

**Jones County Board of Health
Regular Meeting Minutes
June 9, 2026**

Members Present: John Schlarmann, Denny Coon, Dr. Kirk Kilburg, Dr. Deb Oldham, Tara Brighton **Members Absent:** None **Presenters:** Danielle Pershing, Julia Steere, Matt Dobler, Brad Knudson, and Lisa Bogran

Meeting called to order at 6:30p.m.

Motion to approve minutes from the March 31, 2026 meeting made by Dr. Deb seconded by Dr. Kilburg, all aye.

HACAP – Danielle Pershing provided the 1st Five Program updates, focusing on Jones County.

Linn County Public Health

- Julia Steere provided an update regarding the amendment to environmental services contract with Linn County pertaining to Jones County food and hotel licenses. Jones County will terminate the DIAL 28E agreement on June 30, 2026. Motion to amend the environmental services contract with Linn County pertaining to Jones County food and hotel licenses was made by Denny, seconded by Dr. Deb, all aye. John signed the amended contract and the letter to DIAL to terminate the 28E agreement. Lisa will provide those signed documents to the correct personnel. Julia stated that food licensing will all be online in the future. At that time, Linn County will provide office hours in Jones County to assist establishments as they make that transition.

-Matt Dobler provided an update that 8478 Slide Rock Road had a Time of Transfer Inspection completed and it passed the inspection. Dr. Deb made a motion to close this matter, per Matt's update and recommendation, Denny seconded, all aye.

- Matt Dobler provided an update that there were 5 property owners who needed to submit a Maintenance Contract. This was emailed to the County Attorney on May 15th. Matt will follow up with County Attorney and provide an update.

- It was brought to the attention of this department that a trailer at 9789 169th Street – Scotch Grove may not have a septic system. A letter was sent to the homeowner and landowner regarding an approved private sewage disposal system giving a September 1, 2026 date to bring the property into compliance. An update will be provided at a future meeting.

- Anamosa Veterinary Clinic septic complaint was made to this office on 5/14/2026, conversations were had with involved parties, a septic permit was issued by this department on 5/22/2026 and the approved private sewage disposal system was inspected on 6/2/2026.

-Matt provided an update that 20057 72nd Street have installed an approved septic system that was inspected on 6/5/2026. No further action is needed.

- Matt contacted the County Attorney regarding violation of septic system at 507 S. Linn Street – Matt provided an update that nothing has been done, he will ask the County Attorney for update.

- Other Linn County Public Health Updates – Another county is planning to use virtual septic inspections, instead of going onsite. Matt will update if more information is available in the future. Julia provided additional food license updates on a complaint that has been resolved and an establishment closure. The establishment was not closed by Linn County Public Health.

Jones County Environmental Health/Board Administrator

- Lisa introduced and welcomed new Board of Health Member Tara Brighton.

- Lisa discussed Environmental Health Department fees and brought a list of other counties' septic and well permit fees. Radon kits will continue to be \$10 and the standard water sample bottle will continue to be sold at \$25 per bottle. We will revisit fees in the future if circumstances change.

- Lisa presented documents that have been signed/submitted/updated since last BOH meeting – She provided update on ISU Well Stewardship Class. She obtained the required 12 CEU's at the Iowa Public Health Conference. The 3rd quarter PWG Claim was submitted on 4/28. The required Grant

Site Preparation was submitted on 4/17. She submitted the FY27 Jones County Contract with the Digital Signature on 5/20/2026. The PWG funding amount will be \$30,303 for FY 27.

-Lisa provided a document with the 4th Quarter Private Well Grant Updates.

-Lisa provided these other Environmental Health updates. She will be out of the office June 19-29th. She is working to end this fiscal year well and get everything done and submitted properly. There is a New Environmental Health Specialist Training from August 24-28 that she may attend.

Jones County Public Health

-Brad reviewed the PHEP Purchases, he showed a picture of the inflatable tent and carrying crate that was purchased. It is stored in the garage across the parking lot.

- Brad discussed the PHERP Review that all of Service Area 6 are working on updates, no motion made, this will be tabled until next meeting, for further review.

- Brad spoke about and had the Functional Annex(s) to be reviewed for the members to see. These are detailed documents to be added on to the PHERP base plan. A conversation occurred but no motion was made at this meeting. Members will review them and discuss at a future meeting.

- Brad led the discussion regarding back up for public health roles. A variety of possibilities were mentioned, depending on the circumstance.

- Brad led the MOU's discussion. Facility MOU's will be reviewed but at this time, the BOH members do not find it necessary to have MOU's regarding staff, as there is a large pool of volunteers, if necessary.

- Brad provided other Jones County Public Health updates - The future possibility of realignment and regionalizing Public Health was discussed. Currently unsure how that will progress, but he will provide information and updates at future meetings, when available. Brad mentioned a beneficial onboarding class that is provided through the Regional Community Health Specialists. Vending machines are being widely used. Brad provided an update on the ECIA lead remediation grant, 5 houses had remediation in Jones County this fiscal year. The County survey was completed but now it is not required. National Night Out will be held Tuesday, August 4th at the Wapsi-Ana Park. Brad invited members to attend.

Open Discussion – Next meeting has tentatively been scheduled for Tuesday, August 11th at 6:30pm. Lisa will check with members to confirm closer to the date.

Motion to adjourn by Denny at 8:31p.m. seconded by Tara, all aye.

Recorded by Lisa Bogran, Jones County BOH Administrator/Jones County Environmental Health Coordinator