 in funding to the Wyoming Fair Association during FY26.

#### Funding Resolution

WHEREAS, **Every Child Reads** provides resources to help increase literacy for Jones County school aged children;

WHEREAS, Every Child Reads contributes to the following public purpose priorities: Education, Equal Opportunity and combatting discrimination, Health and Mental Health Care, Poverty ;

BE IT RESOLVED, that Jones County authorize \$610.00 in funding during FY26 for the purchase of books to give to schools, and the Brush, Book, Bed program.

Moved by Oswald seconded by Hall to make of record the Conservation Board's appointment of the following seasonal employees Lucy Maddock at \$15.84 per hour, effective May 19, 2025 and Dana Hansen at \$15.84 per hour, effective June 2, 2025. All aye. Motion carried.

Moved by Swisher seconded by Oswald to authorize the DECAT and CPPC board to present an employer of records and fiscal agent contract to the Board of Supervisors. All aye. Motion carried.

Moved by Swisher seconded by Oswald to appoint Darrick Hall to the Cedar/Jones Early Childhood Iowa Board. All aye. Motion carried.

Moved by Zirkelbach seconded by Hall to approve a 5-day Special Class C Retail Alcohol License with Outdoor Service privileges for Ruzicka's Meat Processing, Inc. for an event to be held at 10277 Shaw Rd., Anamosa, (Midwest Hilleclimb) to be effective May 29, 2025 and to approve a second Special Class C Retail Alcohol License to be effective June 19, 2025 in case a rain date is need, and to approve a Class C Retail Alcohol License, with Catering, Living Quarters, and Outdoor Service privileges (based on map currently on file), for Stone City General Store Inc., 12612 Stone City Rd., Anamosa, to be effective June 1, 2025, with the condition that all outdoor

musical events end no later than 10:00 p.m. All aye. Motion carried. [2025-083, 2025-084. 2025-085]

The Land Use Administrator met with the Board to discuss an ongoing nuisance ordinance violation at 21664 Business Highway 151, known as the Monti View Trailer Court.

Moved by Oswald seconded by Swisher to grant a thirty-day extension to provide proof of satisfactory abatement of a nuisance to Montipark LLC for a property located at 21664 Business Highway 151, Monticello. All aye. Motion carried.

The JETS Director met with the Board to discuss the grant process for a potential 60'x60' addition to the JETS building. The addition is needed as they have outgrown the current facility and are unable to store all buses inside of the facility.

The Sheriff and Public Health Director met with the Board to discuss using opioid funds to purchase a vending machine for Narcan and other health items. All items in the vending machine would be free of charge.

Moved by Zirkelbach seconded by Swisher to move forward with the vending machine project and to use opioid funds to purchase the equipment needed. All aye. Motion carried.

The Anamosa City Administrator met with the Board to give an update on the Dillon Military Bridge. The City has gotten estimates for three different restoration options and the City Council would like to have a joint meeting with the Board of Supervisors to discuss further.

The Engineer and Assistant to the Engineer met with the Board to discuss various road projects and maintenance items that the road crew is currently working on.

Moved by Swisher seconded by Hall to approve a 28E Agreement to execute a joint project between the City of Anamosa and Jones County for a PCC overlay on Ford Street and County Road X31 with the County to be the lead on the project. All aye. Motion carried. [2025-086]

Moved by Zirkelbach seconded by Oswald to participate with the Iowa DOT in a project on State Highway 136 from the City of Wyoming to 60<sup>th</sup> Avenue with the County portion to include paving of intersections on granular side roads. All aye. Motion carried. [2025-087]

The Board members gave brief updates on past and future committee meetings.

During the elected official public comment period, the County Attorney gave an update on the proposed amendment to the 28E Agreement with the East Central MHDS Region and the Recorder gave an update on the legislative session bills that did and did not pass.

Moved by Swisher seconded by Oswald to adjourn the meeting at 11:11 a.m. All aye. Motion carried.

Attest: Whitney Hein, Auditor

John Schlarmann, Chairman

May 27, 2025 9:00 a.m.

The Jones County Board of Supervisors met in regular session. Present Chairman Schlarmann, Supervisors Hall, Oswald, Swisher, and Zirkelbach.

During the public comment period, citizen Linda Stickle asked questions about the employees' cost share of the employer provided health insurance and questions about the potential grant for the JETS building addition.

Moved by Zirkelbach seconded by Oswald to approve the minutes of the May 20, 2025 meeting. All aye. Motion carried.

Moved by Oswald seconded by Hall to approve payroll for the period ending May 18, 2025, as certified by the department heads. All aye. Motion carried.

The Auditor met with the Board for approval of the various items as noted in the motions below to discuss the joint meeting with the City of Anamosa to discuss the Dillon Military Bridge.

Supervisor Oswald introduced the following resolution and moved its adoption, seconded by Supervisor Zirkelbach. On roll call vote: Zirkelbach aye, Hall aye, Swisher aye, Oswald aye, Schlarmann aye, whereupon the Chairman declared the resolution passed and adopted.

#### TAX ABATEMENT RESOLUTION

BE IT RESOLVED that the Jones County Treasurer shall, pursuant to Section 445.63 of the Code of the Iowa, abate property taxes on property acquired by City of Monticello in the amount shown below, and any applicable interest and cost, and make appropriate notations on the tax list for the parcels listed below:

|                  |                      |                                                                            |
|------------------|----------------------|----------------------------------------------------------------------------|
| MONAG 0226300023 | \$68.00 (2023 CT)    | Briefly described as:<br>26 86 03 PT OF PARCEL 2023-80 IN SW SW SEC 26     |
| MONAG 0234200013 | \$1,388.00 (2023 CT) | 34 86 03 PT PARCEL 2023-80 IN SE SE SEC 27, E 1/2 NE SEC 34 & NW NW SEC 35 |
| MONAG 0234400007 | \$396.00 (2023 CT)   | 34 86 03 PARCEL 2023-79 IN SE SE SEC 27, E 1/2 NE & E 1/2 SE SEC 34        |
| LOVMO 0235451009 | \$5,270.00 (2023 CT) | 35 86 03 B & L ADD LOT 2                                                   |

Supervisor Oswald introduced the following resolution and moved its adoption, seconded by Supervisor Hall. On roll call vote: Zirkelbach aye, Hall aye, Swisher aye, Oswald aye, Schlarmann aye, whereupon the Chairman declared the resolution passed and adopted.

#### TAX ABATEMENT RESOLUTION

WHEREAS, there was a clerical error on the previous version of this resolution that was passed on May 13, 2025 and that this resolution corrects the tax amount;

BE IT RESOLVED that the Jones County Treasurer shall, pursuant to Section 445.63 of the Code of the Iowa, abate property taxes on property acquired by Anamosa Community School District in the amount shown below, and any applicable interest and cost, and make appropriate notations on the tax list for the parcels listed below:

|                  |                |                                                           |
|------------------|----------------|-----------------------------------------------------------|
| ANACO 0902407011 | \$53 (2023 CT) | Briefly described as:<br>02 84 04 Parcel 2024-25 in NW SE |
|------------------|----------------|-----------------------------------------------------------|

Moved by Swisher seconded by Oswald to establish the premium rates for the employee health insurance program for coverage effective July 1, 2025, as recommended by Wellmark Blue

Cross & BlueShield, at \$870.66 for a single plan and \$2,131.65 for a family plan, with employee and employer cost sharing ratios as follows: The County will pay ninety-five percent (95%) of the monthly single employee premium for each permanent full-time employee eligible for the County provided group medical health insurance and taking single coverage. The County will pay ninety-five percent (95%) of the month single employee premium and eighty-five percent (85%) of the family monthly premium for each permanent full-time employee eligible for the County provided group medical health insurance and taking family coverage. All aye. Motion carried.

Moved by Zirkelbach seconded by Hall to approve, and authorize the Chairman to sign, a FY2026 Transit Purchase of Service Contract between Jones County JETS and ECICOG. All aye. Motion carried. [2025-088]

Moved by Oswald seconded Hall to authorize the JETS Director to move forward with researching the grant availability for an addition to the JETS building. All aye. Motion carried.

Moved by Hall seconded by Oswald to approve the status change of Brittany Tidvall from temporary part time kitchen assistant to permanent part time kitchen assistant effective May 19, 2025. All aye. Motion carried.

Supervisor Oswald introduced the following APPROPRIATION RESOLUTION 2024/2025-03 and moved its adoption, seconded by Supervisor Hall. On roll call vote: Zirkelbach aye, Hall aye, Oswald aye, Swisher aye, Schlarmann aye, whereupon the Chairman declared the resolution passed and adopted.

#### APPROPRIATION RESOLUTION 2024/2025-03

BE IT RESOLVED by the Jones County Board of Supervisors that the following changes in departmental spending appropriations for fiscal year 2024/2025 be adopted:

|    |                    |             |         |      |           |    |           |
|----|--------------------|-------------|---------|------|-----------|----|-----------|
| 25 | General Assistance | increase by | \$1,000 | from | \$61,607  | to | \$62,607  |
| 23 | Public Health      | decrease by | \$1,000 | from | \$180,335 | to | \$179,335 |

The Engineer and Assistant Engineer met with the Board for two bid lettings and to lower the weight embargos on 3 bridges.

Supervisor Oswald introduced the three following weight embargo resolutions and moved their adoption, seconded by Supervisor Hall. On roll call vote: Zirkelbach aye, Hall aye, Swisher aye, Oswald aye, Schlarmann aye, whereupon the Chairman declared the resolutions passed and adopted.

#### WEIGHT EMBARGO RESOLUTION

WHEREAS, The Board of Supervisors is empowered under authority of Sections 321.236 Sub. (8), 321.255 and 321.471 to 321.473 to prohibit the operation of vehicles or impose limitations as to the weight thereof on designated highways or highway structures under their jurisdiction, and

WHEREAS, the Jones County Engineer has caused to be completed the Structure Inventory and Appraisal of a certain Jones County bridge in accordance with the National Bridge Inspection Standards and has determined the following:

Decayed timber components and lateral settlement at top of north abutment causing reduction in bearing capacity.

NOW THEREFORE BE IT RESOLVED by the Jones County Board of Supervisors that the 140<sup>th</sup> Avenue bridge, over Mineral Creek, be posted for a 15 Ton weight limit to all vehicles. [2025-089]

#### WEIGHT EMBARGO RESOLUTION

WHEREAS, The Board of Supervisors is empowered under authority of Sections 321.236 Sub. (8), 321.255 and 321.471 to 321.473 to prohibit the operation of vehicles or impose limitations as to the weight thereof on designated highways or highway structures under their jurisdiction, and

WHEREAS, the Jones County Engineer has caused to be completed the Structure Inventory and Appraisal of a certain Jones County bridge in accordance with the National Bridge Inspection Standards and has determined the following:

Advanced decay of pier and abutment piles causing reduction in bearing capacity.

NOW THEREFORE BE IT RESOLVED by the Jones County Board of Supervisors that the 155<sup>th</sup> Street bridge, over Mineral Creek, be posted for a 10 Ton weight limit to all vehicles. [2025-090]

#### WEIGHT EMBARGO RESOLUTION

WHEREAS, The Board of Supervisors is empowered under authority of Sections 321.236 Sub. (8), 321.255 and 321.471 to 321.473 to prohibit the operation of vehicles or impose limitations as to the weight thereof on designated highways or highway structures under their jurisdiction, and

WHEREAS, the Jones County Engineer has caused to be completed the Structure Inventory and Appraisal of a certain Jones County bridge in accordance with the National Bridge Inspection Standards and has determined the following:

Advanced decay of pier and abutment piles with signs of lateral distress causing reduction in bearing capacity.

NOW THEREFORE BE IT RESOLVED by the Jones County Board of Supervisors that the 80<sup>th</sup> Avenue bridge, over Mineral Creek, be posted for a 3 Ton weight limit to all vehicles. [2025-091]

Moved by Oswald seconded by Hall to open bids at 9:38 a.m. for project M-0626, an HMA overlay project on Riverview Road. On roll call vote: Zirkelbach aye, Hall aye, Swisher aye, Oswald aye, Schlarmann aye. Motion carried.

Bids were received from the following:

- River City Paving in the amount of \$173,165.65
- Kluesner Construction in the amount of \$205,075.00

Moved by Swisher seconded by Oswald to accept the low bid from River City Paving in the amount of \$173,165.65 for project M-0626. All aye. Motion carried.

Moved by Oswald seconded by Hall to open bids at 9:43 a.m. for projects M-0726 and M-0826, HMA overlay projects on parts of Shaw Road outside of Anamosa, and part of River Road outside of Monticello. On roll call vote: Zirkelbach aye, Hall aye, Swisher aye, Oswald aye, Schlarmann aye. Motion carried.

Bids were received from the following:

- Kluesner Construction, total of \$115,090.00
  - o M-0726 = \$66,661.00
  - o M-0826 = \$48,429.00
- River City Paving, total of \$107,264.75
  - o M-0726 = \$60,111.00
  - o M-0826 = \$47,153.75
- LL Pelling, total of \$139,299.00
  - o M-0726 = \$78,145.00
  - o M-0826 = \$61,154.00

Moved by Hall seconded by Zirkelbach to accept the low bid from River City Paving in the amount of \$107,264.75. All aye. Motion carried.

The Auditor met with the Board on behalf of the Land Use Administrator to discuss two different subdivision proposals.

Supervisor Swisher introduced the following resolution and moved its adoption, seconded by Supervisor Hall. On roll call vote: Zirkelbach aye, Hall aye, Swisher aye, Oswald aye, Schlarmann aye, whereupon the Chairman declared the resolution passed and adopted.

#### RESOLUTION APPROVING PRELIMINARY SUBDIVISION PLAT

WHEREAS, a preliminary plat of Cass Hills, a subdivision of fifteen (15) lots and one out lot, located in the Southwest corner of the Northwest  $\frac{1}{4}$  of the Southwest  $\frac{1}{4}$  of Section 35, Township 85 North, Range 4 West of the 5<sup>th</sup> P.M., has been approved by the Jones County Planning and Zoning Commission, and filed with the Jones County Board of Supervisors,

IT IS THEREFORE RESOLVED BY THE BOARD OF SUPERVISORS OF JONES COUNTY, IOWA that they concur with the recommendation from the Jones County Planning and Zoning Commission for approval of the preliminary plat with the condition that the street names follow the 911 rural addressing system ordinance, and that variances to the Jones County Subdivision Ordinance may be considered upon receipt of the final plat; said variances are recommended to interior street standards, storm water pollution prevention plan, soil erosion control plan, drainage control plan, and location AND,

FURTHER, that the developer may proceed with preparation and submission of a final plat in accordance with the Jones County Subdivision Ordinance.

Supervisor Oswald introduced the following resolution and moved its adoption, seconded by Supervisor Hall. On roll call vote: Zirkelbach aye, Hall aye, Swisher aye, Oswald aye, Schlarmann aye, whereupon the Chairman declared the resolution passed and adopted.

#### RESOLUTION APPROVING PLAT

WHEREAS, a final plat of Shorey Acres Subdivision to Jones County, Iowa, a subdivision, located in the Southwest ¼ of the Southwest ¼ of Section 11, Township 86, North Range 3 West of the 5<sup>th</sup> P.M., has been filed with the Jones County Board of Supervisors, and after consideration, the same is found to be correct and in accordance with the ordinances of Jones County, Iowa in relation to platting and the subdivision of land, with the exception of the following:

- Access points found in Section 2 of Article V, Minimum Improvements, of the Jones County Subdivision Ordinance
- Interior street standards found in Section 3 of Article V, Minimum Improvements, of the Jones County Subdivision Ordinance
- Storm water pollution prevention plan found in Section 7 of Article V, Minimum Improvements, of the Jones County Subdivision Ordinance
- Soil erosion control plan and drainage control plan found in Subsection P of Article VII Procedure for review of plats, and
- Subdivision location found in Section 6 of Article IV

IT IS THEREFORE RESOLVED BY THE BOARD OF SUPERVISORS OF JONES COUNTY, IOWA that said final plat of Shorey Acres Subdivision to Jones County, Iowa, be approved, with

- Variance to Section 2. Streets and Access Points,
  - There is one existing driveway coming off 150<sup>th</sup> Ave.
- Variance to Section 3. Interior Street Standards, of Article V, Minimum Improvements of the Jones County Subdivision Ordinance.
  - There is no proposed interior street. Therefore, there are no proposed cul-de-sacs, bus turnarounds or street names.
- Variance to Section 7. Storm Water Pollution Prevention Plan, of Article V, Minimum Improvements, of the Jones County Subdivision Ordinance.
  - If more than one acre is disturbed a Storm Water Pollution Prevention Plan will be required to be submitted.
- Variance to Section 5, of Article VII, Procedure for Review of Plats. Subsection P. A soil erosion control plan and drainage control plan created by a licensed engineer, filed with the Jones County Land Use Office.
  - Per Jones County District Soil Conservationist, a soil erosion plan must be submitted before any land disturbing activity.
- Variance to Section 6, of Article IV, Location.

- This subdivision is located over ½ of a mile off a hard surface road. However, this road is a stabilized surface road.

Board members gave brief updates on past and future committee meetings.

Moved by Swisher seconded by Hall to adjourn the meeting at 10:05 a.m. All aye. Motion carried.

Attest: Whitney Hein, Auditor

John Schlarmann, Chairman

June 3, 2025 9:00 a.m.

The Jones County Board of Supervisors met in regular session. Present Chairman Schlarmann, Supervisors Hall, Oswald, Swisher, and Zirkelbach.

During the public comment period Sherrie Thurston asked about the finish date of the Courthouse bathroom remodel project.

Moved by Zirkelbach seconded by Hall to approve the minutes of the May 27, 2025 meeting. All aye. Motion carried.

Moved by Swisher seconded by Oswald to approve claims #2506-0001 through #2506-0097. All aye. Motion carried.

The Community Services Director and the COO of the MH/DS East Central Region met with the Board to discuss the transition of MH/DS East Central Region to the Disability Access Point. The East Central Region is requesting that the Board of Supervisors agree to an memorandum of understanding regarding the employment of the local MHDS employees.

The Auditor met with the Board for the various items as noted in the motions below.

Supervisor Oswald introduced the following resolution and moved its adoption, seconded by Supervisor Hall. On roll call vote: Zirkelbach aye, Hall aye, Swisher aye, Oswald aye, Schlarmann aye, whereupon the Chairman declared the resolution passed and adopted.

RESOLUTION TO  
WITHDRAW FROM MENTAL HEALTH/DISABILITY SERVICES  
OF THE EAST CENTRAL REGION

WHEREAS, Iowa law has changed such that it no longer makes sense for Jones County to participate as a member of the Mental Health/Disability Services of the East Central Region (hereinafter, "Region"); and

WHEREAS, pursuant to Section 3.4 (Withdraw from the Region) of the 28E Agreement for Mental Health/Disability Services of the East Central Region, Jones County, Iowa wishes to provide written notice of its intent to withdraw from the Region, effective June 30, 2025; and

WHEREAS, this resolution and its notice effect is pursuant to the vote on the 27<sup>th</sup> day of March, 2025, of the Region's Governing Board authorizing counties to withdraw under Section 3.4 after October 1, 2024, but still effective June 30, 2025;



NOW THEREFORE, BE IT RESOLVED pursuant to Section 5.5, this resolution, approved and authorized by the Jones County Board of Supervisors, shall act as notice by forwarding this resolution to the Region's Governing Board of Jones County's withdraw from the Region, effective June 30, 2025. [2025-092]

Moved by Swisher seconded by Oswald to table issuing layoff notices for employees employed under the memorandum of understanding with the Mental Health/ Disability Services of the East Central Region. All aye. Motion carried.

Moved by Oswald seconded by Zirkelbach to issue a layoff notice to the Community Services Office Coordinator employed under the memorandum of understanding with the Mental/ Health/Disability Services of the East Central Region and to eliminate the Community Services Office Coordinator position. All aye. Motion carried.

Moved by Oswald seconded by Zirkelbach to assign General Assistance departmental duties to the Auditors office. All aye. Motion carried.

Moved by Hall seconded by Zirkelbach to acknowledge a receipt of a manure management plan from John Sanders for a facility located in Section 31 of Oxford township. All aye. Motion carried.

Moved by Zirkelbach seconded by Swisher to acknowledge receipt of a manure management plan from Cass Way Farms Inc. for a facility located in Section 18 of Cass township. All aye. Motion carried.

Moved by Oswald seconded by Hall to authorize the Auditor to sign a contract with Advance Builders Corporation in the amount of \$203,000.00 to replace the Courthouse roof. All aye. Motion carried. [2025-093]

Moved by Zirkelbach seconded by Oswald to make of record the Treasurer's appointment of Beth Steuri as a Motor Vehicle Deputy starting at \$47,527.92, effective June 9, 2025. All aye. Motion carried.

Moved by Zirkelbach seconded by Swisher to approve Anamosa Commercial Park Third Addition subdivision plat and titleholder's consent to plat. All aye. Motion carried.

Moved by Zirkelbach seconded by Swisher to approve the collective bargaining agreement with P.P.M.E. Local 2003 for the period from July 1, 2025 through June 30, 2028. All aye. Motion carried. [2025-094]

The Land Use Administrator met with the Board for approval of the various items as noted in the motions below.

Moved by Hall seconded by Zirkelbach to set a public hearing at 9:15 a.m. on June 17, 2025, to review violations of the Jones County Nuisance Ordinance on property owned by Harry and Ronda Dunfee at 4086 Main St., Oxford Mills and to send a certified letter notifying the property owner of the public hearing. All aye. Motion carried.

Moved by Oswald seconded by Zirkelbach to abate the nuisance located at 10664 1<sup>st</sup> St., Center Junction. All aye. Motion carried.

Moved by Oswald seconded by Hall to set a public hearing at 9:15 a.m. on June 24, 2025, to review violations of the Jones County Nuisance Ordinance on property owned by Roxanne

Rundle located at 8346 Slide Rock Rd., Anamosa and to send a certified letter notifying the property owner of the public hearing. All aye. Motion carried.

Moved by Zirkelbach seconded by Swisher to issue a formal notice of violation of the Jones County Nuisance Ordinance to Tom and Deb Otten for a property located at 2696 County Rd. X64, Oxford Mills, and providing thirty days to abate the nuisance or to request a hearing before the Board of Supervisors. All aye. Motion carried.

Moved by Swisher seconded by Hall to issue a formal notice of violation of the Jones County Nuisance Ordinance to Robin Hulshizer and Sean Nelson for a property located at 8712 Hwy 1, Martelle, and providing thirty days to abate the nuisance or to request a hearing before the Board of Supervisors. All aye. Motion carried.

Moved by Zirkelbach seconded by Hall to abate the zoning violation located at 23298 Fish House Rd., Anamosa. All aye. Motion carried.

The Engineer and Assistant to Engineer met with the Board for approval of the various items as noted in the motions below and to discuss a fence compensation sub-contract.

Supervisor Swisher introduced the following resolution and moved its adoption, seconded by Supervisor Hall. On roll call vote: Zirkelbach aye, Hall aye, Swisher aye, Oswald aye, Schlarmann aye, whereupon the Chairman declared the resolution passed and adopted.

#### **Resolution to Award Contract ID 53-CO53-096 & To**

##### **Designate County Engineer to Execute Contract**

WHEREAS, the Board of Supervisors, hereafter referred to as “the Board”, believes the County Road X31 project, hereafter referred to as “the project” is in the best interest of Jones County, Iowa, and the residents thereof. The project is defined as a RCB Culvert Replacement – Single Box on County Road X31 over Mino Creek; and

WHEREAS, the Board has sought appropriate professional guidance for the concept and planning for the project and followed the steps as required by the Code of Iowa for notifications, hearings, and bidding/letting; and

WHEREAS, the Board finds this resolution appropriate and necessary to protect, preserve, and improve the rights, privileges, property, peace, safety, health welfare, comfort, and convenience of Jones County and its citizens, all as provided for in and permitted by section 331.301 of the Code of Iowa; and

IT IS THEREFORE RESOLVED by the Board to accept the bid from Boomerang Corp. in the amount of \$534,526.90 and awards the associated contract(s) to the same;

BE IT FURTHER RESOLVED that all other resolutions or parts of resolutions in conflict with this resolution are hereby repealed. If any part of this resolution is adjudged invalid or unconstitutional. This resolution shall be in full force and effect from and after the date of its approval as provided by law; and

BE IT FURTHER RESOLVED by the Board of Jones County, Iowa, that after receiving the necessary contract documents, including but not limited to, the contractor’s bond and certificate of insurance, Derek Snead, P.E., the County Engineer for Jones County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contracts in connection with the afore awarded construction project let through the DOT for this county. [2025-095]

Moved by Oswald seconded by Hall to execute a HMA Overlay Contract with Mathy Construction dba River City Paving for Project No. M-0626, an overlay project on Riverview Road in the amount of \$173,165.65. All aye. Motion carried. [2025-096]

Moved by Hall seconded by Swisher to execute a HMA Overlay Contract with Mathy Construction dba River City Paving for Project No. M-0726 and M-0826 overlay projects on River Road, Monticello and Shaw Road, Anamosa in the amount of \$107,264.75. All aye. Motion carried. [2025-097]

Moved by Zirkelbach seconded by Hall to approve final project plans for Project L-C-952--73-53 a streambank stabilization project on Buffalo Road. All aye. Motion carried.

Moved by Swisher seconded by Oswald to approve a bid notice and set a bid letting date of June 24, 2025 at 9:30 a.m., for project L-C-952--73-53 a streambank stabilization project on Buffalo Road. All aye. Motion carried. [2025-098]

The Senior Dining Director and Heritage Agency on Aging met with the Board to discuss the annual Senior Dining contract.

The Board gave brief updates on past and future committee meetings.

Moved by Hall seconded by Swisher to adjourn the meeting at 10:37 a.m. All aye. Motion carried.

Attest: Whitney Hein, Auditor

John Schlarmann, Chairman

June 9, 2025 5:30 p.m.

The Jones County Board of Supervisors met in special session at the Anamosa Library with the Anamosa City Council. Present Supervisors Schlarmann, Hall, Oswald, Swisher, and Zirkelbach.

The City of Anamosa Mayor called the meeting to order at 5:30 p.m.

The City Administrator, Jeremiah Hoyt, and the City Engineer, Melissa Clow with HR Green, gave an update on the possible options for Dillon Military Bridge including restoration in place, relocation with TAP regional funding, relocation with other funding, or demolish bridge.

There were over 40 citizens in attendance for the public comment portion of the meeting. Sixteen citizens voiced their opinion on the future of the Dillon Military Bridge. The majority of those who spoke were in favor of restoring the bridge to some degree. There was a lot of discussion on the price of the restoration estimates. The County Attorney and County Engineer also spoke on the topic. The public comment portion of the meeting ending at 7:22 p.m.

The City Council and Board discussed the future of the bridge, costs of restoration, potential funding and the next steps. HR Green needs to know which option the City wants to move forward with in order to find funding sources. The County urged the City to follow the 28E Agreement language that states the City must make a proposal and submit it to the County in writing. The City Council voted to move forward with the restoration in place option and will submit the written proposal to the Board of Supervisors within the next fourteen days.

The meeting was adjourned at 8:17 p.m. by the City Council.

Attest: Whitney Hein, Auditor

John Schlarmann, Chairman

June 10, 2025 9:00 a.m.

The Jones County Board of Supervisors met in regular session. Present Chairman Schlarmann, Supervisors Hall, Oswald, Swisher, and Zirkelbach.

Prior to the start of the meeting, the Treasurer introduced new Motor Vehicle Deputy, Beth Steuri.

Moved by Zirkelbach seconded by Oswald to approve the minutes of the June 3, 2025 meeting. All aye. Motion carried.

Moved by Swisher seconded by Hall to approve payroll for the period ending June 1, 2025, as certified by the department heads. All aye. Motion carried.

The Auditor met with the Board for approval of the various items as noted in the motions below, to give an update on the courthouse bathroom, and to seek input on when the MOU with the East Central Region should be put back on the agenda.

Moved by Swisher seconded by Hall to approve contract numbers DCATSA426023 and DCATSA426024 with Iowa Department of Health and Human Services for DECAT project coordination services and CPPC coordination services and to require the DECAT board to follow Jones County employment notice posting requirements. All aye. Motion carried. [2025-099; 2025-100]

Moved by Oswald seconded by Hall to approve a revision to the underground electric line easement with Interstate Power and Light Company along the Olin Section of the Grant Wood Trail. All aye. Motion carried. [2025-101]

Moved by Zirkelbach seconded by Swisher to change the Public Safety Storage Facility bid letting time to Tuesday, June 17, 2025, at 2 p.m. All aye. Motion carried.

Moved by Oswald seconded by Hall to change the Public Safety Storage Facility public hearing to Tuesday, June 24, 2025 at 9:00 a.m. All aye. Motion carried.

Supervisor Swisher introduced the following resolution and moved its adoption, seconded by Supervisor Zirkelbach. On roll call vote: Zirkelbach aye, Hall aye, Swisher aye, Oswald aye, Schlarmann aye, whereupon the Chairman declared the resolution passed and adopted.

#### **RESOLUTION CREATING AN EMERGENCY RESPONSE TEAM FUND**

**WHEREAS**, in July 2008, Jones County, the City of Anamosa, the City of Monticello, and the City of Cascade formed the Jones County Emergency Response Team (JCERT) through a 28E Agreement;

**WHEREAS**, Delaware County joined JCERT in October 2022;

**WHEREAS**, JCERT accounts are currently being maintained by the City of Anamosa and the JCERT Executive Board wishes Jones County to start maintaining the funds;

**NOW, THEREFORE BE IT RESOLVED**, that the County Auditor shall create an agency fund for the purpose of maintaining revenues and expenditures for JCERT. Said fund shall be called the JCERT Fund 4132. All interest accrued by this fund shall be attributed back to the fund. This is a non-budgetary fund in which the JCERT Executive Board holds the spending authority of all monies within this fund.

Moved by Swisher seconded by Zirkelbach to approve order request for a new JETS bus in the amount of \$187,436.00. All aye. Motion carried. [2025-102]

The Engineer met with the Board for approval of a Federal- Aid Agreement for a County Highway Bridge Program Project on Stone City Road, to give updates on the X31 culvert replacement project and to discuss the upcoming retirement of a staff member.

Moved by Oswald seconded by Hall to approve a Federal-Aid Agreement for a County Highway Bridge Program Project on Stone City Road over Crow Creek. Project No. BROS-CO53(102)-5F-53. All aye. Motion carried. [2025-103]

The Board gave brief updates on past and future committee meetings.

During the elected official comment period, the Sheriff informed the Board that the Jail Administrator has given notice of resignation but will continue to work until a replacement is found.

Moved by Swisher seconded by Hall to adjourn the meeting at 9:54 a.m. All aye. Motion carried.

Attest: Whitney Hein, Auditor

John Schlarmann, Chairperson

June 17, 2025 9:00 a.m.

The Jones County Board of Supervisors met in regular session. Present Chairman Schlarmann, Supervisors Hall, Swisher, and Zirkelbach. Absent Supervisor Oswald

Moved by Zirkelbach seconded by Hall to approve the minutes of the June 9, 2025 meeting and the June 10, 2025 meeting. All aye. Motion carried.

Moved by Swisher seconded by Hall to approve claims #2506-0098 through #2506-0329. All aye. Motion carried.

The Board discussed the memorandum of understanding agreement with MH/DS of the East Central Region Disability Access Point. Board members stated that they do not have any reason to go against the advice of their attorneys which is to not be part of the agreement. The Board does recognize that this might create hardship for the employees affected and would like to research the possibility of extending benefits until a new employer of record can be found. Julie Davison with the region did provide an update on what other counties are doing with the MOU.

Moved by Swisher seconded by Hall to not participate in the FY26 Memorandum of Understanding agreement with MH/DS of the East Central Region Disability Access Point and to recognize that the FY25 MOU agreement will expire on June 30, 2025, and will not be extended into FY26. All aye. Motion carried.

Moved by Hall seconded by Zirkelbach to issue layoff notices to the Children's Coordinator, and full time and part time social workers employed under the memorandum of understanding with the Mental/ Health/Disability Services of the East Central Region and to eliminate the Community Services Director position effective June 30, 2025. All aye. Motion carried.

The EMA Director met with the Board to present the 2025 multi-jurisdictional Hazard Mitigation Plan. The plan was prepared by a contractor, and it will be a very useful resource for grants and emergency activities.

Supervisor Swisher introduced the following resolution and moved its adoption, seconded by Supervisor Zirkelbach. On roll call vote: Zirkelbach aye, Hall aye, Swisher aye, Oswald aye, Schlarmann aye, whereupon the Chairman declared the resolution passed and adopted.

A RESOLUTION OF JONES COUNTY ADOPTING THE 2025 HAZARD MITIGATION PLAN

WHEREAS, Jones County recognizes the threat that natural hazards pose to people and property within Jones County; and

WHEREAS, Jones County has prepared a multi-hazard mitigation plan, hereby known as the 2025 Hazard Mitigation Plan in accordance with federal laws, including the [Robert T. Stafford Disaster Relief and Emergency Assistance Act](#), as amended; the [National Flood Insurance Act of 1968](#), as amended; and the [National Dam Safety Program Act](#), as amended; and

WHEREAS, the 2025 Hazard Mitigation Plan identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property in Jones County from the impacts of future hazards and disasters; and

WHEREAS, adoption by the Jones County Board of Supervisors demonstrates their commitment to hazard mitigation and achieving the goals outlined in the 2025 Hazard Mitigation Plan;

NOW THEREFORE, BE IT RESOLVED BY THE JONES COUNTY, IOWA, THAT:

Section 1. On June 17, 2025, the Jones County Board of Supervisors adopts the 2025 Hazard Mitigation Plan. While content related to Jones County may require revisions to meet the plan approval requirements, changes occurring after adoption will not require Jones County Board of Supervisors to re-adopt any further iterations of the plan. Subsequent plan updates following the approval period for this plan will require separate adoption resolutions. [2025-104]

In the absence of the Land Use Administrator, the Auditor met with the Board for a public hearing on a nuisance ordinance violation located at 4086 Main St., Mills, Oxford Junction.

Moved by Zirkelbach seconded by Swisher to open a public hearing at 9:15 a.m. for a violation of the Jones County nuisance ordinance located at 4086 Main St. Mills, Oxford Junction. All aye. Motion carried.

The Land Use Administrator took photos of the property last week and distributed them to the Board prior to the meeting. The property owner was not present for the hearing. Supervisor Hall has been in communication with the property owner. The property owner has made some improvements, but it is not done yet as there is still metal scrap lying around and weeds have not been controlled. The Board would like the Land Use Administrator to present a detailed checklist of the items that need to be completed by the property owner at the next Board meeting.

Moved by Swisher seconded by Zirkelbach to close the public hearing at 9:21 a.m. All aye. Motion carried.

The Auditor met with the Board for the various items as noted in the motions below, to discuss updates to the Broadway Place Annex annual lease agreements and to discuss the 1<sup>st</sup> floor Courthouse Bathroom remodel project. The Board will consider the Broadway Place Annex lease agreements with the same terms as FY25 at the next Board meeting. The tile in the bathroom is not acceptable in its current state. The contractor did hire a new sub-contractor to correct the tile issues, but said sub-contractor has now declined the project due to scheduling conflicts. The

contractor is talking with other tile contractors to get someone in place. The tile work is estimated to take one week to complete and then other finishing touches to the bathrooms can be performed.

Moved by Zirkelbach seconded by Hall to approve a five-day Special Class C Retail Alcohol License with Outdoor Service privileges for St. Peter's Church – Temple Hill at 20189 Temple Hill Road, Cascade (Temple Hill Barbeque), to be effective June 26, 2025. All aye. Motion carried. [2025-105]

Moved by Swisher seconded by Zirkelbach to increase the regularly scheduled hours for Land Use Administrator, Whitney Amos, from 28 hours per week to 30 hours per week, effective June 15, 2025. All aye. Motion carried.

Moved by Hall seconded by Swisher to approve, and place on file, the Clerk's Report of Fees Collected for the month ending May 31, 2025. All aye. Motion carried. [2025-106]

The Engineer met with the Board for discussion of current and future road projects including the ditching project on County Road X64 near Oxford Junction, the upcoming Buffalo Road project, the contract for documents and future paving letting for County Road X31, the culvert slip lining project, a DOT project on Highway 38 north of Monticello and a potential safety project on Highway 38 in Monticello at the school intersection, and the drainage issue at Broadway Place Annex.

The Board gave brief updates on past and future committee meetings.

Moved by Swisher seconded by Hall to adjourn the meeting at 9:57 a.m. All aye. Motion carried.

Attest: Whitney Hein, Auditor

John Schlarmann, Chairman

June 17, 2025 2:00 p.m.

The Jones County Board of Supervisors met in special session. Present Supervisors Schlarmann, Hall, Swisher, and Zirkelbach. Absent Supervisor Oswald.

Moved by Zirkelbach seconded by Swisher to open bids at 2:00 p.m. for the construction of the Public Safety Facility. All aye. Motion carried.

Bids were received from the following:

- Septagon Construction Company, Cedar Rapids
  - o Insulated concrete form (ICF) building base bid = \$1,733,000.00
  - o ICF Alternate #1 = \$229,000.00
  - o ICF Alternate #2 = \$580,000.00
  - o Pre-Engineered Metal (PEM) building base bid = \$1,757,000.00
  - o PEM Alternate #1 = \$231,900.00
  - o PEM Alternate #2 = \$580,000.00
- Tricon Construction Group, Dubuque
  - o Insulated concrete form (ICF) building base bid = \$1,508,000.00

- ICF Alternate #1 = \$218,000.00
- ICF Alternate #2 = \$530,000.00
- Pre-Engineered Metal (PEM) building base bid = \$1,468,000.00
- PEM Alternate #1 = \$170,000.00
- PEM Alternate #2 = \$530,000.00
- Garling Construction, Inc., Belle Plaine
  - Insulated concrete form (ICF) building base bid = \$1,460,000.00
  - ICF Alternate #1 = \$220,000.00
  - ICF Alternate #2 = \$550,000.00
  - Pre-Engineered Metal (PEM) building base bid = \$1,248,000.00
  - PEM Alternate #1 = \$170,000.00
  - PEM Alternate #2 = \$530,000.00
- Point Builders LLC, Cedar Rapids
  - Insulated concrete form (ICF) building base bid = No bid
  - ICF Alternate #1 = No bid
  - ICF Alternate #2 = No bid
  - Pre-Engineered Metal (PEM) building base bid = \$1,292,000.00
  - PEM Alternate #1 = \$229,000.00
  - PEM Alternate #2 = \$510,000.00
- Portzen Construction, Inc, Dubuque
  - Insulated concrete form (ICF) building base bid = \$2,100,970.00
  - ICF Alternate #1 = \$329,518.56
  - ICF Alternate #2 = \$562,679.92
  - Pre-Engineered Metal (PEM) building base bid = \$1,705,677.00
  - PEM Alternate #1 = \$215,892.08
  - PEM Alternate #2 = \$518,409.82

Solum Lang Architects will review the bids to make sure all required documents were included in the bid packets and the building committee will meet to discuss a recommendation to the Board of Supervisors. There will be a public hearing on June 24, 2025, at 9:00 a.m. to receive comments on the bids. The Board may act on awarding the bid after the public hearing.

Moved by Hall seconded by Zirkelbach to adjourn at 2:22 p.m. All aye. Motion carried.

Attest: Whitney Hein, Auditor

John Schlarmann, Chairman

June 24, 2025 9:00 a.m.

The Jones County Board of Supervisors met in regular session. Present Chairman Schlarmann, Supervisors Hall, Oswald, Swisher, and Zirkelbach.

Moved by Zirkelbach seconded by Hall to approve the minutes of the two June 17, 2025 meetings. All aye. Motion carried.



Moved by Swisher seconded by Oswald to approve the payroll for the period ending June 15, 2025, as certified by the department heads. All aye. Motion carried.

Moved by Oswald seconded by Hall to approve the claims #2506-0330 through #2506-0447 All aye. Motion carried.

Moved by Zirkelbach seconded by Swisher to open public hearing at 9:01 a.m. to receive public comment on the bids received for the Public Safety Facility. All aye. Motion carried.

No persons present offered comments regarding the bids received for the Public Safety Facility.

Moved by Oswald seconded by Hall to close the public hearing at 9:02 a.m. All aye. Motion carried.

Moved by Zirkelbach seconded by Oswald to award the bid for the Public Safety Facility to Garling Construction Inc in the amount of \$1,248,000.00 including Alternate #1 in the amount of \$170,000 for a total of \$1,418,000. All aye. Motion carried. [2025-107]

The Land Use Administrator met with the Board for a public hearing on a nuisance ordinance violation and discuss options for various properties in violation of the nuisance ordinance.

Moved by Oswald seconded by Zirkelbach to open a public hearing at 9:15 a.m. for a violation of the Jones County nuisance ordinance located at 8346 Slide Rock Road, Anamosa. All aye. Motion carried.

The Land Use Administrator gave an update on the property including the boarded up shed. The property owner, Roxanne Rundle was present and provided comment as well.

Moved by Zirkelbach seconded by Oswald to close the public hearing at 9:23 a.m. All aye. Motion carried.

Moved by Hall seconded by Oswald to authorize the Land Use Administrator to issue a 30-day extension for a nuisance abatement to property owner, Harry & Ronda Dunfee, for property located at 4086 Main St. Mills, Oxford Junction, and to authorize the Land Use Administrator to send a detailed list of items to be completed before abatement will be considered. All aye. Motion carried.

Moved by Swisher seconded by Zirkelbach to authorize the Land Use Administrator to issue a 30-day official notice to abate to property owner, Theodore Weber, for property located at 23131 County Rd E-34, Anamosa. All aye. Motion carried.

Moved by Zirkelbach seconded by Swisher to authorize the Land Use Administrator to issue a civil citation to property owner, Andrew Stastny Sr., for property located at 17205 E23 County Home Rd, Anamosa. All aye. Motion carried.

Moved by Oswald seconded by Zirkelbach to authorize the Land Use Administrator to issue a civil citation to property owner, Montipark LLC, for property located at 21664 Business Hwy 151, Monticello. All aye. Motion carried.

The Engineer and Assistant to the Engineer met with the Board for a bid opening, to discuss filling an open maintenance man III position, and to give an update on current road projects including the X31 slip lining project.

Moved by Hall seconded by Swisher to open bids at 9:33 a.m. for project L-C-952—73-53, a streambank stabilization project on Buffalo Road. All aye. Motion carried.

Bids were received from the following:

- B&J Hauling in the amount of \$42,109.00.
- Steger Construction in the amount of \$69,790.80.
- Boomerang Corp. in the amount of \$34,000.00.
- Connolly Construction in the amount of \$43,929.05.

Moved by Hall seconded by Zirkelbach to award the bid for project L-C-952—73-53 to the apparent low bidder, Boomerang Corp. All aye. Motion carried. [2025-108]

Moved by Oswald seconded by Zirkelbach to promote Mike Bader to Maintenance Man III effective July 1, 2025. All aye. Motion carried.

The Auditor met with the Board to review end of the year interfund transfers, fund balances, budget appropriations, and various board appointments as noted in the motions below.

Moved by Swisher seconded by Hall to re-appoint John Carlson to the Jones County Conservation Board for a five-year term expiring June 30, 2030. All aye. Motion carried.

Moved by Hall seconded by Zirkelbach to appoint Sarah Tate to the Board of Adjustment for a five-year term expiring June 30, 2030. All aye. Motion carried.

Moved by Swisher seconded by Zirkelbach to re-appoint Dennis Coon, Stan Reiter, and Dana Ellefson to the EMS Advisory Council for three-year terms expiring June 30, 2028. All aye. Motion carried.

Supervisor Oswald introduced the following 2024/2025 INTERFUND TRANSFER RESOLUTION #24/25-3 and moved its adoption, seconded by Supervisor Hall. On roll call vote: Zirkelbach aye, Hall aye, Swisher aye, Oswald aye, Schlarmann aye, whereupon the Chairman declared the resolution passed and adopted.

#### 2024/2025 INTERFUND TRANSFER RESOLUTION #24/25-3

IT IS HEREBY RESOLVED by the Jones County Board of Supervisors that the County Auditor is hereby directed to transfer \$1,000.00 from the REAP Fund to the General Basic Fund; said transfer reimburses the General Fund for the Scotch Grove Trail Community Plan developed by the University of Iowa.

Supervisor Hall introduced the following 2024/2025 INTERFUND TRANSFER RESOLUTION #24/25-4 and moved its adoption, seconded by Supervisor Oswald. On roll call vote: Zirkelbach aye, Hall aye, Swisher aye, Oswald aye, Schlarmann aye, whereupon the Chairman declared the resolution passed and adopted.

#### 2024/2025 INTERFUND TRANSFER RESOLUTION #24/25-4

IT IS HEREBY RESOLVED by the Jones County Board of Supervisors that the County Auditor is hereby directed to transfer \$8,967.16 from the Conservation Land Acquisition Trust Fund to the General Basic Fund, as further detailed:

- \$899.00 for expenses incurred by the General Fund at the Eby's Mill Wildlife Management Area during fiscal year 2025, as per the Board's Resolution adopted May 14, 2014 directing use of funds derived from income generated at said property;
- \$6,138.16 for expenses incurred by the General Fund for maintenance of the Whitewater Canyon/Lost Canyon area;
- \$460.00 for expenses incurred by the General Fund for Central Park Weers Addition property tax said amount to be funded from income generated at said property and deposited in the Trust Fund;
- \$1,470.00 for expenses incurred by the General Fund for Nature Center and Education items during fiscal year 2025;

as said expenditures noted above are to be paid from donations and other funds held in the Conservation Land Acquisition Trust Fund for said purposes.

Supervisor Hall introduced the following 2024/2025 INTERFUND TRANSFER RESOLUTION #24/25-5 and moved its adoption, seconded by Supervisor Swisher. On roll call vote: Zirkelbach aye, Hall aye, Oswald aye, Swisher aye, Schlarmann aye, whereupon the Chairman declared the resolution passed and adopted.

2024/2025 INTERFUND TRANSFER RESOLUTION #24/25-5

IT IS HEREBY RESOLVED by the Jones County Board of Supervisors that the County Auditor is hereby directed to transfer \$2,799,000.00 from the Rural Services Basic Fund to the Secondary Road Fund.

Supervisor Swisher introduced the following 2024/2025 INTERFUND TRANSFER RESOLUTION #24/25-6 and moved its adoption, seconded by Supervisor Oswald. On roll call vote: Zirkelbach aye, Hall aye, Swisher aye, Oswald aye, Schlarmann aye, whereupon the Chairman declared the resolution passed and adopted.

2024/2025 INTERFUND TRANSFER RESOLUTION #24/25-6

IT IS HEREBY RESOLVED by the Jones County Board of Supervisors that the County Auditor is hereby directed to transfer \$200,000 from the Secondary Road Option Tax Fund to the Secondary Road Fund for expenses associated with project No. LFM-C-932—7X-53, a grading project on 215<sup>th</sup> Ave. (the construction for said project is in the amount of \$936,888), project No. M-1124, a slide repair project on Old Cass Road (the construction for said project is in the amount of \$38,903), project no. M-0625, a crack sealing project on various roads (the construction for said project is in the amount of \$82,485), project no. M-0725, an HMA overlay project on St. Paul Street (the construction for said project is in the amount of \$28,739), project no. M-0226, contract rock on various county roads (the amount of \$400,000); a transfer of \$1,000,000 was completed on April 22, 2025 for above referenced projects; additional funds may be transferred from the Secondary Road Option Tax Fund at a future date for said projects.

Supervisor Oswald introduced the following 2024-2025 INTERFUND TRANSFER RESOLUTION #24/25-7 and moved its adoption, seconded by Supervisor Hall. On roll call vote: Zirkelbach aye, Hall aye, Swisher aye, Oswald aye, Schlarmann aye, whereupon the Chairman declared the resolution passed and adopted.

2024/2025 INTERFUND TRANSFER RESOLUTION #24/25-7

IT IS HEREBY RESOLVED by the Jones County Board of Supervisors that the County Auditor is hereby directed to transfer \$502,330.59 from the ARPA Fund to the General Basic Fund for wages paid from April 1, 2025 through June 30, 2025 for various positions in the following departments: Board of Supervisors, Sheriff, General Services, and Information Technology.

Supervisor Zirkelbach introduced the following 2024/2025 INTERFUND TRANSFER RESOLUTION #24/25-8 and moved its adoption, seconded by Supervisor Oswald. On roll call vote: Schlarmann aye, Swisher aye, Rohwedder aye, Zirkelbach aye, Oswald aye, whereupon the Chairman declared the resolution passed and adopted.

2023-2024 INTERFUND TRANSFER RESOLUTION #24/25-8

IT IS HEREBY RESOLVED by the Jones County Board of Supervisors that the County Auditor is hereby directed to transfer \$45,000.00 from the General Basic Fund to the Capital Projects Fund to be used for long-term facility improvements. Said amount represents a portion of the unspent appropriation for the General Services department.

Supervisor Oswald introduced the following FUND BALANCE DESIGNATION RESOLUTION-General Fund and moved its adoption, seconded by Supervisor Hall. On roll call vote: Zirkelbach aye, Hall aye, Swisher aye, Oswald aye, Schlarmann aye, whereupon the Chairman declared the resolution passed and adopted.

#### FUND BALANCE DESIGNATION RESOLUTION FISCAL YEAR 2025

##### General Fund – Committed Balance

BE IT RESOLVED by the Jones County Board of Supervisors that \$1,212,000 shall be held as committed fund balance in the General Fund, and designated as follows:

- \$55,000 for county facility capital projects including, but not limited to, tuck pointing, replacement of heating and/or cooling systems, new building construction, major facility renovation projects, security improvements, or acquisition of additional office and/or storage space; and for major software upgrades. Funds for these purposes have been budgeted in previous years, but not fully spent; said unspent funds are supplemented each year by designating a portion of the of the annual general fund property tax levy for such purposes.
- \$937,267 for the Public Safety Facility Construction, Courthouse roof replacement, and other capital projects;
- \$92,114 for Conservation Department capital improvements;
- \$118,088 for Conservation Department campground improvements;
- \$9,531 for an aerial tax mapping update fund for a joint project with the Jones County Conference Board; and
- \$145,000 for a voting equipment replacement fund (in the General Supplemental Fund).

Supervisor Hall introduced the following FUND BALANCE DESIGNATION RESOLUTION-General Fund and moved its adoption, seconded by Supervisor Swisher. On roll call vote: Zirkelbach aye, Hall aye, Swisher aye, Oswald aye, Schlarmann aye, whereupon the Chairman declared the resolution passed and adopted.

#### FUND BALANCE DESIGNATION RESOLUTION FISCAL YEAR 2025

##### General Fund – Restricted Balance

BE IT RESOLVED by the Jones County Board of Supervisors that \$25,126.33 shall be held as restricted fund balance in the General Fund, for various projects funded by grants and donations, and noted as follows:

- \$2,712.00 as the amount of unspent grants or donations which have been received from other organizations restricted only for the Central Park Prairie project to offset future expenditures for the project.
- -\$486.60 as the amount a grant funds that will be received for the Nature Center and Education projects.

- \$22,900.93 as the amount of unspent grants or donations which have been received from other organizations restricted only for the Wapsipinicon Trail Project to offset previously committed, or future expenditures for the project.

Supervisor Swisher introduced the following FUND BALANCE DESIGNATION RESOLUTION-Secondary Road Fund and moved its adoption, seconded by Supervisor Hall. On roll call vote: Zirkelbach aye, Hall aye, Swisher aye, Oswald aye, Schlarmann aye, and whereupon the Chairman declared the resolution passed and adopted.

#### FUND BALANCE DESIGNATION RESOLUTION FISCAL YEAR 2025

##### Secondary Road Fund

BE IT RESOLVED by the Jones County Board of Supervisors that 100% of the local option tax funds collected for road and bridge construction projects through June 30, 2025, less amounts previously transferred out for payment of road and bridge projects, be held as restricted fund balance on June 30, 2025 and committed for road and bridge projects.

Supervisor Zirkelbach introduced the following FISCAL YEAR 2025/2026 SALARY RESOLUTION and moved its adoption, seconded by Supervisor Hall. On roll call vote: Zirkelbach aye, Hall aye, Oswald aye, Swisher aye, Schlarmann aye, whereupon the Chairman declared the resolution passed and adopted.

#### FISCAL YEAR 2025/2026 SALARY RESOLUTION

IT IS HEREBY RESOLVED by the Jones County Board of Supervisors that the following annual salaries effective July 1, 2025 be approved as recommended by the respective department heads for employees not covered by the collective bargaining agreement:

|                                                                               |                                        |
|-------------------------------------------------------------------------------|----------------------------------------|
| <b>Ashley Kurt</b> , Deputy Auditor                                           | \$62,450.00                            |
| <b>Michele Lubben</b> , Deputy Auditor                                        | \$73,155.00                            |
| <b>Kim Sorgenfrey</b> , Deputy Auditor                                        | \$75,831.00                            |
| <b>Vicki Starn</b> , Deputy Auditor                                           | \$71,371.00                            |
| <b>Whitney Amos</b> , Land Use Administrator/General Assistance               | \$26.44 per hour                       |
| <b>Jan Hoag</b> , On-call Election Help                                       | \$14.25 per hour                       |
| <b>Sandra Kremer</b> , On-call Election Help                                  | \$14.25 per hour                       |
| <b>Janine Sulzner</b> , On-call Election Help                                 | \$14.25 per hour                       |
| <b>Amber Edwards</b> , Deputy Treasurer                                       | \$59,835.00                            |
| <b>Rhonda Heasty</b> , Deputy Treasurer                                       | \$54,632.00                            |
| <b>Deb Paulsen</b> , Deputy Treasurer                                         | \$71,108.00                            |
| <b>Andrew Quinn</b> , Deputy Treasurer                                        | \$54,632.00                            |
| <b>Beth Steuri</b> , Deputy Treasurer                                         | \$49,429.00                            |
| <b>Michelle Toenjes</b> , Deputy Treasurer                                    | \$71,976.00                            |
| <b>Kelly Dodge</b> , County Attorney Secretary                                | \$67,178.00 plus applicable longevity  |
| <b>Sara Walker</b> , Assistant County Attorney                                | \$121,196.00                           |
| <b>Brian Eckhardt</b> , Chief Deputy Sheriff, 85% of County Sheriff's salary, |                                        |
|                                                                               | \$121,451.00 plus applicable longevity |
| <b>Lori Jess</b> , Office Manager (Sheriff)                                   | \$66,688.00 plus applicable longevity  |
| <b>Sarah Tate</b> , Jail Administrator                                        | \$84,581.00 plus applicable longevity  |
| <b>Jason Andrews</b> , Courthouse Security/Transport Supervisor               | \$28.42 per hour                       |

|                                                                                             |                                       |
|---------------------------------------------------------------------------------------------|---------------------------------------|
| <b>William Feldmann, On-call Court Area Security/Jail Transporter</b>                       | \$26.24 per hour                      |
| <b>Blake Hansen, On-call Court Area Security/Jail Transporter</b>                           | \$26.19 per hour                      |
| <b>Stephanie Herrig, On-call Court Area Security/Jail Transporter</b>                       | \$26.24 per hour                      |
| <b>Ryan Lovejoy, On-call Court Area Security/Jail Transporter</b>                           | \$26.24 per hour                      |
| <b>Clement Sullivan, On-call Court Area Security/Jail Transporter/Civil Service Officer</b> | \$26.24 per hour                      |
| <b>Kevin Steele, On-call Deputy Sheriff</b>                                                 | \$40.28 per hour                      |
| <b>Julie Althoff, Deputy Recorder</b>                                                       | \$66,716.00                           |
| <b>Lisa Bogran, Environmental Health Coordinator/Board of Health Administrator</b>          | \$22.00 per hour                      |
| <b>Derek Snead, County Engineer</b>                                                         | \$146,942.00                          |
| <b>Bridgette Bowers, Office Manager (Secondary Road)</b>                                    | \$61,349.00 plus applicable longevity |
| <b>Wes Gibbs, Maintenance Superintendent</b>                                                | \$87,148.00 plus applicable longevity |
| <b>Eric Grove, Engineer in Training</b>                                                     | \$76,256.00 plus applicable longevity |
| <b>Todd Postel, Assistant to Engineer</b>                                                   | \$86,847.00 plus applicable longevity |
| <b>Susan Yario, Veteran Affairs Administrator</b>                                           | \$27.80 per hour                      |
| <b>Brad Knudson, Public Health Director</b>                                                 | \$35.00 per hour                      |
| <b>Lisa Lubben, On-call Public Health Nurse</b>                                             | \$25.00 per hour                      |
| <b>Jackson Snyder, Facilities Maintenance Director</b>                                      | \$65,993.00                           |
| <b>Brian Bronemann, On-call Janitor</b>                                                     | \$18.00 per hour                      |
| <b>Lisa Mootz, Information Technology Coordinator</b>                                       | \$84,053.00                           |
| <b>Kristi Aitchison, GIS Coordinator</b>                                                    | \$74,604.00                           |
| <b>Lisa Tallman, Senior Dining Director</b>                                                 | \$50,673.00                           |
| <b>Heather Covington, Cook/Kitchen Supervisor</b>                                           | \$17.58 per hour                      |
| <b>Korri Root, Site Manager</b>                                                             | \$17.20 per hour                      |
| <b>Brittany Tidvall, Kitchen Assistant</b>                                                  | \$17.20 per hour                      |
| <b>Dawn Zembriskie, Kitchen Assistant</b>                                                   | \$17.20 per hour                      |
| <b>Wendy Bird, Meal Transporter</b>                                                         | \$17.20 per hour                      |
| <b>Brenda Broulik, Meal Transporter</b>                                                     | \$17.20 per hour                      |
| <b>Mike Hansen, Meal Transporter</b>                                                        | \$17.20 per hour                      |
| <b>Steven Paulson, Meal Transporter</b>                                                     | \$17.20 per hour                      |
| <b>Patricia Pauley, On-call Meal Transporter</b>                                            | \$17.20 per hour                      |
| <b>Jamie Ginter, JETS Transit Director</b>                                                  | \$64,280.00                           |
| <b>Misty Van Fossen, JETS Office Clerk/Dispatch</b>                                         | \$19.14 per hour                      |
| <b>Karen Kiburz, JETS Driver/Office Clerk</b>                                               | \$17.41 per hour                      |
| <b>Roy Carter, JETS Driver</b>                                                              | \$17.41 per hour                      |
| <b>Randy Dettbarn, JETS Driver</b>                                                          | \$17.41 per hour                      |
| <b>Dana Edwards, JETS Driver</b>                                                            | \$17.41 per hour                      |
| <b>Denny Folken, JETS Driver</b>                                                            | \$17.41 per hour                      |
| <b>Jeffrey Heitz, JETS Driver</b>                                                           | \$17.41 per hour                      |
| <b>Lynn Jarosz Goode, JETS Driver</b>                                                       | \$17.41 per hour                      |
| <b>Scott Kelly, JETS Driver</b>                                                             | \$17.41 per hour                      |
| <b>Jerome Lindner, JETS Driver</b>                                                          | \$17.41 per hour                      |
| <b>James Loes, JETS Driver</b>                                                              | \$17.41 per hour                      |
| <b>Bernie Manternach, JETS Driver</b>                                                       | \$17.41 per hour                      |
| <b>Brad Roe, JETS Driver</b>                                                                | \$17.41 per hour                      |
| <b>David Smalley, JETS Driver</b>                                                           | \$17.41 per hour                      |

AND to make of record the following annual salaries effective July 1, 2025 as recommended by the County Conservation Board:

|                                                          |                                      |
|----------------------------------------------------------|--------------------------------------|
| <b>Brad Mormann</b> , Conservation Director              | \$91,880.25                          |
| <b>John Klein</b> , Conservation Resource Manager/Ranger | \$69,968.85 plus housing & utilities |
| <b>Jennifer Koopman</b> , Conservation Office Manager    | \$24.59 per hour                     |
| <b>Michele Olson</b> , Naturalist                        | \$73,316.25                          |
| <b>Dillon Peyton</b> , Natural Resource Manager          | \$59,732.40                          |

AND to make of record the following annual salaries effective July 1, 2025 as determined by their respective governing board:

**Communications Commission:**

|                                                      |                                            |
|------------------------------------------------------|--------------------------------------------|
| <b>Stephanie Wallace</b> , Communications Supervisor | \$74,703.00 plus applicable longevity      |
| <b>Tricia Conter</b> , Lead Dispatcher               | \$31.18 per hour                           |
| <b>Whitney Hall</b> , Dispatcher                     | \$29.18 per hour plus applicable longevity |
| <b>Mary Intlekofer</b> , Dispatcher                  | \$29.18 per hour plus applicable longevity |
| <b>Ashley Macke</b> , Dispatcher                     | \$26.98 per hour                           |
| <b>Patty Oberbreckling</b> , Dispatcher              | \$26.98 per hour                           |
| <b>Debbie Sedlacek</b> , Dispatcher                  | \$26.98 per hour                           |

**Emergency Management Board:**

|                                                       |                  |
|-------------------------------------------------------|------------------|
| <b>Brenda Leonard</b> , Emergency Management Director | \$38.20 per hour |
|-------------------------------------------------------|------------------|

**E911 Service Board:**

|                                                  |                  |
|--------------------------------------------------|------------------|
| <b>Gary Schwab</b> , E911 Addressing Coordinator | \$25.04 per hour |
|--------------------------------------------------|------------------|

**Conference Board:**

|                                             |             |
|---------------------------------------------|-------------|
| <b>Sarah Benter</b> , County Assessor       | \$96,968.00 |
| <b>Jane Russell</b> , Chief Deputy Assessor | \$82,423.00 |
| <b>Kris Weers</b> , Appraisal Clerk         | \$72,726.00 |
| <b>Shelly Williams</b> , Appraisal Clerk    | \$72,726.00 |

**Cedar/Jones Early Childhood Iowa Board:**

|                                                    |                  |
|----------------------------------------------------|------------------|
| <b>Sherri Hunt</b> , Early Childhood Iowa Director | \$33.77 per hour |
|----------------------------------------------------|------------------|

**Solid Waste Commission:**

|                                                     |                    |
|-----------------------------------------------------|--------------------|
| <b>Karl Taylor</b> , Director/Operations Manager    | \$29.42 per hour   |
| <b>Leonard Brokens</b> , Operator                   | \$27.61 per hour   |
| <b>Ray Hendley</b> , Part-time Operator             | \$19.00 per hour   |
| <b>David Haugsted</b> , On-call Operator            | \$19.00 per hour   |
| <b>Russ Benke</b> , Solid Waste Commission Chairman | \$230.00 per month |

**East Central Iowa Workforce Development Board:**

|                                                     |                  |
|-----------------------------------------------------|------------------|
| <b>Timothy Carson</b> , Executive Director          | \$125,000.00     |
| <b>Anna Hovey</b> , Assistant to Executive Director | \$24.75 per hour |

[2025-109]

Supervisor Zirkelbach introduced the following FISCAL YEAR 2025/2026 MASTER APPROPRIATION RESOLUTION and moved its adoption, seconded by Supervisor Swisher. On roll call vote: Zirkelbach aye, Hall aye, Oswald aye, Swisher aye, Schlarmann aye, whereupon the Chairman declared the resolution passed and adopted.

FISCAL YEAR 2025/2026  
MASTER APPROPRIATION RESOLUTION

IT IS HEREBY RESOLVED by the Jones County Board of Supervisors that the following budgetary appropriations for fiscal year 2025/2026 be made to the following departments:

|    | <b>Department</b>             | <b>Budget Amount</b> |
|----|-------------------------------|----------------------|
| 01 | Board of Supervisors          | 371,241.00           |
| 02 | Auditor                       | 663,231.00           |
| 03 | Treasurer                     | 740,775.00           |
| 04 | County Attorney               | 553,817.00           |
| 05 | Sheriff                       | 3,486,868.00         |
| 06 | Court Activities              | 6,000.00             |
| 07 | Recorder                      | 240,175.00           |
| 08 | Juvenile Court Services       | 62,500.00            |
| 15 | JETS                          | 701,424.00           |
| 17 | Environmental Health          | 216,546.00           |
| 20 | Secondary Roads               | 9,100,000.00         |
| 21 | Veterans Affairs              | 82,722.00            |
| 22 | Conservation                  | 874,350.00           |
| 23 | Public Health                 | 168,701.00           |
| 24 | Land Use                      | 54,209.00            |
| 25 | General Assistance            | 52,947.00            |
| 28 | Medical Examiner              | 50,000.00            |
| 29 | Township                      | 9,600.00             |
| 30 | Conservation Capital Project  | 269,472.00           |
| 32 | Economic Development          | 50,000.00            |
| 33 | Libraries                     | 128,967.00           |
| 34 | Historic Preservation/Tourism | 40,000.00            |
| 35 | Conservation -Derecho Fund    | 5,000.00             |
| 38 | Human Services                | 50.00                |
| 39 | Fairs                         | 23,661.00            |
| 40 | Memorial Hall                 | 8,600.00             |
| 51 | General Services              | 421,265.00           |
| 52 | IT                            | 390,506.00           |
| 53 | GIS                           | 145,667.00           |
| 54 | Solid Waste County Share      | 45,500.00            |
| 57 | Opioid Remediation            | 50,000.00            |
| 58 | Substance Abuse Services      | 20,100.00            |
| 60 | Mental Health Services        | -                    |
| 62 | Mental Health Admin           | 45,374.00            |
| 65 | DECAT/CPPC                    | -                    |
| 67 | Senior Dining                 | 335,836.00           |
| 71 | Emergency Management          | 835,527.00           |



|    |                          |               |
|----|--------------------------|---------------|
| 81 | Employee Wellness        | 5,000.00      |
| 82 | Safety Committee         | 10,000.00     |
| 91 | COAP Grant Funds         | -             |
| 94 | Dirks Oil Station Enviro | 10,000.00     |
| 95 | Capital Projects         | 220,000.00    |
| 96 | Budget Holding           | 3,638         |
| 99 | Non-Departmental         | 3,041,298.00  |
|    | Total                    | 23,540,567.00 |

Moved by Swisher seconded by Oswald to approve and authorize the Chairman to sign and place on file 28E Law Enforcement and Dispatch Service Contracts for FY2026 with the cities of Martelle, Morley, Olin, Onslow, Oxford Junction, and Wyoming; and 28E Communication Services Contracts for FY2026 with the cities of Anamosa and Monticello. All aye. Motion carried. [2025-110; 2025-111; 2025-112; 2025-113; 2025-114; 2025-115]

Moved by Oswald seconded by Hall to approve the FY26 Employer of Record Agreement with East Central Iowa Workforce Development Board. All aye. Motion carried. [2025-116]

The Auditor gave an update on the Courthouse Roof Replacement project, Bathroom remodel, and the MHDS assets and severance pay.

The Board members reported on recent and upcoming committee meetings.

Moved by Swisher seconded by Hall to adjourn at 10:36 a.m. All aye. Motion carried.

Attest: Whitney Hein, Auditor

John Schlarmann, Chairman

July 1, 2025 9:00 a.m.

The Jones County Board of Supervisors met in regular session. Present Chairman Schlarmann, Supervisors Hall, Zirkelbach, Swisher, and Oswald.

During the public comment period Sherrie Thurston commented on the Public Safety Facility being over budget.

Moved by Zirkelbach seconded by Hall to approve the minutes of the June 24, 2025 meeting. All aye. Motion carried.

Moved by Swisher seconded by Oswald to approve claims #2507-0001 through #2507-0081. All aye. Motion carried.

The Auditor met with the Board for the various items as noted in the motions below and to give an update on the Courthouse Bathroom Remodel project and Community Services.

Moved by Oswald seconded by Hall to approve tenant lease agreements for office space at Broadway Place Annex. All aye. Motion carried. [2025-117; 2025-118; 2025-119]

Moved by Zirkelbach seconded by Swisher to approve the FY24 Cost Allocation Plan prepared by Cost Advisory Services to use for FY26 indirect cost recoveries for the Dept. of Human Services and JETS. All aye. Motion carried. [2025-120]

Moved by Oswald seconded by Zirkelbach to approve the hire of Jeffrey Frankfurt as a part-time JETS driver effective July 14, 2025 at a rate of \$17.41 per hour, at 16-24 hours per week. All aye. Motion carried.

Discussion was held between the Board of Supervisors and other county officials about the need for Alternate #2, the training facility portion of the Public Safety Facility Building.

Moved by Zirkelbach seconded by Oswald to approve the add on of Alternate #2 to the Public Safety Facility Building and authorize the Auditor to sign a contract with Garling Construction in the amount of \$530,000. After discussion, Zirkelbach moved, Oswald seconded to amend the motion to table the approval of adding Alternate #2 to the Public Safety Facility Building until next week. All aye. Motion carried.

Moved by Zirkelbach seconded by Hall to participate in an opioid settlement agreement with Sandoz Inc. All aye. Motion carried. [2025-121]

Moved by Swisher seconded by Oswald to hire Sherri Hunt as DECAT/CPPC Coordinator at a rate of \$30.00 per hour, at 8 hours per week, per the recommendation of the DECAT Board. All aye. Motion carried.

Moved by Swisher seconded by Hall to approve a one-year contract with Animal Welfare Friends beginning July 1, 2025, including added language to provide detailed expenses. All aye. Motion carried. [2025-122]

The Land Use Administrator met with the Board for discussion and possible abatement of a nuisance located at 8346 Slide Rock Rd., Anamosa.

Moved by Oswald seconded by Hall to abate the nuisance located at 8346 Slide Rock Rd., Anamosa: Property owner Roxanne Rundle. All aye. Motion carried.

The Engineer met with the Board to approve a resolution to set a hearing to vacate and close a road segment in Center Junction, to approve a Setback Variance, and to give an update on Buffalo Rd, Newport bridge, and the open MMII position.

Supervisor Zirkelbach introduced the following resolution and moved its adoption, seconded by Supervisor Hall. On roll call vote: Hall aye, Zirkelbach aye, Swisher aye, Oswald aye, Schlarmann aye, whereupon the Chairman declared the resolution passed and adopted.

#### **Resolution to Set a Hearing on a Proposal to Vacate and Close a Road Segment**

Whereas a request has been filed with the Jones County Engineer to vacate and close a portion of undeveloped Fourth Street in the unincorporated town of Center Junction, and a portion of an undeveloped designated North/South alley that bisects Blocks 43, 46, and 49 in the unincorporated town of Center Junction as shown on the recorded original plat of the Town of Center Junction; and

Whereas the agency which has control and jurisdiction over such a roadway, has the power to vacate and close any such roadway thereon in accordance with Code of Iowa, Chapter 306; and

Whereas proceeding to the vacation and closing of the road, the agency in control of the road shall set a date for a hearing on the vacation and closing in the county where the road is located; now, therefore, be it

Resolved, that a hearing on the proposed vacation and closure will be held in the Supervisors' Boardroom at the Jones County Courthouse, Anamosa, Iowa, at 9:30 a.m., Central Standard Time, on Tuesday, July 29, 2025. [2025-123]

Moved by Hall seconded by Swisher to approve a setback variance application for Tom Thimmes for property located at 21267 15<sup>th</sup> St., Mechanicville, to replace a grain bin that would be 53-60 feet from the center line of the road. All aye. Motion carried. [2025-124]

The Board gave brief updates on past and future committee meetings.

Moved by Swisher seconded by Oswald to adjourn the meeting at 10:32 a.m. All aye. Motion carried.

Attest: Whitney Hein, Auditor

John Schlarmann, Chairman

July 8, 2025 9:00 a.m.

The Jones County Board of Supervisors met in regular session. Present Chairman Schlarmann, Supervisors Hall, Oswald, Swisher, and Zirkelbach.

Moved by Oswald seconded by Hall to approve the minutes of the July 1, 2025 meeting. All aye. Motion carried.

Moved by Swisher seconded by Zirkelbach to approve payroll for the period ending June 29, 2025, as certified by the department heads. All aye. Motion carried.

The Senior Dining Director met with the Board for approval of the FY25 financial report for Heritage Area Agency on Aging.

Moved by Oswald seconded by Hall to approve the FY25 financial report for Heritage Area Agency on Aging. All aye. Motion carried. [2025-125]

The Auditor met with the Board for approval of the various items as noted in the motions below, to discuss the Public Safety Facility, and to give an update on the Courthouse Bathroom remodel and roof replacement projects.

Moved by Hall seconded by Oswald to approve the Sheriff's Report of Fees, Auditor's Report of Fees, and Recorder's Report of Fees collected for the quarter ending June 30, 2025. All aye. Motion carried. [2025-126, 2025-127, 2025-128]

Moved by Zirkelbach seconded by Swisher to authorize the Auditor to sign the Public Safety Facility contract including the base bid plus alternate #1 with Garling Construction. All aye. Motion carried. [2025-129]

Moved by Zirkelbach seconded by Oswald to authorize the Auditor to sign a change order for the Public Safety Facility contract adding alternate #2. On roll call vote: Zirkelbach aye, Hall nay, Swisher aye, Oswald aye, Schlarmann nay. Motion carried. (Auditor note: After the meeting, Solum Lang revised the contract to include Alternate #2. Therefore, no change order was signed.)

Moved by Oswald seconded by Hall to set a public hearing on July 29, 2025 at 9:00 a.m. to amend the FY26 County budget. All aye. Motion carried.

The Land Use Administrator met with the Board for the approval of two subdivisions.

Supervisor Swisher introduced the following resolution and moved its adoption, seconded by Supervisor Hall. On roll call vote: Zirkelbach aye, Hall aye, Swisher aye, Oswald aye, Schlarmann aye, whereupon the Chairman declared the resolution passed and adopted.

#### RESOLUTION APPROVING PRELIMINARY SUBDIVISION PLAT

WHEREAS, a preliminary plat of Caspers Acres, a subdivision of one (1) lot, located in the South 1/2 of the Southwest 1/4 of Section 35, Township 85 North, Range 4 West of the 5th P.M., has been approved by the Jones County Planning and Zoning Commission, and filed with the Jones County Board of Supervisors,

IT IS THEREFORE RESOLVED BY THE BOARD OF SUPERVISORS OF JONES COUNTY, IOWA that they concur with the recommendation from the Jones County Planning and Zoning Commission for approval of the preliminary plat, and that variances to the Jones County Subdivision Ordinance may be considered upon receipt of the final plat; said variances are recommended to streets and access point requirements, interior street standards, storm water pollution prevention plan, soil erosion control plan, drainage control plan, and location AND,

FURTHER, that the developer may proceed with preparation and submission of a final plat in accordance with the Jones County Subdivision Ordinance.

Supervisor Zirkelbach introduced the following resolution and moved its adoption, seconded by Supervisor Swisher. On roll call vote: Zirkelbach aye, Hall aye, Swisher aye, Oswald aye, Schlarmann aye, whereupon the Chairman declared the resolution passed and adopted.

#### RESOLUTION APPROVING PLAT

WHEREAS, a final plat of Barner's Third Addition to Jones County, Iowa, a subdivision of Lot 1 Barner's Second Addition to Jones County, located in the Southeast 1/4 of the Southeast 1/4 of Section 17 and School Lot 57 in the Southwest 1/4 of the Southwest 1/4 of Section 16, Township 84, North Range 4 West of the 5<sup>th</sup> P.M., has been filed with the Jones County Board of Supervisors, and after consideration, the same is found to be correct and in accordance with the ordinances of Jones County, Iowa in relation to platting and the subdivision of land, with the exception of the following:

- Access point, interior road width, and road association requirements found in Section 2 of Article V, Minimum Improvements, of the Jones County Subdivision Ordinance
- Interior street standards found in Section 3 of Article V, Minimum Improvements, of the Jones County Subdivision Ordinance.
- Lot Uses, Setbacks and size, found in Section 5 of Article IV Subdivision Design of the Jones County Subdivision Ordinance.
- Storm water pollution prevention plan of Article V, minimum improvements, of the Jones County Subdivision Ordinance.
- Soil erosion control plan and drainage control plan created by a licensed engineer, filed with the Jones County Land Use Office.

IT IS THEREFORE RESOLVED BY THE BOARD OF SUPERVISORS OF JONES COUNTY, IOWA that said final plat of Barner's Third Addition to Jones County, Iowa, be approved, with

- Variance to Section 2. Streets and Access Points,
  - There are not two access points to this subdivision. The only access point is a 40x40 easement shared between lot 1 and 2 from County Rd E34.
- Variance to Section 3. Interior Street Standards, of Article V, Minimum Improvements of the Jones County Subdivision Ordinance.
  - There is no proposed interior street. Therefore, there are no proposed cul-de-sacs, bus turnarounds or street names.
- Variance to Section 5. Lot Uses, Setbacks and size, of Article IV, Subdivision Design of the Jones County Subdivision Ordinance.
  - Lot 1 does not meet the minimum requirements of width in the Jones County Zoning Ordinance. The narrowest width of Lot 1 is 148.96 feet, the Jones County Zoning Ordinance requires 150 feet for lot width.
- Variance to Section 7. Storm Water Pollution Prevention Plan, of Article V, Minimum Improvements, of the Jones County Subdivision Ordinance.
  - If more than one acre is disturbed a Storm Water Pollution Prevention Plan will be required to be submitted.
- Variance to Section 5, of Article VII, Procedure for Review of Plats. Subsection P. A soil erosion control plan and drainage control plan created by a licensed engineer, filed with the Jones County Land Use Office.
  - Per Jones County District Soil Conservationist, a soil erosion plan must be submitted before any land disturbing activity.

The same is hereby acknowledged on the part of Jones County, Iowa,  
 AND, the Chairman and County Auditor are hereby directed to certify this Resolution of Approval and affix the same to the plat as provided by law. In approving the plat, Jones County is expressly not accepting any responsibility for the roadways set forth on said plat.

The Engineer met with the Board to approve a fence compensation contract, set a date to request bids for a new motor grade, update the Board on the Newport bridge project and review items discussed at the Jones County Safety Committee meeting.

Moved by Swisher seconded by Hall to approve a fence compensation contract with Doug Fairbanks for Project LFM-C-932--7X-53 on 215<sup>th</sup> Ave. All aye. Motion carried. [2025-130]

Moved by Zirkelbach seconded by Swisher to set a bid letting on July 29, 2025, at 9:30 a.m. for a new tandem all-wheel drive motor grader. All aye. Motion carried. [2025-131]

The Board members gave brief reports on past and future committee meetings.

During the Elected Official comment period, the County Attorney gave an update on juvenile court hearing being held in Linn and Johnson counties.

Moved by Swisher seconded by Hall to adjourn the meeting at 10:03 a.m. All aye. Motion carried.

Attest: Whitney Hein, Auditor

John Schlarmann, Chairman

July 15, 2025 9:00 a.m.

The Jones County Board of Supervisors met in regular session. Present Chairman Schlarmann, Supervisors Hall, Zirkelbach, Swisher, and Oswald.

Moved by Oswald seconded by Swisher to go into closed session at 9:00 a.m. per Iowa Code Section 21.5 (1)c to discuss pending litigation. On roll call vote: Zirkelbach aye, Hall aye, Swisher aye, Oswald aye, Schlarmann aye. Motion carried.

Moved by Swisher seconded by Zirkelbach to exit closed session at 9:17 a.m. On roll call vote: Zirkelbach aye, Hall aye, Swisher aye, Oswald aye, Schlarmann aye. Motion carried.

During the public comment period, Sherrie Thurston commented on the EMS Trust Fund revenues.

Moved by Zirkelbach seconded by Hall to approve the minutes of the July 8, 2025 meeting. All aye. Motion carried.

Moved by Swisher seconded by Oswald to approve claims #2507-0082 through #2507-0330. All aye. Motion carried.

The Auditor met with the Board for the various items as noted in the motions below, to discuss the responsibilities of maintaining the Courthouse generator, to give an update on the Courthouse bathroom remodel project, to give an update on the preliminary construction schedule for the Public Safety Facility, and to discuss purchasing recessed rugs for the west and north Courthouse entry ways.

Moved by Oswald seconded by Zirkelbach to approve the Clerk's Report of Fees collected for the month ending June 2025. All aye. Motion carried. [2025-132]

Supervisor Swisher introduced the following resolution and moved its adoption, seconded by Supervisor Hall. On roll call vote: Zirkelbach aye, Hall aye, Swisher aye, Oswald aye, Schlarmann aye, whereupon the Chairman declared the resolution passed and adopted.

#### PETTY CASH FUND RESOLUTION

IT IS HEREBY RESOLVED by the Jones County Board of Supervisors that the following amounts shall be the established imprest value of petty cash funds for the various county departments until such time a change may be submitted, AND that said funds shall be used and accounted for in accordance with the Petty Cash Fund Policy established by the Jones County Board of Supervisors on April 15, 1997, as may be further amended.

| <u>Department</u>    | <u>Amount</u>                                                    | <u>Department</u>  | <u>Amount</u>              |
|----------------------|------------------------------------------------------------------|--------------------|----------------------------|
| Auditor              | \$ 50.00                                                         | Attorney           | \$ 25.00                   |
| Conservation         | \$ 100.00                                                        | Community Services | <del>\$ 50.00</del> \$0.00 |
| Environmental Health | \$ 100.00                                                        | Veteran Affairs    | \$ 50.00                   |
| Secondary Road       | \$ 200.00                                                        |                    |                            |
| Treasurer            | \$ 25.00                                                         |                    |                            |
| Recorder             | \$ 225.00 (\$125.00 cash, \$100.00 minimum bank account balance) |                    |                            |
| Sheriff              | \$ 500.00** (\$500 motor vehicle account)                        |                    |                            |

\*\*Not including the Sheriff's Special Investigation cash fund established June 12, 2001.

Moved by Swisher, seconded by Hall to approve a 28E Agreement with the counties of Benton, Cedar, Iowa, Johnson, Jones, Linn, and Washington for a shared liability agreement for East Central Iowa Local Workforce Development Area Chief Elected Officials Board, All aye. Motion carried. [2025-133]

Supervisor Zirkelbach introduced the following 2025 Property Tax Credit and Military Service Exemption Resolution, and moved its adoption, seconded by Supervisor Oswald. On roll call vote: Zirkelbach aye, Hall aye, Swisher aye, Oswald aye, Schlarmann aye, whereupon the Chairman declared the resolution passed and adopted.

#### 2025 PROPERTY TAX CREDIT & MILITARY SERVICE EXEMPTION RESOLUTION

BE IT RESOLVED by the Jones County Board of Supervisors to approve the 2025 applications for regular Homestead Tax Credits and/or Military Service Exemptions and/or the 65 years of age and older Homestead Exemptions #2025-0001 through #2025-0289 as presented by the Jones County Assessor this 15<sup>th</sup> day of July, 2025; and

BE IT FURTHER RESOLVED that Disabled Veteran's Homestead Tax Credit applications #2025-0001 through #2025-0020 received between July 1, 2024 and June 30, 2025 be applied against the 2025 assessment for taxes payable 2025/2026, and that any Military Service Exemption for said property owners be removed for the 2025 assessment year.

The Land Use Administrator was not present for the Board meeting. Supervisor Oswald gave an update on the nuisance ordinance violation located at 17683 Main St., Langworthy.

Moved by Oswald seconded by Hall to authorize the Land Use Administrator to issue an extension until September 30, 2025 for a nuisance ordinance violation to Linda Schneider and Coral Sleep for a property located at 17683 Main St., Langworthy; Bogs Bar. All aye. Motion carried.

The Engineer met with the Board to give an update on the July 11<sup>th</sup> storm damage to trees and signs throughout the county, to give an update on the X31 road project including the box culvert replacement and the DOT paving letting, to give an update on the Buffalo Road Project, and to discuss a timeline for interviewing for the open MMII position.

The Board gave brief updates on past and future committee meetings.

The Board discussed appointing new members to the Memorial Hall Board as a future agenda item.

The County Attorney informed the Board of the decision made by MHDS of East Central Region governing board to terminate the county's 28E Agreement with the region as requested by the Board of Supervisors.

Moved by Swisher seconded by Hall to adjourn the meeting at 10:04 a.m. All aye. Motion carried.

Attest: Whitney Hein, Auditor

John Schlarmann, Chairman

July 22, 2025 9:00 a.m.

The Jones County Board of Supervisors met in regular session. Present Chairman Schlarmann, Supervisors Hall, Oswald, Swisher, and Zirkelbach.

Moved by Oswald seconded by Hall to approve the minutes of the July 15, 2025 meeting. All aye. Motion carried.

Moved by Swisher seconded by Zirkelbach to approve payroll for the period ending July 13, 2025, as certified by the department heads. All aye. Motion carried.

The Auditor met with the Board for approval of the various items as noted in the motions below, to discuss the Public Safety Facility, and to give an update on the Courthouse Bathroom remodel and roof replacement projects.

Moved by Zirkelbach seconded by Oswald to authorize the Chairman to sign and place on file a two-year Actuarial Services Agreement with HUB International Great Plains, Omaha, NE, to comply with the provisions of Governmental Accounting Standards Board (GASB) statement #75 for calculating of other post-employment benefits (OPEB) for financial reporting purposes. All aye. Motion carried. [2025-134]

Moved by Zirkelbach seconded by Hall to acknowledge receipt of a manure management plan from Lone Tree Farms, LLC for a facility located in Section 25 of Wayne Township. All aye. Motion carried.

The Engineer and Assistant to the Engineer met with the Board for approval to award contract for the PCC Overlay project on County Road X31 and to designate the County Engineer to execute the documents on the Board's behalf, approval of a contract for streambank stabilization project and to give an update on setting up interviews for open positions within the Secondary Road department.

Supervisor Oswald introduced the following resolution and moved its adoption, seconded by Supervisor Hall. On roll call vote: Zirkelbach aye, Hall aye, Swisher aye, Oswald aye, Schlarmann aye, whereupon the Chairman declared the resolution passed and adopted.

**RESOLUTION TO AWARD CONTRACT ID 53-CO53-099 &  
TO DESIGNATE COUNTY ENGINEER TO EXECUTE CONTRACT**

WHEREAS, the Board of Supervisors, hereafter referred to as "the Board", believes the County Road X31 project, hereafter referred to as "the project" is in the best interest of Jones County, Iowa, and the residents thereof. The project is defined as a PCC Overlay on County Road X31, from E. Liberty Street to Old Cass Road; and

WHEREAS, the Board has sought appropriate professional guidance for the concept and planning for the project and followed the steps as required by the Code of Iowa for notifications, hearings, and bidding/letting; and

WHEREAS, The Board finds this resolution appropriate and necessary to protect, preserve, and improve the rights, privileges, property, peace, safety, health, welfare, comfort, and convenience of Jones County and its citizens, all as provided for in and permitted by section 331.301 of the Code of Iowa; and

IT IS THEREFORE RESOLVED by the Board to accept the bid from Manatt's, Inc. in the amount of \$3,032,551.60 and awards the associated contract(s) to the same;

BE IT FURTHER RESOLVED that all other resolutions or parts of resolutions in conflict with this resolution are hereby repealed. If any part of this resolution is adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution or action of The Board as a whole or any part thereof not adjudged invalid or unconstitutional. This resolution shall be in full force and effect from and after the date of its approval as provided by law; and

BE IT FURTHER RESOLVED by the Board of Jones County, Iowa, that after receiving the necessary contract documents, including but not limited to, the contractor's bond and certificate of insurance, Derek Snead, P.E., the County Engineer for Jones County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contracts in connection with the afore awarded construction project let through the DOT for this county. [2025-135]

Moved by Swisher seconded by Hall to approve a contract with Boomerang Corporation for Project L-C-952--73-53, a streambank stabilization project on Buffalo Road, in the amount of \$34,000.00. All aye. Motion carried. [2025-136]

The Board members gave brief reports on past and future committee meetings.

Moved by Hall seconded by Swisher to adjourn the meeting at 9:26 a.m. All aye. Motion carried.

Attest: Whitney Hein, Auditor

John Schlarmann, Chairman



July 29, 2025 9:00 a.m.

The Jones County Board of Supervisors met in regular session. Present Chairman Schlarmann, Supervisors Hall and Zirkelbach. Absent Supervisors Swisher and Oswald.

During the public comment period, Dave Goedken commented on the bid opening for a new motor grader.

Moved by Hall seconded by Zirkelbach to approve the minutes of the July 22, 2025 meeting. All aye. Motion carried.

Moved by Zirkelbach seconded by Hall to approve claims #2507-0331 through #2507-0451. All aye. Motion carried.

The Auditor met with the Board for the various items as noted in the motions below, to give an update on the Courthouse bathroom remodel project, and to give an update on the preliminary construction schedule for the Public Safety Facility.

Moved by Zirkelbach seconded by Hall to open the public hearing to amend the FY2026 County Budget at 9:03 a.m. On roll call vote: Schlarmann aye, Zirkelbach aye, Hall aye. Motion carried.

There were no objections to, nor comments in favor of, the proposed budget from the public. The Auditor did provide comment on the budget amendment.

Moved by Zirkelbach seconded by Hall to close the public hearing at 9:05 a.m. On roll call vote: Schlarmann aye, Zirkelbach aye, Hall aye. Motion carried.

Supervisor Hall introduced the following 2025/2026 JONES COUNTY BUDGET AMENDMENT RESOLUTION #1 and moved its adoption, seconded by Supervisor Zirkelbach. On roll call vote: Schlarmann aye, Zirkelbach aye, Hall aye. Motion carried. whereupon the Chairman declared the resolution passed and adopted.

#### 2025/2026 JONES COUNTY BUDGET AMENDMENT RESOLUTION #1

IT IS HEREBY RESOLVED by the Jones County Board of Supervisors that the 2025/2026 Jones County budget be amended as published July 16 and 17, 2025, in the official County newspapers. Said budget after amendment shows \$24,275,952 of total revenues and other sources (which includes \$20,544,601 revenues and \$3,731,351 of interfund operating transfers in), and \$25,654,140 of total expenditures and other uses (which includes \$21,922,789 expenditures and \$3,731,351 of interfund operating transfers out).

Supervisor Hall introduced the following FISCAL YEAR 2025/2026 COUNTY BUDGET AMENDMENT RESOLUTION #1 APPROPRIATION RESOLUTION and moved its adoption, seconded by Supervisor Zirkelbach. On roll call vote: Zirkelbach aye, Hall aye, Schlarmann aye, whereupon the Chairman declared the resolution passed and adopted.

#### FISCAL YEAR 2025/2026

#### APPROPRIATION RESOLUTION #1

IT IS HEREBY RESOLVED by the Jones County Board of Supervisors that the following budgetary appropriations for fiscal year 2025/2026 be made to the following departments:

| <b>Department</b> |                                   | <b>Budget Amount</b> |
|-------------------|-----------------------------------|----------------------|
| 01                | Board of Supervisors              | 371,241.00           |
| 02                | Auditor                           | 663,231.00           |
| 03                | Treasurer                         | 740,775.00           |
| 04                | County Attorney                   | 553,817.00           |
| 05                | Sheriff                           | 3,486,868.00         |
| 06                | Court Activities                  | 6,000.00             |
| 07                | Recorder                          | 240,175.00           |
| 08                | Juvenile Court Services           | 62,500.00            |
| 15                | JETS                              | 701,424.00           |
| 17                | Environmental Health              | 216,546.00           |
| 20                | Secondary Roads                   | 9,100,000.00         |
| 21                | Veterans Affairs                  | 82,722.00            |
| 22                | Conservation                      | 874,350.00           |
| 23                | Public Health                     | 168,701.00           |
| 24                | Land Use                          | 54,209.00            |
| 25                | General Assistance                | 52,947.00            |
| 28                | Medical Examiner                  | 50,000.00            |
| 29                | Township                          | 9,600.00             |
| 30                | Conservation Capital Project      | 269,472.00           |
| 32                | Economic Development              | 50,000.00            |
| 33                | Libraries                         | 128,967.00           |
| 34                | Historic Preservation/Tourism     | 40,000.00            |
| 35                | Conservation -Derecho Fund        | 5,000.00             |
| 38                | Human Services                    | 50.00                |
| 39                | Fairs                             | 23,661.00            |
| 40                | Memorial Hall                     | 8,600.00             |
| 51                | General Services                  | 421,265.00           |
| 52                | IT                                | 390,506.00           |
| 53                | GIS                               | 145,667.00           |
| 54                | Solid Waste County Share          | 45,500.00            |
| 57                | Opioid Remediation                | 50,000.00            |
| 58                | Substance Abuse Services          | 20,100.00            |
| 60                | Mental Health Services            | -                    |
| 62                | Mental Health Admin               | 45,374.00            |
| 65                | DECAT/CPPC (increase by \$30,000) | \$30,000             |
| 67                | Senior Dining                     | 335,836.00           |
| 71                | Emergency Management              | 835,527.00           |
| 81                | Employee Wellness                 | 5,000.00             |
| 82                | Safety Committee                  | 10,000.00            |

|    |                          |               |
|----|--------------------------|---------------|
| 91 | COAP Grant Funds         | -             |
| 94 | Dirks Oil Station Enviro | 10,000.00     |
| 95 | Capital Projects         | 220,000.00    |
| 96 | Budget Holding           | 3,638         |
| 99 | Non-Departmental         | 3,041,298.00  |
|    | Total                    | 23,540,567.00 |

Moved by Zirkelbach seconded by Hall to authorize the Auditor to sign an agreement to participate in the Purdue Direct Opioid Settlement. All aye. Motion carried. [2025-137]

The Board discussed vacant positions on the Compensation Commission for Eminent Domain and directed the Auditor to put it on the agenda again next week.

Moved by Zirkelbach seconded by Hall to approve a cease-and-desist letter for property owner Chris and Pat Kistler LLC for starting construction on a building that is partially sitting on county owned property. All aye. Motion carried.

The Board discussed county owned property at 119 Davison Blvd. in the Anamosa Commercial Park due to a neighboring property building on the property line and not following proper setbacks. The City is going to address the issue.

The Board briefly discussed a groundbreaking ceremony for the new Public Safety Facility and directed the Auditor to put it on the agenda again next week.

The Board briefly discussed the equipment left behind by the Community Services Department and gave the Auditor informal permission to let the Disability Access Point take the laptops to use while the Board decides what items will be gifted to the Disability Access Point.

The Treasurer met with the Board to present the quarterly and semi-annual investment reports.

The Engineer met with the Board for a bid opening, a road vacation, and to discuss open positions within the Secondary Road Department.

Moved by Zirkelbach seconded by Hall to open bids at 9:57 a.m. for a new tandem all-wheel drive motor grader. All aye. Motion carried.

Bids were received from the following:

- Martin Equipment – JD 772P \$465,000.00
- Altorfer Cat – 150WD \$435,500.00

Moved by Zirkelbach seconded by Hall to award the bid for a new tandem all-wheel drive motor grader to Altorfer in the amount of \$435,500.00. All aye. Motion carried. [2025-138]

Moved by Hall seconded by Zirkelbach to open the public hearing at 10:01 a.m. on the proposed vacation and closure of a portion of undeveloped Fourth Street and a portion of an undeveloped designated North/South alley that bisects Blocks 43, 46 and 49 all in the unincorporated town of Center Junction. On roll call vote: Schlarmann aye, Zirkelbach aye, Hall aye. Motion carried.

No persons present offered comments regarding the proposed road vacation.

Moved by Zirkelbach seconded by Hall to close the public hearing at 10:52 a.m. On roll call vote: Schlarmann aye, Zirkelbach aye, Hall aye. Motion carried.

Supervisor Zirkelbach introduced the following RESOLUTION & FINAL ORDER OF ROAD VACATION and moved its adoption seconded by Supervisor Hall. On roll call vote: Schlarmann aye, Zirkelbach aye, Hall aye, whereupon the Chairman declared the resolution passed and adopted.

#### Resolution and Final Order of Road Vacation

Whereas this being the date and time set for a hearing on a proposal to vacate and close a road segment on the Jones County Secondary Road System described as follows:

A portion of undeveloped FOURTH STREET in the unincorporated town of Center Junction, and a portion of an undeveloped designated north/south alley that bisects Blocks 43, 46, and 49 in the unincorporated town of Center Junction as shown on the recorded original plat of the Town of Center Junction, Jones County, Iowa.

Whereas all utilities presently located within the rights of way of the road being vacated shall retain their right to continue in possession of a rights of way in use at the time of the road vacation; and

Whereas no objections have been received, either in writing or by persons present;

Now, therefore, be it resolved by the Jones County Board of Supervisors that in accordance with Code of Iowa, Chapter 306, the subject segment of road is ordered vacated and closed. [2025-139]

Moved by Zirkelbach seconded by Hall to approve a quit claim deed transferring right of way that was vacated on August 4, 2025, to Carol Lorenzen Revocable Trust and Jason Andrews. All aye. Motion carried.

Moved by Zirkelbach seconded by Hall to approve the advertisement of two open maintenance positions within the Secondary Road Department with one of these being an extra position for upcoming retirements and that if an employee does retire, the Board may choose to not fill that position. All aye. Motion carried.

The Land Use Administrator met with the Board to discuss four ongoing nuisance ordinance violations.

Moved by Hall seconded by Zirkelbach to abate the nuisance at 8712 Hwy. 1, Martelle. All aye. Motion carried.

Moved by Hall seconded by Zirkelbach to grant a thirty-day extension to provide proof of satisfactory abatement of a nuisance to Theodore Weber for a property located at 23131 County Road E34., Anamosa. All aye. Motion carried.

Moved by Hall seconded by Zirkelbach to set a public hearing on August 12, 2025, at 9:15 a.m. to discuss a violation of the Jones County Nuisance Ordinance on property owned by Tom and Deb Otten, located at 2696 County Road X64, Oxford Junction. All aye. Motion carried.

Moved by Hall seconded by Zirkelbach to abate the nuisance at 4086 Main St. Mills. All aye. Motion carried.

The Board gave brief updates on past and future committee meetings.

The Board discussed appointing new members to the Memorial Hall Board as a future agenda item.

Moved by Hall seconded by Zirkelbach to adjourn the meeting at 10:57 a.m. All aye. Motion carried.

Attest: Whitney Hein, Auditor

John Schlarmann, Chairman



