

**Jones County Board of Health
Regular Meeting Minutes
March 31, 2026**

Members Present: John Schlarmann, Denny Coon, Dr. Kirk Kilburg, Dr. Deb Oldham **Members Absent:** None
Presenters: Matt Dobler, Brad Knudson, and Lisa Bogran

Meeting called to order at 6:30p.m.

Motion to approve minutes from the February 16th meeting made by Dr. Kilburg seconded by Denny, all aye.

Linn County Public Health – Matt Dobler

- Amendment to Environmental Services Contract with Linn County pertaining to Jones County food and hotel licenses – There is currently no update. Information will be provided at a future meeting.
- Maintenance Contract Letters – Matt provided update, 11 remaining to be turned in by April 15th the list will be provided to the County Attorney after April 15. No motion
- Matt provided update that all Swales Custom Precast Confirmation of septic tank deliveries in Jones County are in compliance. No further action is needed.
- Matt has been in contact with property owner at 20057 72nd Street regarding the septic system - working with Matt to be in compliance by July 1st.
- 507 S. Linn Street – Public Health sent letter to City of Anamosa regarding violation of septic system – Update provided, Matt will reach out to the County Attorney again. No motion
- No other Linn County Public Health updates were provided.

HACAP - Diana Strahan

- Diana Strahan provided a Power Point presentation on HACAP's health programs & discussion was had on I-Smile updates.

Jones County Environmental Health/Board Administrator – Lisa Bogran

- The members reviewed and discussed the Board of Health Member Candidates – John will report to the Board of Supervisors. No motion.
 - Environmental Health Department Fees – A brief discussion occurred. Lisa will do more research and will present at a future meeting. No Motion
 - Dr Deb made a motion and Denny seconded the Board Authorized Signatory Authority for Lisa Bogran in Environmental Health and Brad Knudson in Public Health, all ayes.
 - No documents have been signed/submitted/updated since the last BOH meeting to report on. Lisa and Brad are registered for the Pre-Conference and Public Health Conference, office will be closed on those days.
- Lisa provided a document with the 3rd Quarter Private Well Grant updates.
- Other Environmental Health Updates – the first temporary food application for the Great Jones County Fair has been submitted, more will be coming.

Jones County Public Health – Brad Knudson

- Brad provided the PHIG Grant and PHEP Grant updates. Working on mission, vision, values, creating a workplan, attended a POD class important to have a coordinated and unified plan in the event of an emergency.
- Vending Machines – The ship date of the new vending machine in Monticello is tentatively April 10th.
- Other Jones County Public Health Updates – The survey closes today. Brad will attend the NACCHO Conference.

Open Discussion – Next meeting has tentatively been scheduled for Tuesday, June 9th at 6:30pm. Lisa will check with members to confirm closer to the date.

Motion to adjourn by Dr. Deb at 7:59p.m. seconded by Denny, all Aye.

Recorded by Lisa Bogran, Jones County BOH Administrator/Jones County Environmental Health Coordinator